

# SAP CAMPUS MANAGEMENT TRAINING

There are two types of training for our student system, SAP Campus Management, as follows:

1. **General** - a general overview on how to navigate Campus Management to access information in this student system. It is for both new employees as well as current employees who feel they need additional training. The information on these sessions is as follows:

MONTH	DATE	TIME	LOCATION
February 2009	TH, February 19th	8:30 am - 10:00	133 Foust
March 2009	TH, March 19 <sup>th</sup>	8:30 am - 10:00	133 Foust
April 2009	TH, April 16th	8:30 am - 10:00	133 Foust
May 2009	TH, May 21st	8:30 am - 10:00	133 Foust
June 2009	TH, June 18th	8:30 am - 10:00	133 Foust
July 2009	TH, July 16th	8:30 am - 10:00	133 Foust
August 2009	TH, August 20th	8:30 am - 10:00	133 Foust
September 2009	TH, September 17th	8:30 am - 10:00	133 Foust
October 2009	TH, October 15th	8:30 am - 10:00	133 Foust
November 2009	TH, November 19th	8:30 am - 10:00	133 Foust

To sign up for one of these training sessions, please send an e-mail to [registra@cmich.edu](mailto:registra@cmich.edu). If you have any questions on the training, please contact Vicki Steele at 7227 or Karen Hutslar at 7226.

2. **Student Accounting** – specialized training on the student accounting screens. For details on these training sessions please check the following site:

<http://www.controller.cmich.edu/training/CampusMgmt.htm>

If you do not yet have access to the student system, please go to the following site to request access and click on the link to the **SAP User Request Form**:

[http://www.controller.cmich.edu/FIS/sap\\_req.htm](http://www.controller.cmich.edu/FIS/sap_req.htm)