

AY 2025/2026 MEDICAL FACULTY PERSONNEL CONSIDERATIONS

REAPPOINTMENT CONSIDERATIONS

Submissions due to Discipline Chair	September 1
Submissions due to Faculty and Staff Affairs	October 1
Submissions Reviewed by FAAC	October Meeting
Submissions Reviewed by Dean	October 26
Recommendations to Provost's Office	November 20*
Recommendations to President's Office	December 15*

PROMOTION CONSIDERATIONS

Submissions due to Discipline Chair	September 1
Submissions due to Faculty and Staff Affairs	November 1
Submissions Reviewed by FAAC	February Meeting
Submissions Reviewed by Dean	March 9
Recommendations to Provost's Office	April 1*
Recommendations to President's Office	May 15*
Board of Trustees' Meeting	June 25
Effective Date of Promotion	July 1

TENURE CONSIDERATIONS

Submissions due to Discipline Chair	September 1
Submissions due to Faculty and Staff Affairs	November 1
Submissions Reviewed by FAAC	February Meeting
Submissions Reviewed by Dean	March 9
Recommendations to Provost's Office	March 16*
Recommendations to President's Office	April 6*
Board of Trustees' Meeting	April 23
Effective Date of Tenure	July 1

ANNUAL PERFORMANCE REVIEWS – AY 2024-2025

Foundations/Surgical/Medical Disciplines

Submissions due to Discipline Chair	July 11
Chair Submissions due to Faculty and Staff Affairs	September 30

Pediatrics Discipline

Submissions due to Division Chief	June 18
Division Chief Review due to Discipline Chair	August 22
Chair Submissions due to Faculty and Staff Affairs	September 30

*If any of these dates fall on a Saturday or Sunday, the due date moves to the following Monday.

NOTE: If applying for promotion and tenure simultaneously, follow the tenure considerations timeline

Updated 5/20/2024 by F&SA (AS)