



BOARD OF TRUSTEES

James C. Fabiano Sr., chair

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Stephanie Comai

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Roger L. Kessler

Gail F. Torreano

Michael Rao, ex officio

Workshop and Formal Session: January 8, 2004



BOARD OF TRUSTEES

MEETING SCHEDULE

revised: 04-0107

January 8, 2004

8:00	Informal session	Pres Conf Rm
10:45	Workshop	Pres Conf Rm
11:30	Working lunch	Rotunda
1:00	Committee of the Whole	Pres Conf Rm
1:15	Formal session	Pres Conf Rm
	Press conference immediately following the formal session: presidential review	Pres Conf Rm



BOARD OF TRUSTEES

COMMITTEE ASSIGNMENTS for 2004

Academic and Student Affairs Committee

Ms. Gail F. Torreano, chair
Mr. John G. Kulhavi
Ms. Stephanie Comai

Finance and Personnel Committee (Internal Audit)

Mr. Roger L. Kessler, chair
Mr. Jerry D. Campbell
Mr. Jeffrey R. Caponigro
Ms. Gail F. Torreano

Facilities Subcommittee

Ms. Melanie Reinhold Foster, chair
Mr. Roger L. Kessler
Ms. Gail F. Torreano

Policy and Bylaws Committee

Ms. Stephanie Comai, chair
Mr. John G. Kulhavi

Trustees-Faculty Liaison Committee*

Mr. John G. Kulhavi, chair	1) Dr. Robert Lee, HEV, chair/AS
Mr. Roger L. Kessler	2) Dr. Joan Hornak, CSE
Ms. Stephanie Comai	3) Dr. Susan Steffel, ENG
	4) Dr. James Scott, BIS, past chair/AS

Trustees-Student Liaison Committee**

Mr. Jeffrey R. Caponigro, chair	1) Mr. Sean Johnston, president/SGA
Mr. Jerry D. Campbell	2) Mr. Nick Marinello, president/RHA
Ms. Melanie Reinhold Foster	3)
	4)

Board members and chairs of standing committees and special committees are appointed by the chair.

* Faculty representation on this committee is according to Board bylaws: academic senate chairperson and immediate past chairperson, two senate members elected by the senate to two-year rotating terms.

** The student body, according to Board bylaws, is represented by the student government association president and three students selected by SGA guidelines for the selection of liaison committee representatives.



BOARD OF TRUSTEES

WORKSHOP AGENDA

revised: 04-0107

January 8, 2004

- | | | |
|------------|---|--------------|
| 10:45 a.m. | Vision planning (J. Caponigro) | Pres Conf Rm |
| 11:30 | Working lunch | Rotunda |
| | <ul style="list-style-type: none">• utilities master plan (G. Ross)• long-range facilities management (M. Wrona) | |



BOARD OF TRUSTEES

A G E N D A

January 8, 2004

- I. Call to Order (1:15 p.m.)**

- II. Public Comment: related to agenda items**

- III. Committee of the Whole**
 - A. Public school academy activities. (consent agenda)*
 - B. Endowments/scholarships. (consent agenda)*
 - C. Naming opportunities (consent agenda)*
 - D. Development board bylaws. (consent agenda)*

- IV. Presidential Review Committee Report**

- V. Other/New Business**

- VI. Public Comment: on any item/matter not listed in the agenda**

- VII. Consent Agenda**

Action requested: Motion to approve, accept or ratify items listed on consent agenda as submitted.

 - A.** Minutes of the December 4, 2003, formal session.
 - B.** Public school academy activities.
 - C.** Endowments/scholarships.
 - D.** Naming opportunities.
 - E.** Development board bylaws

- VII. Adjournment**

BOARD OF TRUSTEES

PROPOSAL FOR BOARD ACTION: Consent Agenda

Public School Academy Activities

Project Description:

The Board of Trustees must approve changes in members of boards of directors, amendments to appointment of initial boards, length of term of contracts, and reauthorization of public school academies. Approval of the proposed resolutions, which appear for committee review, will be requested as part of the consent agenda.

