

2026-2027 Student Performance, Exhibition, Competition, or Presentation Grant Guidelines

Maximum Grant Amount/student:

Undergraduate: \$300

Graduate: \$500

Students may receive the award only once per academic year, and only once per project.

Application Deadlines:

Fall Deadline: October 12, 2026

Spring Deadline: March 22, 2027

Summer Deadline: June 21, 2027

Application Requirements

Eligibility:

Applicant must be a student currently enrolled at CMU at the time of the event. For an event with a group of multiple student authors/performers, the group must identify one student as the applicant.

- Graduate Student requirements: Due to funding limitations, funding is prioritized for graduate students who either: 1) are enrolled in a program that requires a thesis or dissertation and have an approved prospectus, or 2) be in a non-dissertation doctoral program and enrolled in doctoral research project credits, or 3) have completed one semester in the Master of Music program. If funding is available, students who have completed one semester in any master's or doctoral program will be considered. CMED students should apply for funding through the CMED student intranet.

University Review Board Approval Evidence:

Applicants with a project involving any of the following groups must provide the approval or determination of exemption email from the appropriate committee. A project that is pending with any of these approval boards is not eligible for funding.

- Institutional Review Board (IRB): Research involving humans
- Institutional Animal Care & Use Committee (IACUC): Research involving non-human vertebrate animals, cuttlefish, squid, octopi, or modification of habitat to evaluate the impact to these groups
- Institutional Biosafety Committee (IBC): Research involving recombinant DNA

Two required attachments:

- Project Description: Provide either an abstract (if one was submitted) or a 2-3 sentence description of the project.
- Evidence of participation in the event: Provide an email stating your abstract or application was accepted or an event program book that includes the applicant's information. If the student does not yet have this evidence the funding will be awarded pending this evidence.
- International travel: If the event requires international travel, the student must obtain [Provost approval](#).

Budget and Budget Justification:

Present in table form an itemized list of ALL the expenses associated with this presentation, competition, exhibition, or performance as well as a brief justification for explaining why each item in your budget is essential. See eligible expenses below. Although the maximum grant is limited to \$300 (undergraduate) or \$500 (graduate), include the budget items supported from all other sources, including the matching funds (e.g., your college, department, grants). Below is an example:

Item & Justification	Funding Source	Cost
Registration	Advisor Grant Funds	\$80
Airfare	PECP Grant	\$500
Taxis	Advisor Grant Funds	\$100
Hotel	Dept Funds	\$250
Meals	Personal Funds	\$140
TOTAL		\$1,070

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Faculty Supervisor Approval & Matching Funds:

Applications must have a faculty supervisor's signature and at least 25% matching funds from a CMU source such as a Department, College, Program, professional development funds, or a faculty member's internal grant or start-up funds.

Academic Honesty:

As a student at Central Michigan University, applicants are participating in a community of scholarship based on the values of honesty, respect, fairness, and responsibility. Applicants are expected to adhere to the CMU policies on academic integrity stipulated in the CMU Bulletin. In all academic work, applicants must adhere to the highest standards of integrity. Applicants must not cheat, plagiarize, or receive inappropriate assistance in completion of this grant application or the associated project. Failure to adhere to standards of academic integrity will result in forfeiture of grant funding.

Eligible Expenses & Reimbursement:

Funding is provided on a reimbursement basis to students or departments.

- Eligible expenses: registration/application/entry fees, travel expenses, and shipping costs.
- Ineligible expenses: presentation supplies, project development-related expenses, and meal expenses.

Reimbursements are applied to the student's CMU account or a department account. Students may be taxed on their reimbursement, especially travel reimbursement. Please contact Payroll (Warriner 204, 774-3481) with any tax questions. If you are a non-resident alien, there may be treaty benefits available. ORGS will not transfer funds from this grant to faculty members that have an internal or external grant that provides funding for student expenses. Funds remaining after one year from the award date, or if the student graduates or leaves CMU, will revert back to ORGS.

Grant Recipient Requirements

Recipients must fulfill the following obligations. Failure of the student to fulfill these obligations will result in the faculty supervisor being ineligible to have a student apply for these funds for a period of three years.

- Recipients are required to present at the Student Creative & Research Endeavors Exhibition SCREE the Spring semester after the award. Recipients are not automatically entered into SCREE; it is the responsibility of the student to register for the exhibition.
- Recipients are required to coordinate with an Office of Graduate Studies (OGS) representative to record a brief video or submit a photo and conference details for an ORGS social media post. This commitment will be 15 minutes or less and an OGS rep will be in contact about these details within 3-4 months of the funding award.
- Any publications using data generated from this project must acknowledge the Office of Graduate Studies at Central Michigan University as a funding source.