
POLICY NAME: USMLE Step 1 Examination

Responsible Party: Office of Medical Education

Applies To CMED: Faculty Students Residents Staff Administration

Approval Date: 04/29/2020 Curriculum Committee

Policy Procedure

POLICY:

Students must take the USMLE Step 1 examination no later than June 15 prior to the start of Year 3. Students who subsequently receive a non-passing score have the following two options:

1. Enroll in the *Directed Independent Study in Medicine (DISM)* elective, during which they will prepare for and retake the USMLE Step 1 examination. After the completion of the elective, the student will resume clinical training. Students who select this option will be required to sit for their exam no later than December 1.
2. Request a Leave of Absence (LOA) through the Office of Student Affairs for the remainder of the academic year.

Students may complete the current 4-week block in which they are enrolled, after which they must start DISM or LOA.

Students in their Comprehensive Community Clerkship (CCC) will receive credit for the completed block (4 weeks) and assigned a grade of “In Progress” for the CCC.

Students who do not return to the CCC within 4 weeks, will be placed on LOA for the remainder of the semester and will not receive credit for the completed 4-week block.

Step 1 Retake Result

1. Students passing their USMLE Step 1 initial retake may continue uninterrupted in the program barring any other academic or professionalism issues.
2. Students who fail a retake of the USMLE Step 1 examination will be immediately removed from their current clerkship. The Student Performance and Conduct Committee (SPCC) will be notified of the second failure and will determine appropriate course of action. The student will not be given credit for their current clerkship and will not be allowed to return to clerkships until a passing grade score is recorded.

3. A maximum of three attempts on the USMLE Step 1 examination will be allowed. Failure to pass after three attempts will result in the student being withdrawn from the MD program.

The College of Medicine reserves the right to make exceptions, modify or eliminate this policy and or its content. This document supersedes all previous policies, procedures or guidelines relative to this subject.

History	
9/16/2014	Previously “Timing of USMLE Step 1”; Approved by Curriculum Committee
8/17/2016	Revised by Curriculum Committee
4/17/2017	Revised by Student Performance and Conduct Committee
5/23/2018	Revised by Curriculum Committee
4/29/2020	Revised by Curriculum Committee