Changes in Members of Boards of Directors

Charyl Stockwell Academy
Cross Creek Charter Academy
Detroit School of Industrial Arts
Riverside Academy
West Village Academy
Woodward Academy

Amendment to Appointment of Initial Board and Initial Length of Term of Contract

Summit Academy North

Reauthorization of Public School Academies

New Beginnings Academy
Summit Academy
West Michigan Academy of Environmental Science

Proposed by: Provost Storch

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Charyl Stockwell Academy**

RECITALS:

1. At its March 16, 2001, meeting this board reauthorized the issuance of a contract to charter as a public school academy to Charyl Stockwell Academy. On August 7, 2001, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. Robert Militzer resigned December 2, 2003, therefore leaving a vacant position on the board of directors. The term of the vacant position expires August 6, 2004.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Neigatha Graney for appointment to a term which expires August 6, 2004, and for an additional term which expires August 6, 2008.
5. The university president or designee has recommended Neigatha Graney for appointment to the vacant position.

BE IT RESOLVED, That Neigatha Graney is appointed to serve as a member of the board of directors of Charyl Stockwell Academy commencing the date upon which the oath of public office is filed with the office of charter schools.

Neigatha Graney
6832 Chadwick Drive
Canton, Michigan 48187
734-459-1219
pediatrician, self-employed
(to fill a position ending August 6, 2008)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Cross Creek Charter Academy**

RECITALS:

1. At its March 14, 2002, meeting this board reauthorized the issuance of a contract to charter as a public school academy to Cross Creek Charter Academy. On August 13, 2002, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. The terms of James Fryling and Robert Medema expired December 5, 2003.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating James Fryling and Robert Medema for reappointment to terms which expire December 5, 2007.
5. The university president or designee has recommended James Fryling and Robert Medema for reappointment to the expired positions.

BE IT RESOLVED, That James Fryling and Robert Medema are reappointed to serve as members of the board of directors of Cross Creek Charter Academy commencing the date upon which the oaths of public office are filed with the office of charter schools.

James Fryling
5444 Bonnie Avenue SE
Kentwood, Michigan 49508
616-261-2756
professor of chemistry, Cornerstone University
(to fill a term ending December 5, 2007)

Robert Medema
1985 Burning Woods Court SE
Grand Rapids, Michigan 49546
616-957-9921
associate professor, Calvin College
(to fill a term ending December 5, 2007)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Detroit School of Industrial Arts**

RECITALS:

1. At its March 16, 2001, meeting this board reauthorized the issuance of a contract to charter as a public school academy to Detroit School of Industrial Arts. On August 20, 2001, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is seven (7).
3. The term of Jay Harrison expired August 19, 2003.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Jonas Hill, Sr. for appointment to a term which expires August 19, 2007.
5. The university president or designee has recommended Jonas Hill, Sr. for appointment to the expired position.

BE IT RESOLVED, That Jonas Hill, Sr. is appointed to serve as a member of the board of directors of Detroit School of Industrial Arts commencing the date upon which the oath of public office is filed with the office of charter schools.

Jonas Hill, Sr.
2046 West Boston Boulevard
Detroit, Michigan 48206
313-869-7089
assistant director, Wayne State University
(to fill a position ending August 19, 2007)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Riverside Academy**

RECITALS:

1. At its April 25, 2002, meeting this board authorized the issuance of a contract to charter as a public school academy to Riverside Academy. On August 31, 2002, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. Jamal Al-Aref failed to take office, therefore leaving a vacant position on the board of directors. The term of the vacant position expired April 25, 2003.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Ali Alhamdi for appointment to a term which expires April 25, 2007.
5. The university president or designee has recommended Ali Alhamdi for appointment to the vacant position.

BE IT RESOLVED, That Ali Alhamdi is appointed to serve as a member of the board of directors of Riverside Academy commencing the date upon which the oath of public office is filed with the office of charter schools.

Ali Alhamdi
3350 Salina Street
Dearborn, Michigan 48120
313-841-4256
teacher, Dearborn Public Schools
(to fill a position ending April 25, 2007)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**West Village Academy**

RECITALS:

1. At its March 19, 1999, meeting this board authorized the issuance of a contract to charter as a public school academy to West Village Academy. On August 17, 1999, the contract was executed. At its March 13, 2003, meeting this board reauthorized the issuance of a contract to charter as a public school academy to West Village Academy.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is five (5).
3. Mohammad Qureshi was removed on November 10, 2003, therefore leaving a vacant position on the board of directors. The term of the vacant position expires May 12, 2005.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Tracy Brown for appointment to a term which expires May 12, 2005.
5. The university president or designee has recommended Tracy Brown for appointment to the vacant position.

BE IT RESOLVED, That Tracy Brown is appointed to serve as a member of the board of directors of West Village Academy commencing the date upon which the oath of public office is filed with the office of charter schools.

