

Graphic Design BFA Application Procedures

Applications will be accepted in the Spring semester of every academic year. The application deadline will always be 5:00pm on the Tuesday following spring break. Please check the date on the university academic calendar which can be found on the Registrar's web page. Applications should be submitted to the Art and Design departmental office in Wightman Hall 132. Applications from transfer students may be submitted by mail, but must arrive in the Art and Design office by the deadline. Please send applications with sufficient return postage if you would like your portfolio returned. Send applications to the following address: **Department of Art and Design**

ATTN: Graphic Design BFA Portfolio Committee
1202 S. Washington St.
Wightman Hall 132
Mt. Pleasant, MI 48859

Application Requirements

- Application completed legibly and completely.
- Printed portfolio that meets the following requirements:

Portfolio must be an 8.5" x 11" three ring binder with a spine of no more than 2 inches.

Work will be displayed in transparent sleeves in a manner that makes the work easy to remove for closer inspection if needed.

If you have completed ART 235 (Logo and Identity Design) and/or ART 349 (Typography), you must include a minimum of two pieces from each of the completed courses in your portfolio. If you are currently enrolled in ART 235 (Logo and Identity Design) and/or ART 349 (Typography), please include any completed course work.

Maximum of 10 projects. It is acceptable to include detail prints of large pieces to enable the committee to better see the work. Multiple images of a single project do not count towards the 10 project maximum.

Any interactive work (websites, user interface design, motion graphics, apps, video work, etc.) should be submitted in the form of stills or screen shots. Any three dimensional projects (apparel, large books, packing, etc.) should be photographed and submitted as print outs.

Failure to follow these requirements will result in an automatic dismissal of your portfolio and application.

This is a competitive entry program and only the top applicants will be accepted each Spring. Part of the Graphic Design BFA selection process requires that faculty assess your ability to recognize and select your strongest work. Because of this you may not request assistance in assembling your portfolio from the Graphic Design faculty.

Upon acceptance to the Graphic Design BFA program you will receive a letter with your assigned academic advisor. It will be your responsibility to meet with that advisor to sign your Graphic Design BFA major. You will be expected to meet all of the requirements listed in the CMU Undergraduate Bulletin for the Graphic Design BFA program in order to graduate.

Graphic Design BFA Application

Name _____

Address _____

City _____ State _____ Zip _____

Student ID Number _____

CMICH email _____ Phone Number _____

Please provide the following information:

Current GPA in ART courses (1–4 scale) _____

GPA for ART courses can be found in Advising Workbench.

1: In advising workbench select Academic History from the left menu

2: Select ART from the list of course designators. This will show you all of the art courses you have taken at Central.

3: Click on Select All to select the ART courses.

4: Click on Calculate GPA of Selected Classes to calculate your average GPA for ART courses.

Foundation Courses

Please mark each course as one of the following: Completed, Currently Enrolled, Not Yet Taken, or Transfer

ART 106: Drawing 1 _____ ART 117: Contemporary Issues _____

ART 119: Design Foundations _____ ART 125: Digital Design _____

Graphic Design Courses

Art 231: Intro to Graphic Design _____ ART 235: Logo and Identity Design _____

ART 349: Typography _____

I have read and understand the procedures for applying to the BFA program in Graphic Design

Signature _____ Date _____