

STANDARD TEACHING CERTIFICATE CHECKLIST

Office of Educator Preparation Programs, EHS 421
Central Michigan University, Mount Pleasant, MI 48859

To receive a Michigan standard teaching certificate, you must apply to the Michigan Department of Education (MDE). The first step is to establish a Michigan Education Information System (MEIS) account at [MEIS Login \(state.mi.us\)](https://state.mi.us).

During your student teaching experience or after you graduate, apply for a standard teaching certificate through the Michigan Online Educator Certification System (MOECS) at [Michigan Online Educator Certification System](https://state.mi.us). MDE will forward your MOECS application to CMU for confirmation of all program requirements.

Login assistance link:

[Michigan Online Educator Certification System \(state.mi.us\)](https://state.mi.us)

Certification and MTTC Test questions should be directed to:

Jamie McDonald, Certification Officer

phone: (989)774-3453

email: mcdonlgg@cmich.edu or CMUEdCert@cmich.edu



CPR & FIRST AID CERTIFICATION

- Effective 08/01/2023 - CPR & First Aid Training is no longer required for obtaining a Michigan teaching certificate - HOWEVER, answer "Yes" on the MOECS application question "Are you certified in first aid and cardiopulmonary resuscitation ..." (MDE is in the process of revising the form to eliminate this question)

MTTC (MICHIGAN TEST FOR TEACHER CERTIFICATION)

- ALL** MTTC tests are computer-based only, testing fee is \$129 for most tests, subtests are \$59/\$69 each
- BE SURE** to indicate that CMU (Institution Code "07") is to receive your MTTC score report
- Visit the MTTC website to find testing dates, sites, score report schedules, and preparation materials
[Michigan Test for Teacher Certification\(MTTC\) \(nesinc.com\)](https://nesinc.com)

ELEMENTARY PROGRAM STANDARD TEACHING CERTIFICATE

- Required** - Passing score for MTTC Test #103- Elementary Education (K-5 All Subjects: K-8 All Subjects in a Self-Contained Classroom) **apply for "ZG" endorsement on MOECS application.**

OR Passing score for Elementary Grade-Band Test/Subtest Set for your major on BSED, Birth – Grade 6 or Early Childhood & Elementary Education degree program

"ZN" Endorsement – Teaching Early Childhood B-K & Spec Ed Major – MTTC Test # 134

"ZO" Endorsement – Teaching Grades Pk –3 Major – MTTC Subtest Set # 117**-120 – Lower Elementary (Pk-3)

"ZP" Endorsement – Teaching Grades 3-6 – MTTC Subtest Set # 121**-124 – Upper Elementary (3-6)

NOTE: "ZO" and "ZP" Endorsement can pass either Subtest 1, #117 OR #121

- Additionally - apply for content area endorsements for your major(s) and/or minor(s) – requires a passing score for MTTC Test for each endorsement area

SECONDARY PROGRAM STANDARD TEACHING CERTIFICATE:

- Required** - Passing score for the MTTC subject area test that correlates to major(s) and/or minor(s)
NOTE:
 - Special Education must be paired with a subject area endorsement for certification (excluding ESL)
 - English as a Second Language must be paired with a subject area endorsement for certification (excluding Special Education)

GRADUATION

- MOECS applications cannot be processed until degrees are **awarded**, typically within 2 to 4 weeks after Commencement. When all requirements are complete, CMU will confirm your MOECS application. Your certificate will be available to print in the MOECS system after you pay the state's certification fee (currently \$160.00).

NOTE: CMU cannot guarantee the issuance of any type of certification. Issuance of certification is granted only by the Michigan Department of Education based on their policies and procedures in force at the time the application is made.

Any falsified information will be considered fraud and will be addressed as such.

All legal issues will be processed separately, and the appropriate documents will be forwarded to MDE for final approval.