Tracy Brown
25618 Eton
Dearborn, Michigan 48125
313-299-0206
certified nursing assistant, home care
(to fill a position ending May 12, 2005)

CHANGE IN MEMBERS OF BOARD OF DIRECTORS OF PUBLIC SCHOOL ACADEMY**Woodward Academy**

RECITALS:

1. At its March 16, 2001, meeting this board reauthorized the issuance of a contract to charter as a public school academy to Woodward Academy. On August 7, 2001, the contract was executed.
2. This board appointed the initial board of directors of the academy, and has subsequently made changes in the membership of the board of directors of the academy. The current number of members of the board is seven (7).
3. Brenda Jenkins and Regina Pierce resigned November 17, 2003, therefore leaving two vacant positions on the board of directors. The terms of the vacant positions expire August 6, 2006, and August 6, 2007, respectively.
4. The board of the academy has, by majority vote of its members, adopted a resolution nominating Maria Anderson for appointment to a term which expires August 6, 2006; and nominating Delois Mangham for appointment to a term which expires August 6, 2007.
5. The university president or designee has recommended Maria Anderson and Delois Mangham for appointment to the vacant positions.

BE IT RESOLVED, That Maria Anderson and Delois Mangham are appointed to serve as members of the board of directors of Woodward Academy commencing the date upon which the oaths of public office are filed with the office of charter schools.

Maria Anderson
15729 Whitcomb
Detroit, Michigan 48227
313-836-7643
supervisor, State of Michigan Family Independence Agency
(to fill a position ending August 6, 2006)

Delois Mangham
18327 Wildemere
Detroit, Michigan 48221
313-345-3573
retired
(to fill a position ending August 6, 2007)

**AMENDMENT TO APPOINTMENT OF INITIAL BOARD OF DIRECTORS AND
INITIAL LENGTH OF TERM OF CONTRACT OF PUBLIC SCHOOL ACADEMY**

Summit Academy North

RECITALS:

1. At its April 25, 2002, meeting this board authorized the issuance of a contract to charter as a public school academy to Summit Academy North for a term not to exceed five (5) years.
2. This board appointed the initial board of directors of the academy. The current number of members of the board of directors is five (5).
3. The authorizing contract was not executed therefore, the initial board of directors of the academy did not take the oath of public office.
4. The amended initial board of directors of the academy shall consist of Janett Eno, Richard Hedke, Rick Marcum, Ken Naysmith and Alan Parlette.
5. The university president or designee has recommended Janett Eno, Richard Hedke, Rick Marcum, Ken Naysmith and Alan Parlette for appointment to the positions.
6. The university president or designee has recommended the term of the contract be amended to not exceed seven (7) years.

BE IT RESOLVED, That Janett Eno, Richard Hedke, Rick Marcum, Ken Naysmith and Alan Parlette are appointed to serve as members of the board of directors of Summit Academy North commencing the date upon which the oaths of public office are filed with the office of charter schools.

BE IT FURTHER RESOLVED, That this board approves the execution of a contract to charter as a public school academy to Summit Academy North for a term not to exceed seven (7) years.

Janett Eno
13132 Peach
Southgate, Michigan 48195
734-281-3868
housewife
(to fill a position ending January 8, 2005)

Richard Hedke
28967 Hedke Court
Gibraltar, Michigan 48173
734-675-2891
marina operator, Humbug Marina
(to fill a position ending January 8, 2006)

Rick Marcum
31025 Island Drive
Gibraltar, Michigan 48173
734-692-6585
senior manufacturing engineer, General Motors
(to fill a position ending January 8, 2007)

Ken Naysmith
26950 Will Carleton
Flat Rock, Michigan 48134
734-789-1635
owner, Naysmith Building Company
(to fill a position ending January 8, 2008)

Alan Parlette
134711 Delovern
Gibraltar, Michigan 48173
734-671-8062
general assistant, Allore Funeral Home
(to fill a position ending January 8, 2008)

REAUTHORIZATION OF PUBLIC SCHOOL ACADEMY**New Beginnings Academy**

RECITALS:

1. At its March 19, 1999, meeting this board authorized the issuance of a contract to charter as a public school academy to New Beginnings Academy. On August 31, 1999, the contract was executed.
2. The contract of this academy expires June 30, 2004.
3. The office of charter schools has completed its evaluation and assessment of the operation and performance of New Beginnings Academy.
4. This board may consider the reissuance of a contract to charter following an evaluation and assessment by the office of charter schools that concludes that the operation and performance of the academy warrants the reissuance of a contract.
5. The university president or designee has recommended the reissuance of a contract to charter as a public school academy to New Beginnings Academy. The term of the contract is recommended for a term not to exceed five (5) years.

