Department of Knowledge Services E-mail: cmedlibrary@cmich.edu Phone: 989.746.7577

<u>R2Digital – "My R2"</u>

Creating a Personal Account Allows:

- Bookmarking •
- Saving searches
- Saving search history

- Save Course Links
- Saving images
- Allows remote login

How to Create an Account:

- 1. Click on the link to R2Digital from the library's webpage (https://med.cmich.edu/ks)
- 2. Along the top right hand side, select Create User Profile
- 3. Complete the requested information
- 4. Note the email preferences checkboxes
- 5. Leave Athens User Name blank
- 6. Select create.
- 7. You will now have a new tab labeled My R2

Tools: Saving bookmarks, reference, or Courselink

- 1. When viewing titles, there is a <u>Tools</u> drop down box.
- 2. Within this link there is the option to print page, e-mail page, export citation, save bookmark, save reference, and/or save courselink. Articles can be saved to your folder by selecting "Add to folder"
- 3. Within the body of the text, there are links for saving images. Click on the link and your image will be saved. You will have the option to select a folder.
- 4. Information saved will be held in your My R2 digital account.

Tools: Saving Searches

- 1. After running a search, you will see the Tools drop down box.
- 2. Within this link there is the option to print page, e-mail, or save search query.

If you have additional questions, please call us at 989-746-7577 or e-mail us at <u>cmedlibrary@cmich.edu</u>.

My R2



Create User Profile

