



## Undergraduate Certificate Application/Modification Form

**NOTES:**

- 1) A student cannot earn an undergraduate certificate with the same name as their major or minor
- 2) This completed form must be submitted no later than the end of the first week of classes for the term in which you will be completing the courses for this certificate. The form should be submitted to the Registrar's Office, 212 Warriner Hall.

Name: \_\_\_\_\_ Student Number: \_\_\_\_\_  
           Last                                      First                                      Middle

Name of Undergraduate Certificate: \_\_\_\_\_

Term in which you will be completing the courses for this certificate:

Term: \_\_\_\_\_ Year: \_\_\_\_\_

Modifications to the certificate, as passed through the curricular process, should be listed here by the faculty advisor.

Required Course	Hrs	Substitute Course	Hrs	Reason for Modification

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Printed Name of Advisor

\_\_\_\_\_  
Date

Advisor is responsible for completion of all portions of this form and distribution of copies to: 1) Student - should be given **two copies** – one to submit to the Registrar's Office at the appropriate time and one for their files, 2) Advisor, 3) Department office of advisor.