BE IT RESOLVED, That this board approves and authorizes the execution of a contract to charter as a public school academy to New Beginnings Academy for a term not to exceed five (5) years and authorizes the chair of the board to execute a contract to charter as a public school academy and related documents between New Beginnings Academy and the Central Michigan University Board of Trustees, provided that, before execution of the contract, the university president or designee affirms that all terms of the contract have been agreed upon and New Beginnings Academy is able to comply with all terms and conditions of the contract.

REAUTHORIZATION OF PUBLIC SCHOOL ACADEMY**Summit Academy**

RECITALS:

1. At its May 12, 1999, meeting this board reauthorized the issuance of a contract to charter as a public school academy to Summit Academy. On July 23, 1999, the contract was executed.
2. The contract of this academy expires July 22, 2004.
3. The office of charter schools has completed its evaluation and assessment of the operation and performance of Summit Academy.
4. This board may consider the reissuance of a contract to charter following an evaluation and assessment by the office of charter schools that concludes that the operation and performance of the academy warrants the reissuance of a contract.
5. The university president or designee has recommended the reissuance of a contract to charter as a public school academy to Summit Academy. The term of the contract is recommended for a term not to exceed seven (7) years.

BE IT RESOLVED, That this board approves and authorizes the execution of a contract to charter as a public school academy to Summit Academy for a term not to exceed seven (7) years and authorizes the chair of the board to execute a contract to charter as a public school academy and related documents between Summit Academy and the Central Michigan University Board of Trustees, provided that, before execution of the contract, the university president or designee affirms that all terms of the contract have been agreed upon and Summit Academy is able to comply with all terms and conditions of the contract.

REAUTHORIZATION OF PUBLIC SCHOOL ACADEMY**West Michigan Academy of Environmental Science**

RECITALS:

1. At its July 13, 2000, meeting this board reauthorized the issuance of a contract to charter as a public school academy to West Michigan Academy of Environmental Science. On August 19, 2000, the contract was executed.
2. The contract of this academy expires June 30, 2004.
3. The office of charter schools has completed its evaluation and assessment of the operation and performance of West Michigan Academy of Environmental Science.
4. This board may consider the reissuance of a contract to charter following an evaluation and assessment by the office of charter schools that concludes that the operation and performance of the academy warrants the reissuance of a contract.
5. The university president or designee has recommended the reissuance of a contract to charter as a public school academy to West Michigan Academy of Environmental Science. The term of the contract is recommended for a term not to exceed five (5) years.

BE IT RESOLVED, That this board approves and authorizes the execution of a contract to charter as a public school academy to West Michigan Academy for Environmental Science for a term not to exceed five (5) years and authorizes the chair of the board to execute a contract to charter as a public school academy and related documents between West Michigan Academy of Environmental Science and the Central Michigan University Board of Trustees, provided that, before execution of the contract, the university president or designee affirms that all terms of the contract have been agreed upon and West Michigan Academy of Environmental Science is able to comply with all terms and conditions of the contract.

BOARD OF TRUSTEES

PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Endowments / Scholarships

Project Description:

Statements for establishment of endowments/scholarships and changes are included for committee review; action is requested as part of the consent agenda.

Crawford & Winiarski/Rodney L. Crawford Scholarship
(name change from Arthur Andersen/Rodney L. Crawford Scholarship; language removed)

DaimlerChrysler Lab Endowment (new)

Margaret Foley Memorial Endowment
(change designation from library science to the university library endowment)

Fredrick and Rosemary Kreft Endowed Scholarship Award (new)

Leslie Lieberman Scholarship
(name change from Leslie Lieberman Social Science Scholarship for High Achievement; additional language)

Paul G. Smuts Endowed Scholarship (new)

Proposed by: Vice President Leto

PROPOSED RESOLUTION: CONSENT AGENDA

Endowments / Scholarships

BE IT RESOLVED, That the following endowed scholarships are established or changed as requested by donors and statements approved for printing:

Crawford & Winiarski/Rodney L. Crawford Scholarship

Established in 2000 by Rodney L. Crawford '77 for a junior or senior outstanding accounting major pursuing a career in public accounting.

DaimlerChrysler Lab Endowment

Established in 2003 by DaimlerChrysler. Funds from this endowment will be used to maintain and upgrade the equipment in the DaimlerChrysler Lab at Central Michigan University.

Margaret Foley Memorial Endowment

Funds from this endowment will be used for the University Library Endowment.

