



BOARD OF TRUSTEES

Melanie Reinhold Foster, chair

James C. Fabiano Sr., vice chair

Jerry D. Campbell

Jeffrey R. Caponigro

Stephanie Comai

Roger L. Kessler

John G. Kulhavi

Gail F. Torreano

Michael Rao, ex officio

Workshop and Formal Session: January 9, 2003



BOARD OF TRUSTEES

MEETING SCHEDULE

January 8 and 9, 2003

Amway Grand Plaza Hotel, Grand Rapids

Wednesday, January 8

6:00 p.m.	Reception for select alumni and friends of CMU	Vandenberg A
8:00	Dinner for trustees and the president	1913 Room

Thursday, January 9

7:30 a.m.	Birgit Klohs, president/The Right Place Program, Grand Rapids	Emerald B
8:00	Informal session	Emerald B
9:30	Break	
9:45	Workshop	Emerald B
Noon	Lunch	Emerald A
1:00 p.m.	Workshop continues	Emerald B
		Emerald B
1:30	Committee of the Whole	
1:30	Formal session (posted to begin at 1:30 p.m. to avoid downtime prior to the beginning of the formal session)	Emerald B



BOARD OF TRUSTEES

COMMITTEE ASSIGNMENTS for 2003

Academic and Student Affairs Committee

Mr. John G. Kulhavi, chair
Ms. Gail F. Torreano
Mr. Jeffrey R. Caponigro

Facilities Committee

Ms. Melanie Reinhold Foster, chair
Mr. James C. Fabiano Sr.
Mr. Roger L. Kessler

Finance and Personnel Committee (Internal Audit)

Mr. Roger L. Kessler, chair
Mr. Jerry D. Campbell
Ms. Stephanie Comai
Mr. James C. Fabiano Sr.

Policy and Bylaws Committee

Ms. Gail F. Torreano, chair
Ms. Stephanie Comai

Trustees-Faculty Liaison Committee*

Mr. John G. Kulhavi, chair	1) Dr. James Scott, BIS, chair/AS
Mr. James C. Fabiano Sr.	2) Dr. Joyce Henricks, PHL/REL
Mr. Roger L. Kessler	3) Dr. Joan Hornak/CSE
	4) Dr. Wayne Osborn, PHY, past chair/AS

Trustees-Student Liaison Committee**

Mr. Jeffrey R. Caponigro, chair	1) Ms. Nichole Wright, president/SGA
Mr. Jerry D. Campbell	2) Mr. Aaron Ebnit, president/Program Board
Ms. Stephanie Comai	3) Mr. Nick Marinello, president/RHA
Ms. Gail F. Torreano	4) Ms. Kari Pardoe, senior/students at large

Board members and chairs of standing committees and special committees are appointed by the chair.

* Faculty representation on this committee is according to Board bylaws: academic senate chairperson and immediate past chairperson, two senate members elected by the senate to two-year rotating terms.

** The student body, according to Board bylaws, is represented by the student government association president and three students selected by SGA guidelines for the selection of liaison committee representatives.



BOARD OF TRUSTEES

WORKSHOP AGENDA

January 9, 2003

9:45 a.m. **President's midyear report**

Master plan

- 10:00 • master plan update (M. Wrona/URS)
- 10:15 • GIS capabilities (P. Gorton)
 - ▶ bike pathways (G. Ross)
 - ▶ infrastructure (G. Ross)
- 10:30 • deans' long-range building need recommendations (R. Kehrman)
- 10:45 • projects under current review/consideration
 - ▶ Finch Fieldhouse - Duvall Group Consulting, Inc. (G. Ross)
 - ▶ ROTC/leadership institute project (G. Ross)
 - ▶ student priority list
 - ▶ renovation of Bovee University Center (art gallery)
 - ▶ funding (parking, bookstore, student fee, other)

Noon Lunch

1:00 p.m. **2003-2004**

- ▶ Lansing landscape (K. Wilbur)
- ▶ budget planning for 2003-2004 (M. Rao, G. Ross)



BOARD OF TRUSTEES

A G E N D A

January 9, 2003

I. Call to Order (1:30 p.m.)

II. Public Comment: related to agenda items

III. Consent Agenda

Action requested: Motion to approve, accept or ratify items listed on consent agenda as submitted.

- A. Minutes of the December 5, 2002, formal session.
- B. Public school academy activities.
- C. Towers fire alarm system.
- D. Southeast Quad fire alarm system.
- E. Bylaws amendment: Article VII. Miscellaneous. Section 3. Internal Audit Process. **(Tabled 03-0109)**
- F. Internal audit function policy. **(Tabled 03-0109)**

IV. Committee of the Whole

- A. *Public school academy activities. (consent agenda)*
- B. *Towers fire alarm system installation. (consent agenda)*
- C. *Southeast Quad fire alarm system. (consent agenda)*
- D. *Bylaws amendment. (consent agenda) (Tabled 03-0109)*
- E. *Internal Audit Function Policy. (consent agenda) (Tabled 03-0109)*

V. Other/New Business

- ADD:** A. Graphic identity guidelines.
Action requested: Motion adopting the wordmark graphic identity guidelines document dated January 2003.

