



Graduate Presentation Grant 2020-2021

The Office of Research & Graduate Studies (ORGS) invites submissions for the Graduate Presentation Grant. Grants are available for up to \$100 to offset the costs associated with the student's presenting their work at a conference. This funding level is significantly lower than previous years because of current budget constraints. Only first authors are eligible to apply for this grant. **Students must have 1:1 matching funds from their advisor, department, or college.** Students may receive the award only once per academic year. Preference is given to students who have not been funded previously under this grant program.

***Deadlines and Submission Directions**

Applications for conferences taking place:

Fall: September 1 – December 31

Spring: January 1 – April 30

Summer: May 1 – August 31

Deadline (due by 5pm EST):

By the second Monday in October

By the first Monday in March

By the last Monday in June

*If your conference date makes it impossible for you to apply by the deadline please contact Kara Owens at 989-774-1318.

- Email the completed application and supporting documentation to ORGS (cgsforms@cmich.edu).
- Email subject line should be: LAST NAME-GRADPG-Submission cycle. Example: BEERY-GRADPG-Fall2019

Requirements

1. **Authorship.** Graduate students must be the principal investigator/first author. Multiple authors for one presentation may choose to either fund one student on behalf of the group or may apply as a group and divide the award.
2. **Enrollment.** The graduate student must be a full-time enrolled CMU student at the time of the grant application and presentation.
3. **Advisor Approval.** The advisor's signature is required.
4. **Project Abstract.**
5. **Presentation Evidence.** Acceptable evidence the work will be/was presented is an email to the student acknowledging the acceptance of their presentation or a photocopy of the conference program cover and the page where the student's name is listed. The name of the student (and the matching presentation title) must be listed in the email or program.
6. **IRB/IACUC/IBC.** Projects involving human subjects, vertebrae animals, or recombinant DNA require approval or determination by the appropriate university review board and the applicant must be included on the protocol. **A copy of the appropriate review board letter/memo must be submitted with the grant application.**
7. **Required SRCEE Participation.** Recipients are required to present at the Student Research & Creative Endeavors Exhibition (SRCEE) the Spring semester after the award. Recipients are not automatically entered into SRCEE; it is the responsibility of the student to apply for the exhibition. Check the ORGS website in January for the application.
8. **Funding & Reimbursement.** A complete statement of the required funding must be provided. Students must have 1:1 matching funds from their advisor, department, or college. There is a limit of one grant per academic year. Funds remaining after one year from the award date, or if the student graduates or leaves CMU, will revert back to ORGS. Costs eligible for reimbursement are registration fees and travel expenses (only if travel is allowed by CMU and conference is not virtual). Presentation supplies, project development-related, and meal expenses are not eligible for reimbursement. ORGS will not transfer funds from this grant to faculty members that have an internal or external grant that provides funding for student expenses.

DO NOT SUBMIT RECEIPTS WITH THIS FORM
Graduate Presentation Grant Application
2020-2021

Scan this application with signatures and attach with conference evidence to an email to cgsforms@cmich.edu. Hard copies are not accepted and are not retained. Email subject line should be: LAST NAME-GRADPG-Submission Cycle.

ACADEMIC HONESTY STATEMENT

As a student of Central Michigan University, you are participating in a community of scholarship based on the values of honesty, respect, fairness, and responsibility. You are expected to adhere to the CMU policies on academic integrity stipulated in the CMU Bulletin. In all of your academic work, you must adhere to the highest standards of integrity. You will not cheat, plagiarize, or receive inappropriate assistance in completion of this grant application and proposal or your project. Being awarded a grant from CMU is a privilege, and failure to adhere to standards of academic integrity may result in forfeiture of grant funding.

Student: _____ **Student ID#:** _____
Print Name Signature

Email: _____@cmich.edu **Graduation Date:** May August December _____
Year

Department: _____

Conference Name (no acronyms): _____

Date(s): _____ **Location:** _____

Presentation Title: _____

Research involving the groups listed below requires approval or determination from the appropriate committee.

Research did not involve human subjects, animals, or recombinant DNA

Human Subjects: Yes (attach IRB approval) Animals: Yes (attach IACUC approval) Recombinant DNA: Yes (attach IBC approval)

Provide below an itemized expense list associated with your presentation. Include ALL expenses.

Item	Amount	Funding Source
GRAND TOTAL:	\$	
TOTAL FUNDING REQUESTED FROM ORGS (\$100 limit):	\$	

By signing below, I agree that I have read the requirements on the first page of the application and believe this grant application complies with all requirements.

Advisor: _____
Print Name Signature Date

REQUIRED: 1:1 MATCHING FUNDS

I am committing 1:1 matching funding to support this student. I understand grant applications are not considered without support from the advisor, department, or college.

_____ **Funding:** \$ _____
Print Name Signature Date

(7/20)