

Title/Subject: SPACE FOR RESEARCH, SCHOLARLY AND CREATIVE ACTIVITY

Applies to: faculty staff students student employees visitors contractors

Effective Date of This Revision: June 1, 2013

Contact for More Information: Provost's Office

Board Policy Administrative Policy Procedure Guideline

PURPOSE:

The goal of this policy will be to allocate space to maximize the local, national and international impact of Research, Scholarly and Creative Activity. It is recognized that impact will be defined differently for different disciplines.

DEFINITIONS:

In the following, the word research embraces research, scholarly and creative endeavors.

POLICY:

Guiding principles for research space allocation at the university level will include such factors as need for space and productivity, including but not limited to: external funding, scholarly output (e.g., publications, performances), and external recognition (e.g. awards, citations) size of research groups, students mentored.

PROCEDURE:

1. The allocation of research space will align with the Campus Master Plan.
2. Research space shall be assigned to maximize the impact of the university's strategic plan as well as research plans for colleges and departments, and take into account other important aspects of the university's strategic plans such as teaching and service.
3. All space owned and operated by CMU is university space. Space may be allocated, but it is not permanently assigned and remains university property.
4. The Provost is ultimately responsible for the assignment of academic space.

Authority: George E. Ross, President

History: None

Indexed as: Space Policy; Research Space; Scholarly Activity Space; Creative Activity Space

Title/Subject: **SPACE FOR RESEARCH, SCHOLARLY AND CREATIVE ACTIVITY**

5. The Provost will manage research space to optimize research productivity across the university, recognizing that this is not an exact science and that even within one department different disciplines require different amounts and types of space and measure productivity in different ways.
6. Any disputes about the reallocation of space between colleges will be resolved by the Provost in consultation with the deans of the colleges involved.
7. College deans are responsible for allocating research space within their own colleges. Each college will allocate research space according to its own published principles and policies that should be based on measures of impact. Factors will include need, productivity and impact. Examples of such productivity may include external funding, scholarly output (e.g., publications), size of research groups, students mentored, etc.
8. College deans will maintain an inventory of research space and in the college annual report will submit a concise summary outlining any changes, including conversion of research to instructional space (or *vice versa*), reallocation between faculty member or space assigned to new hires.

Central Michigan University reserves the right to make exceptions to, modify or eliminate this policy and or its content. This document supersedes all previous policies, procedures or guidelines relative to this subject.