



▶ **FORMAT**

Online and Main Campus

▶ **NUMBER OF CREDITS**

124 minimum

▶ **COST**

Standard Undergraduate Course Rate
cmich.edu/global/finances

877-268-4636

cmuglobal@cmich.edu

Central Michigan University

BACHELOR OF SCIENCE DEGREE: **MAJOR IN PUBLIC AND NONPROFIT ADMINISTRATION**

CAREERS

As the name of the degree suggests, most graduates of this program find employment in public and nonprofit organizations. City, state and federal government; charitable organizations; foundations; health care and hospitals; public media; and social services all need effective leaders. Many graduates are boundary spanners, combining this degree with other passions including sociology, economics, nursing, community services and entrepreneurship for those interested in starting their own nonprofit to serve the public.

REQUIRED COURSES – (18 hours)

PAD 210 *Introduction to Public Administration*

PAD 211 *Introduction to Nonprofit Leadership*

PAD 313 *Public Budgeting Processes*

PAD 380QR *Public Sector Research Methods*

PAD 411 *Public Sector Human Resources*

PSC 395 *Internship in Government and Politics (required only for students without public sector experience)**

* PSC 395 is required for students without any relevant administrative experience. Students must have completed at least 56 hours before taking this course. Students with previous relevant experience may select an Independent Study PSC 390 for three credits with permission of the internship director.

ELECTIVES – (15 hours)

Select 15 hours of PSC and/or PAD courses (*at least two must be PAD courses*)

APPLICATION CHECK LIST

- Online application at apply.cmich.edu
- Application fee
- Official transcripts to CMU – Official high school or GED transcripts if you have **not** attended another regionally accredited two- or four-year college or university
Or
Official transcripts from each of your previously attended regionally accredited colleges or universities
- TOEFL iBT scores if you are from a non-English speaking country

More information on degree requirements at global.cmich.edu/bulletin.

from the Program Director

Dear Prospective Student,

Thank you for your interest in our undergraduate degree in public and nonprofit administration at Central Michigan University.

Today's public service organizations need skilled leaders. People who understand the value of practical, career-focused learning experiences that allow you to grow and develop the skills and competencies you will need to lead and manage today's public and nonprofit organizations. You'll launch your career with the help of our team of professors and practitioners who have decades of career experience in the public sector. Using fascinating, case-based class experiences, you'll discover the far-reaching consequences of leadership-based administration, proper evaluation of social programs, budgeting decisions, grant-writing expertise and human resources management.

Additionally, our program offers an internship-based class for students with no prior work experience. Here you will gain valuable experience working in a public service setting (students with previous public sector experience do not have to complete an internship). This internship allows you to graduate with practical experience in a public sector organization while also building your own network with like-minded public sector professionals.

Whether working for a nonprofit organization or government, a career in the public sector is one of the most rewarding careers you can choose. You'll help the public by implementing programs and services you are passionate about, from nonprofit organizations providing services to populations in need to governments performing the daily activities that keep modern society functioning. Working in this sector allows you to realize a career while also making a fundamental difference to society.

I invite you to read our materials, explore our website, or contact me at the number listed below to learn more about our program and the possibilities of a career in the public sector.

Sincerely,

Thomas Greitens, PhD

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