Fredrick and Rosemary Kreft Endowed Scholarship Award

Established in 2003 by Ira '77 and Anne Kreft. Ira is a current member of the Alumni Board and the Dean's Business Advisory Council. This renewable scholarship will benefit an incoming freshman who intends to major in accounting. The student must be a resident of one of the following counties: Alcona, Alpena, Antrim, Benzie, Charlevoix, Cheboygan, Crawford, Emmet, Grand Traverse, Iosco, Kalkaska, Leelanau, Manistee, Missaukee, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, Roscommon, or Wexford. The recipient must have a minimum GPA of 3.5 and a composite ACT score of 28 or higher.

Leslie Lieberman Scholarship

Established in honor of Leslie Lieberman, a specialist in family studies and faculty member at CMU from 1965 until her death in 1992. Applicants must be majors in sociology, anthropology, social work or family studies; have a GPA of 3.4 or better; and be a junior or senior in the semester following application. Recipients are chosen on the basis of excellence in academic performance and writing skills as demonstrated in an essay describing career goals to be submitted with the application. Several awards are made each year and vary from \$500 to \$1,000.

Paul G. Smuts Endowed Scholarship Fund

Established in 2003 by Paul '62 and Sandy '61 (Moore) Smuts. Paul retired from DaimlerChrysler in 2002 as vice president of human resources operations and facilities management. This renewable scholarship will support a student enrolled in the College of Business Administration who participates in extracurricular activities, demonstrates financial need, and has a minimum GPA of 3.0.

BOARD OF TRUSTEES

PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Naming Opportunities

Project Description:

Recommendations to name rooms in recognition of donors as indicated in the proposed resolution.

Naming opportunities are subject to approval by the Board of Trustees. The Policy for Naming Opportunities is included for your information.

Proposed by: Vice President Leto

*PROPOSED RESOLUTION: CONSENT AGENDA**Naming Opportunities*

BE IT RESOLVED, That the following rooms be named in honor of the listed donors in grateful recognition of their gifts to Central Michigan University:

Name/Location	Donors
Central Activity Garden Health Professions western-most garden	Rollin M. Gerstacker Foundation
Clinical Report Writing Lab Health Professions Room 1102	Monica and Michael Rao, Ph.D.
Real Ear Instrument Fitting Room Health Professions Rooms 1120 and 1121	Siemens Hearing Instruments
Physical Therapy Teaching/Modalities Laboratory Health Professions room 1301	Dr. Leonard E. and Louise A. Plachta
Physician Assistant Clinical Procedures Laboratory Health Professions Room 1308	Gene and Marge Ragland
Patient Waiting Area - 2d Floor Atrium Health Professions Area 2100 M	Roger and Phyllis Kessler
Physical Disabilities and Adaptive Living Research Laboratory Health Professions Room 2135 A-C	Charles J. Strosacker Foundation
Laboratory for Restorative Neurology Health Professions Room 2336	Field Neurosciences Institute

Policy for Naming Opportunities

It has long been Central Michigan University's practice to name facilities, roads, endowments, awards and other programs in honor of people who have contributed to the betterment of the university. Because such gifts will be substantial in amount and may reflect on CMU in perpetuity, naming opportunities, and the terms and conditions associated with such naming, shall be subject to final approval by the Board of Trustees. Principal responsibility for soliciting and arranging for naming opportunities resides with the president of the university and the vice president for development and alumni relations. They are encouraged to adhere to the funding minimums defined in this guideline in their preliminary negotiations, but they are also granted the discretion, in consultation with each other and subject to final Board approval, to consider other funding arrangements which will best serve the wishes of the donor and the interests of CMU. Gifts to name facilities, endowments, awards and other programs established must be irrevocable and meet the minimum present day dollar value requirements set by the Board of Trustees. Generally, naming opportunities will not be recognized through a planned or deferred gift until the gift amount is accessible. However, naming opportunities may be considered through an irrevocable planned gift at the discounted present value under special circumstances. The following criteria should be included in the consideration:

Entire Building	Names of buildings present special considerations for naming opportunities. In general a building should be named as directed by a donor only if a minimum of 50% of the privately secured funds but not less than \$1 million is contributed by or at the direction of the donor.
Building Additions and Renovations	Not less than 50% of project costs.
Portions of Buildings	Individual rooms or wings in new or existing buildings such as auditoriums, lecture halls and lobbies, need to be considered on a case-by-case basis. Consideration will be given to such matters as type of usage, visibility and traffic flow.
Unnamed Existing Buildings	Currently unnamed buildings may be named by the establishment of an endowment equivalent to 12.5% of the fair market value of the building.
Relocation or Replacement	The name on an existing facility will remain for the life of the building. The name on a facility to be demolished will not be transferred to a new facility except in such cases when a useful facility is relocated to serve the greater interest of the university.
Named Colleges or Schools	Associating an individual, corporation or foundation name with a college acknowledges great commitment on the part of the donor. The Board reserves the right, after consulting with the president and vice president for development and alumni relations to approve funding arrangements which best serve the interests of CMU.
Distinguished Professorship or Dean's Chair	A distinguished professorship or dean's chair will enable the university to honor or to recruit an outstanding scholar who has demonstrated the potential of making exceptional contributions to his/her discipline. Income from the endowment will provide support toward salary, professional development, related research and program expenses. Minimum Endowment Gift: \$2.0 Million
Named Chair	Provides income toward an outstanding faculty member's salary and related expenses, including research and professional conferences. Minimum Endowment Gift: \$1.0 Million

Named Professorship	Provides support for an outstanding faculty member and related expenses. Minimum Endowment Gift: \$500,000
Named Visiting Professorship	Provides income to apply toward expenses for a visiting professor. These professorships will allow the university to benefit from talent which would otherwise be unavailable to Central Michigan University. Minimum Endowment Gift: \$250,000
Named Young Faculty Award	Provides income to apply toward the annual salary and teaching/research expenses of an outstanding young faculty scholar. These funds will enable Central Michigan University to attract and retain the most promising young professors. Minimum Endowment Gift: \$250,000
Named Fellowships	Provides income to fund fellowships for graduate students. Minimum Endowment Gift: \$250,000
Named Endowed Lectureship	Provides income for distinguished lecturers to be brought to campus. Minimum Endowment Gift: \$100,000
Named Research Fund	Provides an annual award to be used for research in the area chosen by the donor and Central Michigan University. Minimum Endowment Gift: \$100,000
Named Faculty Development Fund	Provides an annual award to enhance a faculty member's teaching and research activities. Minimum Endowment Gift: \$100,000
Graduate Scholarships	Provides financial support for graduate students. Minimum Endowment Gift: \$100,000
Named Endowed Centralis Scholar Award	Income funds full scholarships for undergraduate students. Selection criteria are stated in detail in the Centralis Scholar guidelines. Minimum Endowment Gift: \$150,000
Named Endowed Scholarship	Income from this fund will provide financial aid to undergraduate students. Selection criteria will depend upon the donor's preference and guidelines established by Central Michigan University. Minimum Endowment Gift: \$25,000
Named Student Award Fund	This fund provides an annual award to a student in an area selected by the donor. Minimum Endowment Gift: \$10,000 or Minimum Annual Gift: \$ 1,000 for a four-year period

Adopted by CMU Development Board of Directors: 01-0616.

Adopted by CMU Board of Trustees: 01-0712.

Amended by CMU Development Board of Directors: 03-0211.

Amended by CMU Board of Trustees: 03-0313.

BOARD OF TRUSTEES

PROPOSAL FOR BOARD ACTION: CONSENT AGENDA

Development Board Bylaws

Project Description:

Amendments to the bylaws of the Development Board must be approved by the Board of Trustees. Proposed changes appear in blue.

Amend *Article XI, Executive Committee, Section 2*, to read as follows.

2. The executive committee shall be composed as follows:
 - a. Chair of the Development Board
 - b. Vice-chair of the Development Board
 - c. One of the two trustees appointed to the Development Board
 - d. The President of the University or the President's designee
 - e. Vice President of Development & Alumni Relations as secretary to the committee
 - f. The chairs of the standing committees of the Development Board
 - g. Up to two at large members of the Development Board appointed by the chair

Amend *Article XII, Additional Committees*, in its entirety to read as follows.

1. The following shall be standing committees of the Development Board:
 - Investment Committee
 - Long Range Planning Committee
 - Donor Relations and Stewardship Committee
 - University Development Committee
 - Corporate and Foundation Relations Committee
 - Planned Giving Committee
2. The Executive Committee shall appoint for one-year terms the members of each standing committee, including a chair and vice-chair. A person may serve as a chair for the same standing committee for no more than two consecutive terms. In the absence of the chair, the vice-chair shall assume the duties of the chair.
3. The Development Board may create such ad hoc committees, as it may deem appropriate. The term, membership, function, organization, and procedures of any such committee shall be fixed by the resolution creating it. Between meetings of the Development Board, the chair of the Development Board may exercise the authority of the Development Board with respect to ad hoc committees. However, the chair shall take no action reversing or substantially modifying a prior action of the Development Board. Any action taken by the chair shall be subject to review and ratification at the next meeting of the Development Board.

