Bylaws of the Central Michigan University Alumni Association Young Alumni Board

*Updated on January 13th, 2012 by the Young Alumni Board*

**Article I: NAME**
The name of the advisory group shall be the Central Michigan University Alumni Association Young Alumni Board (YAB).

**Article II: OBJECTIVES**
The objectives of the Board shall be:

1. To encourage and maintain the relationship between current students and young alumni, classified as: all individuals who have attended Central Michigan University or its predecessor institutions, or who have received degrees, honorary or otherwise, and are age 35 or younger;
2. to serve as an advisory group to the University and the Central Michigan University Alumni Association;
3. to advocate for the needs and concerns of young alumni by partnering directly with the Central Michigan University Alumni Association and Student Alumni Association to foster young alumni programming;
4. to cultivate leadership and various means of support for the programs undertaken by the Alumni Association and the University

**Article III: MEMBERSHIP**

**Section 1: Membership Selection**
All persons who are 35 or younger and who have graduated from CMU are eligible to serve on the YAB.

1. During the winter YAB meeting, a call for members shall be made to all CMU young alumni. This call for members shall be led by the staff of the CMU Alumni Association, with support from the YAB. All YAB members are highly encouraged to identify persons of the CMU young alumni community that would make upstanding board members.
2. During the spring meeting, the YAB will review their current member count and determine how many new members need to be selected to achieve the prescribed goals of the Young Alumni Board.
3. At the annual fall meeting, the slate of invited members will begin their service on the Young Alumni Board. The new members will serve a four-year term and may be re-appointed to serve an additional four-year term. Members may also be invited by the YAB for a temporary specified period of time, if the Young Alumni Board deems it necessary.
4. In the event of a member resigning their position on the Young Alumni Board, their position will be filled during the next regular membership selection period.
5. A maximum of 20 members shall serve on the YAB at any time. The 20 member limit does not include immediate past-presidents or ex-officio members.
Section 2: Attendance
The members of the Board shall be in attendance at all meetings. After they have been absent for two consecutive meetings, without prior notice and approval by the Alumni Relations Staff, they will be suspended from voting privileges until they are either reinstated or released from the Board by the Young Alumni Board President, in conjunction with the Alumni Relations Staff. A two-thirds majority vote is required to remove a member of the Young Alumni Board in breach of the attendance guidelines.

Section 3: Contribution to Central Michigan University
The members of the Young Alumni Board will be expected to actively contribute to the University financially through becoming a Gold Member yearly or for life as well as through campus involvement for the duration of their term on the YAB. Members will also strive to be present as representatives of the Young Alumni Board, the Central Michigan University Alumni Association, and the University at Homecoming, the Past and Present Luncheon, local chapter events, and other events that are appropriate of representation.

Section 4: Immediate Past President
The immediate Past President of the Young Alumni Board will automatically serve a one-year term on the YAB following the election or appointment of their respective successor.

Section 5: Ex-officio Members
The President of the Student Alumni Association is an ex officio member of the Young Alumni Board by virtue of his/her position. Because of the important role each President plays while serving, it is anticipated that they will seek to continue service, and aim to bridge the gap between current students and alumni as a member of the YAB.

Article IV: MEETINGS

Section 1: Regular Meetings
Regular meetings of the Young Alumni Board shall be held three times a year; once at Homecoming, once in January, and once in May. The date, time, and location shall be suggested by the Alumni Relations Staff and approved by the President. When such meetings occur, they will be scheduled in conjunction with the General Board meetings of the Central Michigan University Alumni Association.

Section 2: Quorum for Meetings
At any regular meeting of the YAB, those members present shall constitute a quorum. If a special meeting of the YAB is called, quorum shall be constituted as having one-half, plus one, of membership present.

Section 3: Procedures
Roberts Rules of Order, as revised, shall govern business proceedings.
Article V: OFFICERS and DUTIES

Section 1: President
The president shall be responsible for:
(1) Presiding at all meetings of the Board.
(2) Ensuring the responsibilities of the Board are fulfilled.
(3) Serving as a liaison for the YAB to the Central Michigan University Alumni Association and Alumni Relations Staff.

