

Blackboard Sync™ delivers Blackboard course update notifications (new announcements, assignments, grades, forum postings, etc.) to students through the Facebook interface. Students can also connect with their classmates through Facebook to create new social learning opportunities.

1. Within Blackboard, select **Blackboard Sync** from the Tools menu on My Bb Page.
2. Read the Terms of Use and if you agree, check “**I agree to the Terms of Use**” box, then click **Continue**.

The image shows two parts of the Blackboard interface. On the left is a 'Tools' menu with various options: Announcements, Calendar, Tasks, View Grades, Send Email, User Directory, Address Book, Personal Information, and Blackboard Sync. The 'Blackboard Sync' option is circled in red. On the right is a 'Terms of Use' screen for Blackboard Sync. It contains the following text: 'TERMS OF USE FOR BLACKBOARD SYNC™ APPLICATION FOR FACEBOOK ("Blackboard Sync") Welcome to Blackboard Sync™. Please feel free to browse, enjoy, and learn. Blackboard Inc. ("Blackboard") provides the Blackboard Sync application (including printed materials, and electronic or "online" documentation and/or related items) (collectively, "Blackboard Sync") to you, subject to the following Terms of Use ("TOU"), which may be updated from time to time without notice to you. You can review the most current version of our TOU at any time through http://wiki.blackboardsync.com/display/STNC/Terms+of+Use. Blackboard may offer other services or applications from time to time that may be governed by different Terms of Use. By accessing, browsing, and using Blackboard Sync, you accept, without limitation or qualification, these TOU. If you do not wish to be bound by these TOU, you may not access or use Blackboard Sync™.' At the bottom of the screen, there is a checkbox labeled 'I agree to the Terms of Use' and a 'Continue' button, both of which are circled in red.

3. Click “**Add the Blackboard Sync application to your Facebook account**”.

The image shows the 'Setup' screen for Blackboard Sync. At the top, there is a 'Bb sync' logo. Below it, the word 'Setup' is displayed in a yellow box. The main content area contains a blue link that says 'Add the Blackboard Sync application to your Facebook account', which is circled in red. Below this link is a purple link that says 'Go back to Blackboard.'

4. Enter your Facebook email address and password. If you do not already have a Facebook account, click the Sign-Up button to create a new account.
Note: For security reasons, we **do not** recommend saving your login info.

The image shows the Facebook login page for Blackboard Sync. On the left, there is a 'facebook' logo and a 'Sign Up' button. The main content area is titled 'Facebook Login' and 'Blackboard Sync'. It contains the following text: 'Login to Facebook to enjoy the full functionality of Blackboard Sync. If y happen, go to the normal Facebook login page.' Below this text are three input fields: 'Email:', 'Password:', and 'Optional:'. The 'Optional:' field has a checkbox labeled 'Save my login info to avoid logging in to'.

- The Facebook application will launch. In the Search box, type: **Blackboard Learn** and press **Enter**.
- When Bb Sync appears in the results screen click the **View Application** link.

The screenshot shows the Facebook search interface. The search bar contains 'blackboard sync'. Below the search bar, there are navigation links for Applications, Photos, Groups, Events, Marketplace, and Pink Ribbon. The main results area shows the 'Blackboard Sync' application card. The card includes the application logo, developer name (Blackboard, Inc.), a description, and user statistics (1,945 monthly active users). A 'View Application' link is circled in red in the top right corner of the application card.

- Next, click **Add Application**.

The screenshot shows the application page for 'Blackboard Sync' on Facebook. The page features a large banner with the application logo and a background image of a laptop displaying the application interface. On the right side, there is a section titled 'This application can be added to your Facebook account.' Below this text, the 'Add Application' button is circled in red. Other options like 'Become a Fan', 'Block Application', and 'Share' are also visible. At the bottom, there is a section for 'About this Application' with a star rating of 2.2 out of 5 based on 6 reviews.

- A configuration screen will appear indicating the operations Blackboard Sync will be granted within Facebook, as well as the Platform Application Terms of Use. Read the terms of use, indicate any changes, and click the **Add Blackboard Learn** button to continue.

