# Academic Load Policy Exception Request Form

*Graduate students may not enroll for more than 15 graduate credits in the fall or spring semester or for more than 15 credits in the two summer sessions combined. If fully approved, this form will be sent to the Registrar's Office for processing.*

Student: _____  Signature: _____  ID#: _____

Email: _____  Cumulative GPA: _____

**Requested Exception:**

Semester: _____  Year: _____

Total number of credit hours planned for the semester (including any course(s) listed below):

_____ undergraduate credits  _____ graduate credits

List the course designator and number (e.g. ENG 510), course section number (e.g. 22407438), and credit hours for each course beyond the 15 credit hours allowed.

Course: _____  Section Number: _____  Credit(s): _____

Course: _____  Section Number: _____  Credit(s): _____

Course: _____  Section Number: _____  Credit(s): _____

Course: _____  Section Number: _____  Credit(s): _____

Course: _____  Section Number: _____  Credit(s): _____

**Required Approvals:**

Advisor

Name: _____  Signature: _____  Date: _____

Graduate Studies

Name: _____  Signature: _____  Date: _____

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