



**DEPARTMENT OF POLITICAL SCIENCE AND PUBLIC ADMINISTRATION**

**TRAVEL GRANT APPLICATION  
FOR UNDERGRADUATE AND GRADUATE STUDENTS**

Central Michigan University’s Department of Political Science and Public Administration considers undergraduate and graduate students’ research to be a vital part of their education. This grant is to assist and encourage student presentations at Political Science and Public Administration professional conferences.

The following are the guidelines for this grant:

1. Graduate student applicants must have completed 15 credit hours or be in the second year of their program. Undergraduate applicants must have completed 21 credit hours in PSC or PAD courses.
2. Include a signed copy of this form.
3. Attach a description of the conference (name, place, date, and relevance to Political Science/Public Administration) and a copy of the letter/email showing that the paper or poster has been accepted for presentation at the conference. Students just attending a conference need only provide a registration receipt.
4. Provide a brief budget and the amount you are requesting from the department. Students must first apply for additional support from other sources, including the College of Liberal Arts and Social Sciences (CLASS) for travel and study abroad grants. Graduate students also may seek funding from the College of Graduate Studies (CGS).
5. Your application must be signed by a PSC/PA faculty member.
6. The awards are limited to no more than \$100. Please note that the award amount is dependent upon the amount of funding available. Students will be permitted to receive support for one conference presentation and one study abroad grant during the duration of their program.

Amount Requested from PSC/PA Department: \$ \_\_\_\_\_ Student ID# \_\_\_\_\_

Applicant’s Name \_\_\_\_\_  
Last First

Address \_\_\_\_\_  
City State Zip Code

Telephone/Cell \_\_\_\_\_ Email \_\_\_\_\_

Student’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor’s Signature \_\_\_\_\_ Date \_\_\_\_\_