
POLICY NAME: Admissions Deferment

Responsible Party: Office of Student Affairs

Applies To CMED: Faculty Students Residents Staff Administration

Approval Date: 2/17/2016 Curriculum Committee

Policy Procedure

POLICY:

An accepted CMED student may opt to defer their first year. Requests for additional academic year deferment will only be granted in extenuating circumstances. No deferments beyond a total of two academic years will be granted. Students may only request to defer one academic year at a time.

PROCEDURES:

1. If the student chooses to be considered for deferment, they must submit a letter to the Office of Admissions stating the reason for deferment. Letters must be received by May 15 of the application year.
2. The admissions committee will review the request.
3. Upon acceptances by the admissions committee, the request will be sent for final review to the Assistant Dean of Student Affairs.
4. If the request is accepted by both the admissions committee and the Assistant Dean of Student Affairs the student is granted only one year of academic deferment. Additional years must be requested separately, using the same process above. The Director of Admissions notifies the student and the Registrar of the Admissions Committee decision.

The College of Medicine and CMU Partners reserve the right to make exceptions, modify or eliminate this policy and or its content. This document supersedes all previous policies, procedures or guidelines relative to this subject.

History	
2/17/2016	Initial Approval by Curriculum Committee