

Interdisciplinary Bylaws - Procedures

1. The Interdisciplinary Council prepares a *draft* version of the bylaws as outlined in the Curriculum Authority Document (CAD) Appendix D and sends the draft copy to the program's 'Responsible' Dean.
2. The 'Responsible' Dean reviews the *draft* providing initial comments, if necessary, and circulates the *draft* version of the bylaws to any other dean(s) who may have authority over portions of the program (e.g. faculty or core courses from another college; graduate dean for graduate programs).
3. The 'Responsible' Dean reviews all feedback provided on the *draft* version and will notify the council regarding any changes or modifications. It is the responsibility of the 'Responsible' Dean to negotiate with the council regarding changes or modifications.
4. Once all feedback is received, the Council will prepare the *final* bylaws version, vote to accept the bylaws as documented in the Council minutes and send the accepted bylaws with the Request for Approval of Interdisciplinary Council Bylaws form to the 'Responsible Dean' for final review and approval.
5. The approved documents are distributed as outlined below:
 - a. Original - 'Responsible' Dean
 - b. Copies (Bylaws and Approval form) to:
 - Interdisciplinary Council Director
 - Other appropriate Dean(s)
 - Office of Academic Affairs, Warriner 312