

POLICY NAME: Supervision of Medical Student Documentation

Responsible Party: Office of Medical Education

Applies To CMED: Faculty Students Residents Staff Administration

Approval Date: 1/29/2020 Curriculum Committee

Policy Procedure

PURPOSE:

To set forth the process that will be used by the College of Medicine and Faculty to supervise Medical Student documentation. Although this policy outlines the minimum requirements necessary, the policies of each affiliated clinical site in this regard will be applicable.

DEFINITIONS:

- **Resident** - An individual participating in an approved graduate medical education program
- **Student** – A medical student in-training who has not yet received his or her MD degree
- **Faculty Member** - The attending/supervising physician (not a Resident) with a Central Michigan University Faculty appointment to whom the student is assigned.

POLICY STATEMENT:

Supervision of the Student: See related policy, Medical Student Roles and Supervision.

Reviewing and Validating Student Documentation for Teaching Purposes: Careful observation and review of student documentation is required to determine the student's ability to grasp the pertinent elements of a patient's presentation and treatment. The Faculty Member to whom the Student has been assigned is ultimately responsible for validating the accuracy of the documentation entered into the patient's medical record by the Student. This validation may occur in conjunction with the Resident who has delegated oversight of the Student. Students may not author procedure notes, operative notes or discharge summaries.

Using Student Documentation to Support Evaluation and Management Services Billing:

Additional supervision and documentation requirements may apply when the Faculty Member intends to use the documentation by the Student to support the E/M level billed by the Faculty Member. Faculty Members and the affiliated clinical site billing for the services of the Faculty Member are responsible for complying with CMS Guidelines and their organizational billing and documentation guidelines.

RELATED POLICIES:

- [Medical Student Roles and Supervision](#)

The College of Medicine reserves the right to make exceptions, modify or eliminate this policy and or its content. This document supersedes all previous policies, procedures or guidelines relative to this subject.

Policy History	
12/5/2018	Initial approval by Curriculum Committee
1/29/2020	Revised and approved by Curriculum Committee