

Central Michigan University College of Medicine is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians and healthcare providers.

This agreement is between the CMU College of Medicine Office of Continuing Medical Education (hereafter "Accredited Provider") and non-accredited provider, (hereafter "Non-Accredited Provider").

Accredited Provider agrees to:

1. process CME/CE application materials on a timely and time-sensitive basis
2. adhere to ACCME accreditation requirements and [Standards for Integrity and Independence in Accredited Continuing Education](#)
3. provide guidelines for the CME application, disclosure process and promotional materials

Non-Accredited Provider agrees to:

1. abide by ACCME accreditation requirements and [Standards for Integrity and Independence in Accredited Continuing Education](#)
2. prior to event planning, submit a list of planners to the Accredited Provider
3. provide planners with a financial disclosure link and request it be completed prior to any planning
4. submit a completed application, including all requested materials, within the timelines outlined in the application
5. submit all promotional materials (save the date, flyers, brochures, etc.) to the Accredited Provider for approval prior to distribution
6. disclose any, or no, relevant financial relationship of planners, speakers, and anyone in control of content, to learners prior to engaging with the accredited education
7. provide learners with accreditation and designation statements, including any MOC/CC when applicable
8. acknowledge commercial support in program materials, when applicable
9. within 7-10 days post-event, submit a sign in sheet/list of attendees, with MD/DOs identified
10. within 30 days submit a final budget, if applicable, and
11. pay accreditation fees, as applicable

Conditions:

The following conditions are extrapolated from the 2020 ACCME **Standards for Integrity and Independence in Accredited Continuing Education**.

1. Control of Content: Accredited Provider is ultimately responsible for control of content per the Standards of Integrity and Independence in Accredited Continuing Education, [Standard 1: Ensure Content is Valid](#) and selection of faculty.
2. All scientific research referred to, reported, or used in accredited education in support or justification of a patient care recommendation must conform to the generally accepted standards of experimental design, data collection, analysis, and interpretation.

3. Accredited continuing education is an appropriate place to discuss, debate, and explore new and evolving topics; however, these areas need to be clearly identified as such within the program and individual presentations. It is the responsibility of the accredited provider -- and therefore the joint provider -- to facilitate engagement with these topics without advocating for, or promoting, practices that are not, or not yet, adequately based on current science, evidence, and clinical reasoning.
4. All recommendations for patient care in accredited continuing education must be based on current science, evidence, and clinical reasoning, while giving a fair and balanced view of diagnostic and therapeutic options.
5. Control of Content: Content cannot be included in accredited education if it advocates for unscientific approaches to diagnosis or therapy, or if the education promotes recommendations, treatment, or manners of practicing healthcare that are determined to have risks or dangers that outweigh the benefits or are known to be ineffective in the treatment of patients.
6. Ancillary Promotional Activities: No product advertisement will be permitted in the instructional material.
7. Disclosure of All Financial Relationships: Non-Accredited Provider will ensure disclosure to the target learner population of: (a) funding sources, and (b) all relationships between Non-Accredited Provider, faculty, and ineligible companies.
8. Independence of Non-Accredited Provider in the Use of Contributed Funds (ineligible company educational grant): Non-Accredited Provider will furnish a report to Accredited Provider for all conference related expenditures. Accredited Provider will determine responsibility for the collection and disbursement of money collected for fees. Non-Accredited Provider will submit a financial report to Accredited Provider no later than 30 days after the close of the activity.
9. Accredited Provider may choose to dissolve a relationship with Non-Accredited Provider if any of the following situations arise:
 - A. Non-Accredited Provider fails to meet any of the ACCME requirements for accredited continuing education and/or the Standards for Integrity and Independence in Accredited Continuing Education
 - B. It becomes apparent that promotion and/or marketing interests outweigh the overall educational goals.
 - C. Situations or a relationship with Non-Accredited Provider produce a conflict of interest.
 - D. Non-Accredited Provider demonstrates unlawful or unethical practices.

A Joint Providership relationship will be offered if the above conditions are Agreed to by Non-Accredited Provider in advance of any planning of the activity.

AGREED:

Non-Accredited Provider Representative

Date

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