

2025-2026 Student Performance, Exhibition, Competition, or Presentation Grant Guidelines

Maximum Grant Amount/student:

Undergraduate: \$300

Graduate: \$500

Students may receive the award only once per academic year, and only once per project.

Application Requirements

Semester-Specific Application Deadlines:

Fall Events (September-December) Deadline: October 13, 2025

Spring Events (January-April) Deadline: March 23, 2026

Summer Events (May-August) Deadline: June 22, 2026

If you can't obtain acceptance of participation by the deadline, contact Kara Owens (989-774-1318).

Eligibility:

Applicant must be a student currently enrolled at CMU at the time of the event. For an event with a group of multiple student authors/performers, the group must identify one student as the applicant.

- Graduate Student requirements: Due to funding limitations, graduate students must 1) be in a program that requires a thesis/dissertation and confirm they have an approved prospectus, or 2) be in a non-thesis/doctoral program and enrolled in doctoral research project credits, or 3) have completed one semester in the MM program.

University Review Board Approval Evidence:

Applicants with a project involving any of the following groups must provide the approval or determination of exemption email from the appropriate committee. A project that is pending with any of these approval boards is not eligible for funding.

- Institutional Review Board (IRB): Research involving humans
- Institutional Animal Care & Use Committee (IACUC): Research involving non-human vertebrate animals, cuttlefish, squid, octopi, or modification of habitat to evaluate the impact to these groups
- Institutional Biosafety Committee (IBC): Research involving recombinant DNA

Two required attachments:

- Project Description: Provide either an abstract (if one was submitted) or a 2-3 sentence description of the project.
- Evidence of participation in the event: Provide an email stating your abstract or application was accepted or an event program book that includes the applicant's information.

Budget and Budget Justification: Present in table form an itemized list of ALL the expenses associated with your project as well as a brief justification for explaining why each item in your budget is essential. Although the maximum grant is limited to \$300 (undergraduate) or \$500 (graduate), Include the budget items supported from all other sources, including the matching funds (e.g., your college, department, grants). Below is a template that can be used:

Item & Justification	Funding Source	Cost
TOTAL		

Faculty Supervisor Approval & Matching Funds:

Applications must have a faculty supervisor's signature and at least 25% matching funds from a CMU source such as a Department, College, Program, professional development funds, or a faculty member's external grant funds.

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Academic Honesty:

As a student at Central Michigan University, applicants are participating in a community of scholarship based on the values of honesty, respect, fairness, and responsibility. Applicants are expected to adhere to the CMU policies on academic integrity stipulated in the CMU Bulletin. In all academic work, applicants must adhere to the highest standards of integrity. Applicants must not cheat, plagiarize, or receive inappropriate assistance in completion of this grant application and project. Failure to adhere to standards of academic integrity may result in forfeiture of grant funding.

Grant Recipient Requirements

Eligible Expenses & Reimbursement:

Funding is provided on a reimbursement basis to students or departments. Eligible expenses: registration/application/entry fees, travel expenses, and shipping costs. Ineligible expenses: presentation supplies, project development-related, and meal expenses. Reimbursements are applied to the student's CMU account. Students may be taxed on their reimbursement, especially travel reimbursement. Please contact Payroll (Warriner 204, 774-3481) with any tax questions. If you are a non-resident alien, there may be treaty benefits available. ORGS will not transfer funds from this grant to faculty members that have an internal or external grant that provides funding for student expenses. Funds remaining after one year from the award date, or if the student graduates or leaves CMU, will revert back to ORGS.

Recipients must fulfill the following obligations. Failure of the student to fulfill these obligations will result in the faculty supervisor being ineligible to have a student apply for these funds for a period of three years.

- Recipients are required to present at the Student Creative & Research Endeavors Exhibition SCREE the Spring semester after the award. Recipients are not automatically entered into SCREE; it is the responsibility of the student to register for the exhibition.
- Recipients are required to coordinate with an ORGS representative to record a brief video or submit a photo and conference details for an ORGS social media post. This commitment will be 15 minutes or less and an ORGS rep will be in contact about these details within 3-4 months of the funding award.
- Any publications using data generated from this project must acknowledge the ORGS at Central Michigan University as a funding source.