Proposed by: Vice President Leto

PROPOSED RESOLUTION: CONSENT AGENDA

Development Board Bylaws

BE IT RESOLVED, That the Bylaws of the Central Michigan University Development Board as amended and dated January 8, 2004, are adopted.

Bylaws
of the
Central Michigan University
Development Board

Approved by Development Board:	July 20, 1996
Adopted by Board of Trustees:	March 14, 1997
Amended by Development Board:	February 19, 2000
Adopted by Board of Trustees:	March 17, 2000
Amended by Development Board:	October 12, 2001
Adopted by Board of Trustees:	January 8, 2004

Bylaws of the Central Michigan University Development Board

ARTICLE I

Name

The name of the organization constituted and regulated by these bylaws shall be the "Central Michigan University Development Board," referred to in the bylaws as the "Development Board."

ARTICLE II

Purpose

The purpose of the Development Board shall be:

1. To lead by example in financial support of Central Michigan University.
2. To assist in the accumulation of funds by the identification, cultivation, and solicitation of individual, corporate, and foundation prospects.
3. To advise and assist in the implementation of strategies to meet fund-raising goals set by the Central Michigan University Board of Trustees.
4. To promote the goals of Central Michigan University in its overall development by participating, as requested, in discussion and planning of construction and related projects.

ARTICLE III

Powers

In order to accomplish the purposes of the fund, the CMU Board of Trustees delegates the following powers to the Development Board and its various committees as provided in these bylaws.

1. To solicit private support from individual, corporate, and foundation prospects.
2. To acquire or receive gifts and bequests of cash and real or personal property.
3. To plan activities to cultivate prospects for gifts to Central Michigan University.
4. To recommend policies and procedures to the president of the university for the solicitation of private gifts.
5. To appoint chairs to oversee the efforts of volunteers for major fund-raising programs.
6. To elect members of the Development Board consistent with the provisions of these bylaws.
7. To meet, as requested, with the Central Michigan University Board of Trustees or members of the administration to discuss and assist in planning for future construction or other projects.

ARTICLE IV
Elected Directors

1. The regular term of membership on the Development Board shall be three years. A rotation of directorships shall be established in such a way that one-third of the board members shall be up for election each year.
2. Directors will be elected each year by the incumbent members of the Development Board.
3. If renominated, elected directors may succeed themselves.
4. The number of elected directors shall be no fewer than twenty.

ARTICLE V
Designated Directors

1. In addition to the directors elected under the provisions of **ARTICLE IV** of these bylaws, there shall also be certain ex officio members appointed by constituencies other than the Development Board.
 - a. The chair of the Central Michigan University Board of Trustees may appoint two trustees to be directors each year. Trustee members serve as directors with vote.
 - b. The Central Michigan University Council of Deans shall name a dean of the university to be a director with vote.
2. The following officers of the university shall be ex officio members of the Development Board without vote:

President
Vice Presidents

and the following senior administrators of the university shall be ex officio members of the Development Board without vote:

Director of Athletics
Director of Public Broadcasting

ARTICLE VI
Directors Emeriti

Any director or former director who has reached age 65 may be elected as a director emeritus. A director emeritus shall have all of the powers and responsibilities of a director, except that such directors shall not be eligible to serve as an officer or as a chairman of a standing committee. Directors emeriti shall not be counted for quorum requirements nor against the number limitations for directors imposed by the bylaws. Such directors will receive all information and mailings and be invited to attend all meetings and events. There shall be no attendance requirements or specified term of office for directors emeriti.

ARTICLE VII
Meetings

1. Regular meetings of the Development Board shall be held at least annually at such times as are fixed by the board.
2. Election of new Development Board members and officers will take place at the meeting designated as the annual meeting. Terms of office are effective at the conclusion of the annual meeting.
3. Written notice of the time and place of meetings shall be given to all members by the secretary of the Development Board no later than thirty days prior to the date set for the meeting.
4. One-third of the full number of directors with vote shall constitute a quorum for the transaction of any and all business at a regularly called meeting, and for the election of directors and officers as provided in these bylaws.
5. The action of a majority of the directors present and voting shall be considered action of the Development Board.
6. Each director with vote shall be entitled to vote on matters submitted to the Development Board for action. Proxy votes will not be accepted.
7. Special meetings may be called by the chair of the Development Board on his/her initiative. Written notice of the time, place, and subject matter of each special meeting shall be given to each director at least ten days prior to the meeting date.
8. Members may request an excused absence prior to the scheduled meeting. All other absences will be recorded as unexcused and communicated as part of the minutes.

