

INTERIOR DESIGN PORTFOLIO REVIEW PROCESS

**General Note:** Portfolio review may occur at any time throughout the semester. The interior design portfolio review process at Central Michigan University, is to assist all applicants who seek to waive an Art studio course requirement, e.g., Art 106 (basic drawing); Art 231 (digital 2D); Art 119 or 261 (3D), all of which are needed as pre-requisites for program admission.

PORTFOLIO GUIDELINES

- 1) Visual work should be submitted in a large envelope, notebook, or small portfolio.
- 2) Work should be reproduced as individual prints or color copies and should NOT include original work. The program is not responsible for loss or damage. (It is common that students would upload copies of their work into a PowerPoint presentation, print a color copy, and submit that within a notebook or folio.)
- 3) Individual prints or copies should range between 8-1/2" x 11" to 11" x 17" in size.
- 4) Individual prints or copies should be clearly labeled with:
  - Name of Applicant
  - Piece Name, as applicable.
  - Original size and media of the original work

Note: Please clarify if a still life or other drawn composition was arranged by yourself or by someone else  
Course or workshop in which the creative work was produced (as applicable)

INTERIOR DESIGN PORTFOLIO REVIEW APPLICATION

Date \_\_\_\_\_

Name \_\_\_\_\_ Student # \_\_\_\_\_

Permanent address \_\_\_\_\_

Local address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail address: \_\_\_\_\_

Application category (check one)

\_\_\_\_\_ **Incoming freshman** (no previous college experience)

\_\_\_\_\_ **Undergraduate student**

\_\_\_\_\_ **Transfer student**

\_\_\_\_\_ **Second major to an existing B.A., B.A.A. or B.S. degree** (returning student with previous bachelor's degree)

INTERIOR DESIGN PORTFOLIO REVIEW CHECKLIST

**Please submit the following:**

- 1) Complete **application form** provided anytime fall or spring semester
- 2) Submit **portfolio** to:

**Interior Design Portfolio Review Committee  
EHS 442  
Central Michigan University**

**NOTE:** Notification of the committee's decision will occur within two weeks of submission.