



**Thank you for scheduling a school group visit.**

**The following will help to maximize your educational experience:**

- ◆ **Arrange for chaperones:** For preschool and kindergarten one chaperone is required for every four students. For first grade and up, one chaperone is required for every six students. Assign chaperones to groups of students ahead of time.
- ◆ **Discuss responsibilities with chaperones beforehand:** 1) refrain from using cell phone 2) stay with assigned group of students 3) keep the group together and focused on activities 4) set an example for students by being interested, involved, and enthusiastic 😊
- ◆ **Share the School Group Driving & Parking Directions** with your bus driver, teachers, and chaperones. Guest parking passes are available to museum visitors and chaperones and will be available upon arrival.
- ◆ **Discuss Museum Visit Courtesy with your students and chaperones.** Students should: 1) listen quietly while museum staff are speaking 2) use quiet voices (there are other CMU departments in the building), 3) raise their hand to ask a question 4) please no eating, drinking or chewing gum in gallery
- ◆ **Please have students leave coats and backpacks on the bus** (weather permitting)
- ◆ **Running more than 15 minutes behind?** Please call 989-774-3829 so we can plan accordingly.

#### **Planning to eat lunch before returning to school?**

- ◇ Let museum staff know ahead of time so we can assist with coordinating spaces to eat. Depending on your group size, the museum lobby/classrooms/outdoor picnic tables are available. For large groups we recommend eating at Island Park or Nelson Park in downtown Mt. Pleasant (just a few blocks north).
- ◇ Students should bring sack lunches (MCNH does not have a café).

**Program cost:** Suggested donation of \$0.50 per student and \$1.00 per adult.

**Enjoy your visit!**

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on social media:**



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103 Rowe Hall - [www.museum.cmich.edu](http://www.museum.cmich.edu) - (989) 774-3829

Located on the corner of East Campus Drive and Bellows Street