

Constitution of

Honors Philanthropic Society

Updated October 2008

Preamble

The Honors Philanthropic Society aspires to plan large-scale community service projects for students within the Honors Program, and the surrounding communities; including the Freshman Philanthropy.

Article I

Name

This organization will be known as the Honors Philanthropic Society.

Article II

Membership

Section A. Membership

Within this organization there will be one type of membership, a voting membership. Anyone who attends a meeting and is a member of the Honors Program will be considered a voting member.

Section B. Membership Qualifications

1. Membership the Honors Philanthropic Society shall not be denied because of age, color, disability, gender, familial status, height, marital status, national origin, political persuasion, race, religion, sexual orientation, veteran status or weight.
2. Membership in the Honors Philanthropic Society will not be denied on the basis of class standing.
3. A voting member must be a member of the Honors Program.

Section C. Selection of Members

Members will be initiated into the Honors Philanthropic Society whenever they request it; no vote will be necessary to include them.

Section D. Voting Privileges

Every voting member in attendance at the meeting is allowed to vote on any issue presented.

Section E. Termination of Membership

1. A member may leave the Honors Philanthropic Society at any point in time without any obligations due to the organization.
2. Unless a member violates the standard University rules, no member can be terminated from the Honors Philanthropic Society against their will.

Article III Officers

Section A. Elected Officers of the Executive Board

1. **President**—Acts as the official student representative of the Honors Philanthropic Society to the advisor and the university. The President will work closely with the advisor to create meeting agendas. The President should meet with the advisor bi-weekly. Will work towards the goal of retaining as many members as possible. The President will also provide committee support and help the stay on task.
2. **Secretary**—Records the minutes for each general membership meeting and communicates these minutes to the members. Also, the Secretary will assume the President's duties in his or her absence. The secretary will also act as Treasurer; maintaining financial records when needed.
3. **Honors Outreach Network Representative**—Is responsible for attending Honors Outreach Network meetings.
4. All members of the Executive Board are responsible for maintaining a binder for their position and transitioning the newly elected E-Board.
5. Other representatives can be elected if deemed necessary by the President or the general membership.

Section B. Standing Committees

1. Each Community Service Project will have a chairperson to lead that project.
2. Committee chairs will be appointed by the president
3. Committee chairs shall serve until their event has take place.
4. Committee chairs will provide a summary of the event to the president at the end of each event.
5. A member can chair more than one committee.

Section C. Qualifications for Holding Office

1. Must be a member in good standing with the Honors Program and with the Office of Student Rights and Responsibilities.
2. All elected officers must meet the voting member qualifications.

Section D. Selection of Officers

1. Officers hold their offices from the last meeting of the spring semester until the same time the following year.
2. Elections will be held in the spring semester in time for the officers to be elected by the last meeting of the semester and have sufficient time to transition the newly elected officers.
3. Elected by a simple majority

Section E. Filling Vacancies

If an officer is unable to fulfill his or her position throughout the year, a new one will be elected to take on his or her responsibilities at the nearest convenience. In

the time between the opening and a new member is elected a member of the Executive board will assume the responsibilities of the vacant position.

Section F. Recall of Officers

1. A member of the executive board may be removed from office if they fail to perform their assigned duties, or having an excessive number of absences.
2. Impeachment of an executive officer requires at least a two-thirds vote. Final actions will be postponed until the next meeting.

**Article IV
Advisor**

The advisor of the Honors Philanthropic Society shall be the current Director of the Honors Program or another faculty/staff member associated with the Honors Program. They will guide the Honors Philanthropic Society and coordinate any support that is available from the Honors Department.

**Article V
Meetings**

Section A. Frequency of General Membership Meetings

General Membership Meetings will be held as needed to meet the goals of the mission statement and a schedule for the semester will be made at the beginning of each semester.

Section B. Frequency of Executive Board Meetings

Executive board Meetings will be held before every general membership meeting or as deemed necessary by the Executive Board. The general membership can challenge a decision made by the Executive board at an executive board meeting by a 2/3 vote.

Section C. Committee Meetings

Committee Meetings are up to the director of each committee, as long as they meet often enough to accomplish the goals of the committee.

**Article VI
Funding**

Section A. Fees

No dues or fees for any sort will be collected from any member

Section B. Banking

An account will be established to maintain the funds of the Honors Philanthropic Society. The President, Secretary, and Advisor will have access to these funds. Members maintain the right to review the financial records at any time.

Section C. Expenditures

All expenditures of the Honors Philanthropic Society must be approved via one of the two methods described below before any funds can be disbursed:

- (1) Allocations are primarily approved by a majority vote of the general membership during general membership meetings.
- (2) When the disbursement of funds is necessary prior to the next general membership meeting, allocations can be approved by a 2/3 vote of the entire Executive Board. All approved allocations, including the exact amount spent, must be announced at general meetings.

Section D. Disposition of Funds in the Event of Inactivation

In the event that this organization is deemed inactive, all remaining fund will be transferred to the Honors Program.

**Article VII
Amendments**

Any voting member at any regular meeting may propose a written amendment to this constitution. At the next regular meeting, a 2/3 affirmative vote is needed to pass the amendment.