Student Recital Recording Form

Student Performer(s) ________________________________________________________________

Recital Date ____________________________ Recital Time ___________________________________

Recital Location _________________________________________________________________

Recitals are recorded for a fee of $35 per recital (see note below) which includes one finished CD. Please indicate below if you desire additional copies* of your recital CD. For shared recitals, submit only one copy of this form listing both degree performers.

Recording and one (1) CD .................................................................= $____

Total additional number of CDs ordered ______ x $______*. = $____

* 1 CD = $10
* 2-5 CDs = $8
* 6-more CDs = $6

+$2 shipping (if applicable).= $____

TOTAL............................................= $____

NOTE: See Director of Audio Scott Topazi for information on charges for recitals outside the music building. Off-site recordings are subject to availability of staff and equipment. Please make checks payable to Central Michigan University.

If you would like your order shipped to you, remember to include the extra $2 for shipping.

Name ________________________________________________________________________________

Address _____________________________ City / State / Zip ______________________________

Email (please use CMU global ID email if you have one)

_____________________________________________________________

If you’re picking up your recording at the School of Music office, you will be notified by Email when your order is ready.

Complete and return this form along with payment to the main office, room 162, in the School of Music; or if mailing send this form and your payment to:

CD Duplication Request
School of Music, Room 162
Central Michigan University
Mt. Pleasant, MI 48859

For questions regarding the recording process please contact Scott Topazi at topaz1s@cmich.edu or (989) 774-2045

Revision #2