VI. Public Comment: on any item/matter not listed in the agenda

VII. Adjournment

BOARD OF TRUSTEES

PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Public School Academy Activities

Project Description:

The Board of Trustees must approve changes in members of boards of directors and changes in number of members of boards of directors. Approval of the proposed resolutions which appear for committee review will be requested as part of the consent agenda.

Changes in Members of Boards of Directors of Public School Academies

Capital Area Academy
Colin Powell Academy
Old Redford Academy
Riverside Academy
Threshold Academy
Walden Green Day School

Reauthorization of Public School Academy

Thomas-Gist Academy

Proposed by: Interim Provost Kohrman

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Capital Area Academy**

RECITALS:

1. At its March 19, 1999, meeting this board authorized the issuance of a contract to charter as a public school academy, to Capital Area Academy. On July 26, 1999, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is seven (7).
3. The term of David Tompkins expired May 12, 2001.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating William Lykes for appointment to a term which expires May 12, 2005.
5. The university president or designee has recommended William Lykes for appointment to the expired position.

BE IT RESOLVED, That William Lykes is appointed to serve as a member of the board of directors of Capital Area Academy commencing the date upon which the oath of public office is filed with the Office of Charter Schools.

William Lykes
6225 Lerner Way
Lansing, Michigan 48911
517-882-8959
industrial hygienist, State of Michigan
(to fill a position ending May 12, 2005)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Colin Powell Academy**

RECITALS:

1. At its March 16, 2001, meeting this board reauthorized the issuance of a contract to charter as a public school academy, to Colin Powell Academy. On July 1, 2001, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is seven (7).
3. The term of Paulette Thomas expired May 8, 2001.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Samuel Wilson for appointment to a term which expires May 8, 2005.
5. The university president or designee has recommended Samuel Wilson for appointment to the expired position.

BE IT RESOLVED, That Samuel Wilson is appointed to serve as a member of the board of directors of Colin Powell Academy commencing the date upon which the oath of public office is filed with the Office of Charter Schools.

Samuel Wilson
34495 Orsini Drive
Sterling Heights, Michigan 48312
586-264-8732
senior pastor, Community Christian Fellowship
(to fill a position ending May 8, 2005)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Old Redford Academy**

RECITALS:

1. At its March 19, 1999, meeting this board authorized the issuance of a contract to charter as a public school academy, to Old Redford Academy. On August 16, 1999, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. Edward McKenzie resigned September 10, 2002, therefore leaving a vacant position on the board of directors. The term of the vacant position expires May 12, 2005.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Robert Lee for appointment to a term which expires May 12, 2005.
5. The university president or designee has recommended Robert Lee for appointment to the vacant position.

BE IT RESOLVED, That Robert Lee is appointed to serve as a member of the board of directors of Old Redford Academy commencing the date upon which the oath of public office is filed with the Office of Charter Schools.

Robert Lee
8440 Kenbelton
Oak Park, Michigan 48237
248-547-8563
account manager, WESCO Distributors, Inc.
(to fill a position ending May 12, 2005)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Riverside Academy**

RECITALS:

1. At its April 25, 2002, meeting this board authorized the issuance of a contract to charter as a public school academy, to Riverside Academy. On August 31, 2002, the contract was executed.
2. This board appointed the initial board of directors of the academy. The current number of members of the board is five (5).
3. Mohamed Khadr failed to take office, therefore leaving a vacant position on the board of directors. The term of the vacant position expires April 25, 2006.
4. On November 25, 2002, under exigent conditions, the charter schools office director appointed John Clay to a term which expires April 25, 2006.
5. The university president or designee has recommended John Clay for appointment to the vacant position.

BE IT RESOLVED, That the appointment of John Clay is ratified to serve as a member of the board of directors of Riverside Academy commencing the date upon which the oath of public office was filed with the Office of Charter Schools.

John Clay
29587 Puritan
Livonia, Michigan 48154
734-421-2310
school psychologist, Dearborn Public Schools
(to fill a position ending April 25, 2006)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Threshold Academy**

RECITALS:

1. At its March 14, 2002, meeting this board reauthorized the issuance of a contract to charter as a public school academy, to Threshold Academy. On July 1, 2002, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. The term of Betty Knapp expired December 5, 2002.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Betty Knapp for reappointment to a term which expires December 5, 2006.
5. The university president or designee has recommended Betty Knapp for reappointment to the expired position.

BE IT RESOLVED, That Betty Knapp is reappointed to serve as a member of the board of directors of Threshold Academy commencing the date upon which the oath of public office is filed with the Office of Charter Schools.

