

Using Professional Development Funds For Computer Purchases

If funds are available, faculty members can purchase computers/laptops with professional development funds, but the item purchased belongs to the university and must be included in the CMU inventory system (i.e., it has to be tagged).

It must be clear to the faculty member that they **DO NOT OWN** the item, CMU does. If the faculty member leaves the university, the item must remain at CMU.

There must be enough professional development funds available to purchase the computer/laptop in full. Requests by faculty to make such purchases with a combination of professional development funds and personal funds will be denied.