

TEAC Dispositions Claim Committee

October 21, 2009 (8:30 to 9:45 a.m. in 322 EHS)

Meeting Minutes

I. Guest - Larry Corbett, the TEAC Chair of the EHS TEAC accreditation process.

Larry provided an update on the EHS TEAC process. Larry reviewed the timeline for EHS TEAC accreditation process and the committee reviewed a timeline attachment. The committees will submit their brief contribution and appendices to Larry by April 5, 2010.

The timeline between October 21 and December 31st is for the committees to continue research. Beginning in January, the committees will complete research and write summary papers. Larry Corbett, along with Ray Francis and Tim Campbell will begin development of the report appendices as well as the cross-cutting themes. Larry reported that there are several aspects of EHS/institutional data that he can collect and organize for the report prior to receiving the committee reports. Larry will continue to be in charge of officially writing the report but Ray Francis will work with him on administrative aspects of the report.

Larry plans to have an initial full draft of the brief completed by March 15, 2010. Therefore, Laura Frey (Dispositions Committee Chair) indicated a goal of having this committee report completed in draft before CMU spring break in March 2010. This will provide time for review prior to the April 5th deadline established by Larry for all committee reports. Larry provided a writing guide for committees to follow in generating reports. This was shared and reviewed. The intent of the guide is to provide format consistency that will make the final report writing more efficient. Laura Frey indicated that she would provide the Dispositions Committee report and documents on a flash drive.

In discussing the preparation of the Dispositions Committee report, the committee will need to select one or more of the TEAC Quality Indicators to use as a theme for the report. Of the Quality Principle 1 indicator, there are three subclaims: (1.1): Subject; (1.2): Pedagogy; (1.3): Caring teacher skills. It is likely that the Dispositions Committee will select "caring teacher skills". This means when we write our report, it will be introduced and cast in this lens. Overall, EHS needs to address all of these indicators and two other Quality Principles in the final brief report.

The overall EHS TEAC report will be submit in a draft to TEAC in June 2010. Then CMU EHS will be provided TEAC audit coaches who will review the draft and provide feedback. Then EHS can revise. The final brief submission deadline to TEAC is September 1, 2010. Prior to this submission, the EHS TEAC brief needs to be approved by the EHS Professional Education Unit. This likely will take place during the first week of the Fall 2010 semester.

The Dispositions Committee about will submit a section of the overall brief report that will be 5-6 pages in length. The total EHS TEAC Brief Report limit is 50 pages. The majority of the Dispositions Committee documentation will be included in the many Appendices that supplement the EHS TEAC Brief Report. The Dispositions Committee will have an overview report of 5-6 pages that represents the information in the Appendices.

Larry indicated to us that some of the TEAC committees are using CMU institutional data. If our committee is in need of data of this nature, he would like us to let him know so that he can coordinate and work with CMU Institutional Research to collect. Larry is also working on getting some actual TEAC Briefs. There is a sample on the TEAC website. Additionally, to help in our accreditation process Larry is participating in a practice audit on "ourselves" – EHS on November 12th.

II. Data Analysis Discussion

The committee was going to discuss the Student Survey Dispositions Data analysis completed to this point by EHS Assessment Coordinator, Tim Campbell. We put this on hold and still need to review the documents. The initial comment made was that Tim ran very basic descriptive statistics and the committee wants the same crosstab analysis as was conducted by Paula Serra for the faculty dispositions survey. Laura Frey will follow-up with Tim on this. This level of detail was submitted already to Tim, but a follow-up will be necessary.

The committee members held a discussion to gather more clarity on the components of the summary product and direction for the dispositions report. We reviewed the two research questions, the instruments, and the components of each:

Question #1: Process

A. TEPD

B. SPE

C. MDE

D. CMU

E. Ourselves (faculty & student surveys)

Question #2: Experiencing

A. TEPD instruments (data)

B. SPE instruments (data)

C. MDE instruments (data)

D. CMU instruments (data)

E. Ourselves instruments (data)

Laura (I) gave an overview of a recent discussion at the TEAC Committee Chairs meeting about the MDE Surveys. This discussion included who was going to be using data from this instrument and how the decision of which items to use was made. There is/was some confusion on which items from these instruments may really be aligned to/for our Dispositions Committee. I indicated how I then put on hold my copying of items from these instruments until we had time to discuss. After reviewing this, the committee members volunteered to review these instruments before the next meeting and then come prepared at the next committee meeting to discuss which of these items to use for the Dispositions Claim. The data is already present, it is just a matter of deciding which items to use.

So, I will collect these instruments and send to committee members before the end of the week. The next Dispositions Committee meeting is Wednesday, October 28, 2009 at 8:30 a.m.