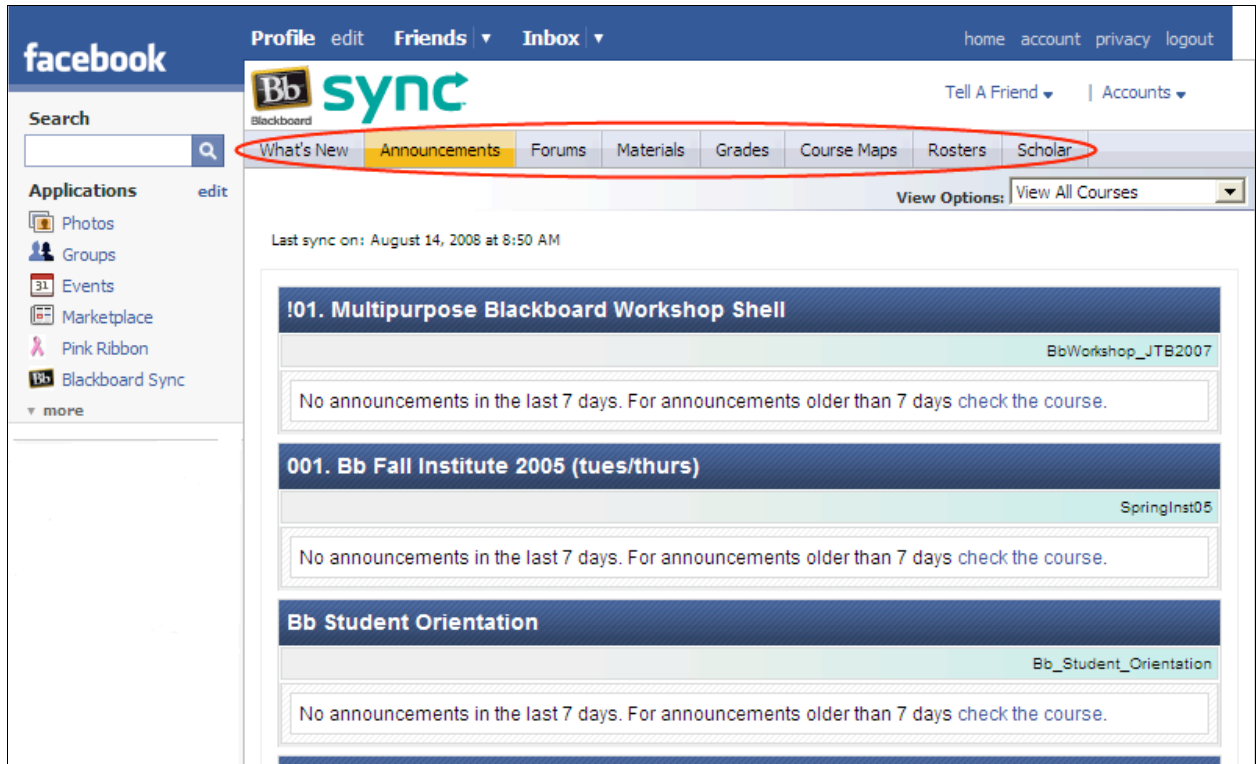
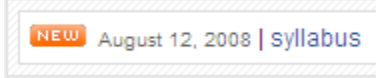
The screenshot shows the permissions configuration screen for the Blackboard Sync application. The title is 'Allow this application to...'. There are six checkboxes, all of which are checked:

- Know who I am and access my information
- Put a box in my profile
- Place a link in my left-hand navigation
- Publish stories in my News Feed and Mini-Feed
- Place a link below the profile picture on any profile
- Send me notifications via email

 Below the list, there is a disclaimer: 'Blackboard Sync was **not created by Facebook**. By clicking 'add,' you agree to the Platform Application Terms of Use.' At the bottom, there is a large blue button labeled 'Add Blackboard Sync' followed by the text 'or cancel'.

9. At this point Facebook and Blackboard “synchronize” and a listing of all courses you are enrolled in appears. Use the “What’s New, Announcements, Forums, Materials, Grades, Course Maps, Rosters and Scholar tabs” at the top of the page to check different course areas. To limit the display to a single course, select it from the drop-down **View Options** menu.

Note: New updates along with a link to the item are designated by the following icon:



Frequently Asked Questions

Q. How often is the information updated?

A. Blackboard Sync synchronizes with the Blackboard system when the user launches the Blackboard Sync Facebook App and at least every hour while the user is using the Blackboard Sync Facebook App. Users can be assured that information displayed in Blackboard Sync is never more than an hour old.

Q. Is it safe having all this information in Facebook?

A. CMU utilizes the Blackboard Sync Building Block, which provides an extra measure of security by not storing any student credentials (login information) on the Blackboard Sync server. Except for Announcements, none of the course content, (including grades) is actually pulled out of the Blackboard system. Facebook users just receive notifications about new information, (along with a direct link to the item), but students must login to Blackboard to view the information itself. Each student can only see information specific to their own course(s), they cannot share that information with their friends or other networks.

Q. One of my instructors has groups discussion boards set up, but I don't see any notifications of new discussion forum postings for my group?

A. Group information is not available in Blackboard Sync.