

# SACamp Policies



## Registration

Registration can be returned by mail or in person at the Student Activity Center. Checks must be made payable to Central Michigan University. Phone registration will not be accepted. Spaces are limited and will be on a first come, first served basis. Extended care must be paid in advance. Returned checks and charges will be charged a \$25 fee.

## Hours of Operation

Camp sessions are scheduled Monday through Friday from 8 a.m. to 4 p.m. Camper drop off is scheduled between 7:50 a.m. and 8:30 a.m., while pick up is between 4:00 p.m. and 4:15 p.m. If a parent arrives later than 4:15 p.m., they must come to the billiards area to pick up their child(ren).

## Camp Cost

SAC member per session* . . . . .	\$100.00
each additional camper . . . . .	\$.85.00
Non-SAC member per session . . . . .	\$110.00
each additional camper . . . . .	\$100.00
Extended Care . . . . .	\$20.00

\* To qualify for Student Activity Center rates, the parent/guardian must be a Student Activity Center member during the session the child is attending. Enrollment in SACamp does not entitle the parents/guardians or participants use of the Student Activity Center or its facilities for any purpose other than day camp.

## Fees and Deposits

A \$25 nonrefundable/nontransferable deposit will be required at the time of registration for each one-week session. Registration without the required deposit will not be considered. The deposit will be applied to tuition. The balance for each session is due by the Friday prior to the start of each session. Your deposit will hold your reservation until Friday, two (2) days before the start of each session. Please remember that each camp session has a limited number of 50 participant openings.

## Extended Care

Optional extended care is available at a nominal rate for those campers who wish or need to arrive early or remain late. AM care is available between 7:30 a.m. and 8 a.m. and PM care between 4 p.m. and 5:30 p.m. Extended Care service MUST be paid in advance along with camp tuition. Extended Care is not available on a day-to-day basis.

## Cancellations

University Recreation reserves the right to cancel any session or modify activities due to under enrollment, facility problems, staffing concerns or circumstances beyond its control (i.e. rain, pool problems, electrical outages). Parents/guardians will be notified immediately if a session is altered in any way.

## Refund Policy

Deposits are non-refundable under any circumstances. In case of homesickness, dismissal or voluntary withdrawal, there is no refund of any fees. Program fees, less deposit will be refunded for cancellations at least 3 days prior to the start of the session. A physician-authorized written medical reason verifying illness or injury is required to receive a refund if a child cancels within 3 days of the session starting. If a camper fails to show for a registered session without notice, there will be no refund issued.

## Transfer Policy

Campers who would like to transfer weeks will have to do so the Friday before the start of the session in order to transfer their deposit and balance.

## Snacks and Lunches

Morning and afternoon nutrition breaks are scheduled daily with fruit, snacks and juices, which are provided. Parents/guardians are reminded to send lunch with the camper and we will provide the drink.

## Clothing

Play clothes, socks and tennis shoes are appropriate attire. Also bring a swimming suit and towel. Each camper will be given a tote bag to hold the aforementioned items. **Open-toed shoes and sandals will not be permitted.**