

POLICY NAME: Attendance Years 1 and 2

Responsible Party: Office of Medical Education

Applies To CMED: Faculty Students Residents Staff Administration

Approval Date: 01/30/2019 Curriculum Committee

Policy Procedure

POLICY:

Student attendance is mandatory for teaching sessions in years 1 and 2 of the College of Medicine's MD program curriculum, as described in the procedures below.

PURPOSE:

The medical program lays the groundwork for future professional behaviors: it is expected that students attend and participate from the beginning of their training in all the activities of the program. The College of Medicine recognizes the various learning styles of the students and offers activities such as self-study, large group sessions, and small group activities that complement these learning styles.

PROCEDURE:

1. Attendance is required in sessions where students are assigned to small-groups or pairs for the purpose of participatory learning, assessment and evaluation. The sessions include, but are not limited to: problem-based learning (PBL), case based learning (CBL), team based learning (TBL), Essentials of clinical skills (ECS), laboratory activities, and any experiences scheduled in the community.
2. All sessions scheduled in the CARES weeks of years 1 and 2 are required, independent of the type of activity, unless otherwise indicated in the course management software (CentralLine).
3. Attendance at large group sessions outside of CARES weeks is highly encouraged because they complement the other activities of the program, and because they represent the best efforts of the faculty to present the material in an organized and understandable manner that should promote learning.
4. Students are responsible for the material and content of the large group sessions.

5. For requesting an excused absence to required activities, students will follow the procedures outlined in the College of Medicine Student Handbook, unit 3.
6. Unexcused absences to required curricular activities will be managed according to the procedures outlined in the College of Medicine Student Handbook, unit 3.

The College of Medicine reserves the right to make exceptions, modify or eliminate this policy and or its content. This document supersedes all previous policies, procedures or guidelines relative to this subject.

Policy History	
5/21/2014	Initial approval by Faculty Executive Committee
3/1/2017	Revised and approved by Curriculum Committee
1/30/2019	Revised and approved by Curriculum Committee