The college has laptop computers for loan. These assets are for faculty that are traveling and would not otherwise have access to a computer or for presentations requiring a computer system.

These laptop computers are reserved on a first come basis. The term of use is only for the length of travel for a single trip or presentation.

Contact the CHSBS Computer Support office at 774-1740 or 774-1229 as far in advance as possible to reserve a laptop computer.

Please have the following information ready when you call:

- Name
- Department
- Campus address
- Contact phone number
- Date system will be picked up
- Date system will be returned
- Any special needs of the system

Plan enough time when picking up the equipment for briefing on the operation of the system you are checking out. All equipment is inventoried by the CHSBS Computer Support staff. You will be required to sign for all equipment when it is picked up. When the equipment is returned, it will again be inventoried to ensure all equipment is present.