

Optional: This is a beginning brainstorming sheet. It is by no means your plan. You need to design your plan for your classroom when you have your first job.

<b>Guidelines for Writing a Management Plan</b>	
<p><b>Philosophical Statement</b> Your beliefs about classroom management. Include a description of what you believe to be your teaching style.</p>	
<p><b>Classroom Organization</b> Includes room arrangement map, or maps for different types of activities including a student seating arrangement, teacher desk, resources, materials....with a written explanation of your choice of arrangement.</p>	
<p><b>Classroom Rules</b> How are they arrived at? What might they include? How are they communicated to students, parents, administrators?</p>	Define Rules: _____
<p><b>Classroom Procedures</b> How are the lessons structured? How do they start and finish? Topics to include: Policies for assignments, grading, late work, parent communication</p>	Define Procedures: _____
<p><b>Discipline Plan/Reinforces/ Encouraging All Students</b> Describe how you intend you encourage and respond to positive students and how you will manage students that are behaving negatively in your classroom. What techniques are you going to use? What steps will you take and how you will share this with parents and students. Consider Glasser's Five Basic Needs</p>	
<p><b>Proactive Teaching Behaviors</b> For maximum management:</p> <ul style="list-style-type: none"> <li>• Professionalism</li> <li>• Attitude</li> <li>• Bell to Bell Teaching</li> <li>• Reinforcers</li> </ul>	