Betty Knapp
611 Sunny Trail
Greenville, Michigan 48838
616-754-8397
community health supervisor, Mid-Michigan District Health Department
(to fill a position ending December 5, 2006)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Walden Green Day School**

RECITALS:

1. At its March 17, 2000, meeting this board reauthorized the issuance of a contract to charter as a public school academy, to Walden Green Day School. On July 1, 2000, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. The term of Jeffrey Lawson expired April 9, 2002.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Jennifer Pepper for appointment to a term which expires April 9, 2003, and for an additional term which expires April 9, 2007.
5. The university president or designee has recommended Jennifer Pepper for appointment to the expired position.

BE IT RESOLVED, That Jennifer Pepper is appointed to serve as a member of the board of directors of Walden Green Day School commencing the date upon which the oath of public office is filed with the Office of Charter Schools.

Jennifer Pepper
16625 Northwood Trail
Springfield, Michigan 49456
616-857-3416
homemaker
(to fill a position ending April 9, 2007)

REAUTHORIZATION OF PUBLIC SCHOOL ACADEMY**Thomas-Gist Academy**

RECITALS:

1. At its May 10, 2000, meeting this board reauthorized the issuance of a contract to charter as a public school academy, to Thomas-Gist Academy. On September 2, 2000, the contract was executed.
2. The contract of this academy expires June 30, 2003.
3. The office of charter schools has completed its evaluation and assessment of the operation and performance of Thomas-Gist Academy.
4. This board may consider the reissuance of a contract to charter following an evaluation and assessment by the office of charter schools that concludes that the operation and performance of the academy warrants the reissuance of a contract.
5. The university president or designee has recommended the reissuance of a contract to charter as a public school academy to Thomas-Gist Academy. The term of the contract is recommended for a term not to exceed three (3) years.

BE IT RESOLVED, That this board approves and authorizes the execution of a contract to charter as a public school academy to Thomas-Gist Academy for a term not to exceed three (3) years and authorizes the chair of the board to execute a contract to charter as a public school academy and related documents between Thomas-Gist Academy and the Central Michigan University Board of Trustees, provided that, before execution of the contract, the university president or designee affirms that all terms of the contract have been agreed upon and Thomas-Gist Academy is able to comply with all terms and conditions of the contract.

PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Towers Fire Alarm System

Project Description:

Installation of new fire alarm system in the existing Towers residence halls (Carey, Cobb, Troutman, Wheeler). The system will be identical to the one being installed in the new residence halls and allows for integration of the two systems. The project includes engineering, equipment, installation and startup, and will be done in conjunction with work currently underway. The project will be completed by fall semester 2003. Total project cost not to exceed \$700,000; funding to be from new residence hall bond fund.

Proposed by: Vice President Ross

Project Cost and Source of Funds:

Cost: \$700,000

Source: new residence hall bond funds

PROPOSED RESOLUTION: CONSENT AGENDA

Towers Fire Alarm System

BE IT RESOLVED, That the president or his designee is authorized to contract for the engineering, equipment, installation, and start up of a new fire alarm system in the existing Towers Residence Halls (Carey, Cobb, Troutman and Wheeler). Total project cost not to exceed \$700,000; funding to be from new residence hall bond money.

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PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Southeast Quad Residence Halls Fire Alarm System Additional Funding

Project Description:

The contracting authority policy states that "For capital projects in excess of \$100,000 cost overruns of more than 10% of the original project budget or \$25,000, whichever is greater, and project cancellations must have specific Board approval."

Request an additional \$135,000 to complete the southeast quad residence halls fire alarm system (Woldt, Emmons, Saxe, Herrig Halls, Woldt Dining Commons and Woldt Computer Center) project. The project was originally approved for \$200,000 at the March 2001 meeting; additional funding is required to install a system that meets current code requirements. Total project cost not to exceed \$335,000.

Proposed by: Vice President Ross

Project Cost and Source of Funds:

Cost: **\$135,000 additional funding**
 200,000 approved March 16, 2001, deferred maintenance 2001-2002
 \$335,000 total project cost

Source: **deferred maintenance contingency**

PROPOSED RESOLUTION: CONSENT AGENDA

Southeast Quad Residence Halls Fire Alarm System Additional Funding

BE IT RESOLVED, That the president or his designee is authorized to contract for the repairs and related services for the southeast quad residence halls fire alarm system for an additional \$135,000; funding to be from deferred maintenance contingency. Total project cost not to exceed \$335,000.

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PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Bylaws Amendment

Tabled 03-0109; p 14 deleted

Project Description:

Amendment to **Article VII. Miscellaneous. Section 3. Internal Audit Process, paragraph B.**

- B. The Director of Internal Audit, in the performance of his/her duties, shall report ~~administratively~~ to the ~~President and functionally to the Board Chair through the~~ **chair of the** Board's Finance **and Personnel** Committee.

Proposed by: Trustee Kessler

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PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Internal Audit Function Policy **Tabled 03-0109; pp 16-20 deleted**

Project Description:

Amendment to the internal audit function policy to change reporting structure for the director of internal audit, delete the development of a five-year audit plan, correct titles and committee names.

Proposed by: Trustee Kessler