Section 2: Vice President/President Elect
The vice president shall be responsible for:
(1) Filling the duties of the president at the discretion or absence of the president.
(2) Assisting the president in ensuring the responsibilities of the Board are fulfilled, specifically through the oversight of the committee chairs.
(3) Assuming the position of president at the end of the current president’s term.

Section 3: Committee Chairs and Vice Committee Chairs
The Committee Chairs shall preside over all meetings of their specific committee. In the absence of the chair, the vice chair of said committee will then take over these duties. There will be three standing committees: communications and outreach, career networking and student programming, and events. A committee chair and a vice chair will be elected to each.

Article VI: NOMINATION AND ELECTION OF OFFICERS

Section 1: Eligibility
All elected officers must have served one year on the YAB as members before they are eligible for a leadership position, unless there are not enough eligible members to fill all available positions.

Section 2: Manner of Election
(1) At the January meeting, in even-numbered years, the Young Alumni Board will seek nominations for Vice President of the Young Alumni Board.
(2) At the May meeting, in even-numbered years, the members will elect a Vice President by a majority vote.
(3) In the event the current Vice-President does not wish to serve as President, a nomination and election will be held for the role of President.
(4) At the Homecoming meeting, the members of each committee will elect a committee chairperson and a vice-chairperson by majority vote.
(5) Elections will be made by good standing members of the Young Alumni Board.

Section 3: Term of Office
(1) Committee chairpersons and vice-chairpersons will serve a one year term following their election at the Homecoming meeting.
(2) The President and Vice-President will serve a two-year term following their election at the May meeting.
Section 4: Vacancies and Resignations
(1) In the event of the President’s incapacity or resignation, the Vice President will serve as acting President until the Board, at its next regular meeting, can hold an election for President.
(2) In the event of the Vice President’s incapacity or resignation, the President will appoint an acting Vice President until the Board, at its next regular meeting, can hold an election for Vice President.
(3) In the event of a committee chair’s incapacity or resignation, the vice chair will serve as acting chair until the committee, at its next regular meeting, can hold an election for committee chair.
(4) In the event of a committee vice chair’s incapacity or resignation, the committee chair will appoint an acting vice chair until the committee, at its next regular meeting, can hold an election for vice chair.

Article VII: COMMITTEES
All members of the YAB shall serve as an active member of one standing committee, and can serve on as many Ad-Hoc committees as needed.

Section 1: Communications and Development Committee
The Communications and Development Committee will work directly with Alumni Relations Staff to provide relevant and timely publications and information to alumni, including the Graduate Handbook.

Section 2: Events Committee
The Events Committee will work directly with Alumni Relations Staff to promote Homecoming and young alumni gatherings, and various University sponsored events. They will also assist in working with Alumni Chapter Presidents in planning area events for young alumni, and regional YAB Fellows.

Section 3: Career Networking & Student Programming Committee
The Career Networking & Student Programming Committee will work directly with the Alumni Relations Staff to provide insight and resources to secure mentoring, internship, and employment opportunities for current students and graduates. They may also work directly with the Student Alumni Association and the Career Services Office on programming for current students. Such events may include the Past and Present Luncheon and various employer relation events as deemed appropriate.

Article VIII: SPECIAL COMMITTEES

Section 1: Composition
Special committees and their chairperson shall be appointed and removed as needed by the President of the Board.

Section 2: Meetings
YAB special committees shall meet at the discretion of the President and respective chairperson who will report to the Board the business undertaken at the next regular meeting.
ARTICLE IX: REGIONAL FELLOWS

Section 1: Composition and Scope
Regional Fellows shall be selected to help advance the goals of the Young Alumni Board in their respective regions.

Section 2: Selection
(1) Regional Fellows will be identified by the membership ad-hoc committee during the same time frame as the general membership application submission and review period.

Section 3: Meetings and Participation
(1) Regional Fellows are to attend all Young Alumni Board Events Committee Conference Calls.
(2) At the need of the Board, Regional Fellows are invited to attend regularly scheduled meetings of the Young Alumni Board.
(3) Regional Fellows are to attend all events in their region sponsored by the CMU Alumni Association.
(4) Regional Fellows shall strive to sponsoring/co-sponsoring six events per year in their region.