

DEPARTMENT OF EDUCATIONAL LEADERSHIP
GRADUATE ASSISTANT JOB DESCRIPTION
Departmental research assistantships

The CMU Department of Educational Leadership has a small number of research assistantships available for graduate students. Research Assistants are assigned to faculty to conduct research projects related to the faculty's expertise.

Experience:

Must have an undergraduate degree, preferably in social sciences, and be admitted to a graduate program in the department

Required Qualifications:

Applicants must possess

- strong oral and written communicative skills
- strong research and analytical skills
- demonstrated ability to work with others.
- Reliability, effective time management, ability to meet deadlines are essential to this position.

Desired Qualifications:

- Previous research methods course work (quantitative or qualitative).
- Interest in obtaining a faculty or research position upon graduation.
- Preference given for students who will have served successfully as a research assistant and who will have the ability for a longer relationship with the department (contingent on performance, funding and successful progression in the graduate program).

Research Graduate Assistant Duties and Compensation:

The work load is twenty hours per week for a full-time Graduate Assistant. Tuition remission of up to twenty (20) hours of graduate study per academic year (fall, spring & summer terms) and a graduate stipend.

Return completed form, letter of intent and c.v. by Wednesday February 1st to: Nan Clapp, edlead@cmich.edu EHS 334, Department of Educational Leadership, Mount Pleasant, MI 48859.

Graduate Assistantship Application
Department of Educational Leadership
Central Michigan University

Name: _____ CMU ID# _____

Address: _____

Phone _____ E-Mail _____

Bachelor's Degree:

University _____ Major _____ Minor _____ Year. _____

Master's Degree (if applicable):

University _____ Field of Study _____ Year. _____

Educational Leadership Degree Applied/Accepted for at CMU: (Circle one.)

Master's Ed.S. Ed.D. Ph.D.

Expected year of completion of Educational Leadership Degree: _____

Relevant Prior experience:

Signature: _____ Date: _____

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48859.

Checklist:

A completed application form dated and signed

Personal letter of intent:

- This MUST be no more than two double-spaced, typewritten pages summarizing: 1) area of intellectual interest/research in or related to Educational Leadership; and 2) educational and professional goals and objectives. (Please attach to this application)

Curriculum vitae, Please include awards, publications, presentations, and other scholarly activity.