



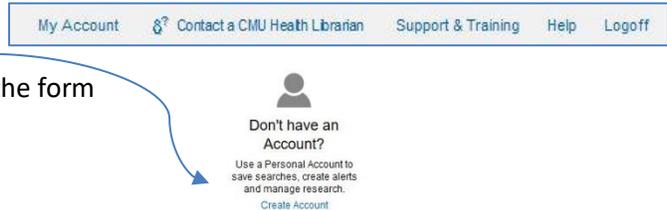
Ovid – “My Account”

Creating a Personal Account Allows:

- Folder access
- Auto Alerts
- Save searches
- Create and manage projects
- eTOC’s (Table of Contents)
- RSS feeds

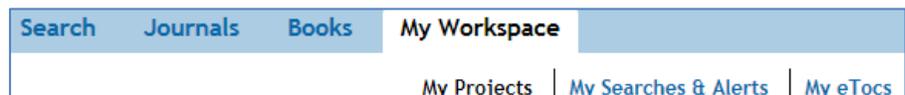
How to Create an Account:

1. Click on the link to Ovid MEDLINE from the library’s webpage (<https://med.cmich.edu/ks>)
2. On the top menu bar, select My Account
3. Select Create a new Personal Account
4. Complete the requested information on the form
5. Select Create



My Workspace

1. Within My Workspace, you can manage the activity of your account.
2. Select the feature, such as My Projects, My Searches & Alerts, and My eTocs, and follow the directions for using the feature.
3. Saving Searches: After completing a search, select the Save Search History button at the bottom right hand corner of the search history.
4. Citations can be added to your project folder by selecting the My Projects icon located beneath the citation.



If you have additional questions, please call us at 989-746-7577 or e-mail us at cmedlibrary@cmich.edu.