Site Visitation Form

Teacher Candidate: ______________________________________ Date: __________________________
Cooperating Teacher: ___________________________________________________________________
Building: _____________________________ District: _________________________________

Building Information:
Number of students________________ Number of faculty and staff____________________________
Number of Administrators _____________ Number of Counselors/Social Workers ________________
Grade levels of this building ______________ Average class size ______________________________
Opening bell __________________________ Closing bell ________________________________

What are the student demographics of this building? (Free and Reduced Lunch, Race/Ethnicity, ELLs, Special Education, etc.) ______________________________________________________________________________
Is there a school wide behavior support/discipline program? __________________________________________
Describe: __________________________________________________________________________________
Is there a student handbook available online I can access? __________________________________________

Staff Information:
What time do teachers report to school? __________ What time do teachers leave school? __________
What is the dress code for staff?

In addition to their teaching, what other responsibilities do teachers have? (Bus or recess duty, playground supervision, field trips, clubs, before/after school supervision, etc.)

Is there a staff handbook available online I can access? __________________________________________
Does your classroom have a web site? _________ Address: _______________________________________

Community Information:
What is the nature of the community in which your school is located?

What special services does your school provide to the community?

In what way is your school different than other schools in the area?