ARTICLE VIII
Procedure at Meetings

1. Except as otherwise expressly provided in these bylaws, *Robert's Rules of Order* (Revised) shall govern all matters of parliamentary procedure.
2. Standing orders and rules of practice consistent with these bylaws may be prescribed from time to time by the Development Board or the executive committee in order to facilitate or expedite the conduct of business. The secretary shall keep such orders and rules, if any, as part of the permanent records of the Development Board.

ARTICLE IX
Officers

1. The officers of the Development Board shall be a chair, vice chair, secretary, treasurer, and such other officers as the board may deem necessary.

2. The chair and vice chair shall be elected by the directors from among the members of the board for a term of two years and one year, respectively.
3. The secretary of the Development Board shall be the vice president for Development & Alumni Relations of Central Michigan University.
4. The chair may serve up to two consecutive two-year terms.

ARTICLE X

Duties of Officers

1. The chair shall preside at all meetings of the Development Board and shall issue the calls for all regular and special meetings of the board. The chair of the board shall appoint the chairs of all committees, except as otherwise noted in these bylaws.
2. In the absence of the chair, or the chair's inability to act, the vice chair shall assume and discharge *pro tempore* the powers and duties of the chair.
3. The secretary shall provide written notes of all meetings of the Development Board or any standing or special committees of the board. The secretary shall maintain a record of all meetings of the board and any committees of the board. As vice president for university advancement, the secretary shall coordinate and carry out the programs adopted by the Development Board. The board may authorize or direct that certain functions and duties of the secretary be performed by assistants who need not be members of the board.
4. The treasurer shall maintain financial records and account to the board for the programs and activities conducted by the board.
5. Any other officers designated by the board shall have such duties as the board may assign to them.

ARTICLE XI

Executive Committee

1. The executive committee of the Development Board shall have and exercise all powers and duties of the full board between meetings of the board. However, the executive committee shall take no action reversing or substantially modifying a prior action of the Development Board.
2. The Executive Committee shall be composed as follows:
 - a. Chair of the Development Board
 - b. Vice-chair of the Development Board
 - c. One of the two trustees appointed to the Development Board
 - d. The President of the University or the President's designee
 - e. Vice President of Development & Alumni Relations as secretary to the committee
 - f. The chairs of the standing committees of the Development Board
 - g. Up to two at large members of the Development Board appointed by the chair

3. Members of the executive committee who are voting members of the Development Board shall be voting members of the executive committee. Executive committee members who are directors without vote shall not vote in the executive committee.
4. Actions of the executive committee are subject to ratification by the Development Board at its next regular or special meeting.
5. The chair of the Development Board shall call any meetings of the executive committee. The executive committee will make its own rules for the conduct of business consistent with these bylaws and shall keep records of all its proceedings which shall become a part of the minutes of the Development Board. The presence of at least two-thirds of the voting members on the executive committee shall constitute a quorum.

ARTICLE XII
Additional Committees

1. The following shall be standing committees of the Development Board:

Investment Committee
Long-Range Planning Committee
Donor Relations and Stewardship Committee
University Development Committee
Corporate and Foundation Relations Committee
Planned Giving Committee

2. The Executive Committee shall appoint for one-year terms the members of each standing committee, including a chair and vice chair. A person may serve as a chair for the same standing committee for no more than two consecutive terms. In the absence of the chair, the vice chair shall assume the duties of the chair.
3. The Development Board may create such ad hoc committees, as it may deem appropriate. The term, membership, function, organization, and procedures of any such committee shall be fixed by the resolution creating it. Between meetings of the Development Board, the chair of the Development Board may exercise the authority of the Development Board with respect to ad hoc committees. However, the chair shall take no action reversing or substantially modifying a prior action of the Development Board. Any action taken by the chair shall be subject to review and ratification at the next meeting of the Development Board.

ARTICLE XIII
Amendments

1. Amendments to these bylaws may be made by action of the Development Board. Any proposed amendment, repeal, or new bylaw shall be submitted in writing to the members of the Development Board at least thirty days prior to the meeting when action is to be taken.
2. For purposes of amending the bylaws, a quorum shall require attendance of a majority of the voting members.

3. The bylaws may be amended by a majority vote when a quorum is present.
4. Amendments to these bylaws shall be effective only after they have been ratified by the Central Michigan University Board of Trustees.