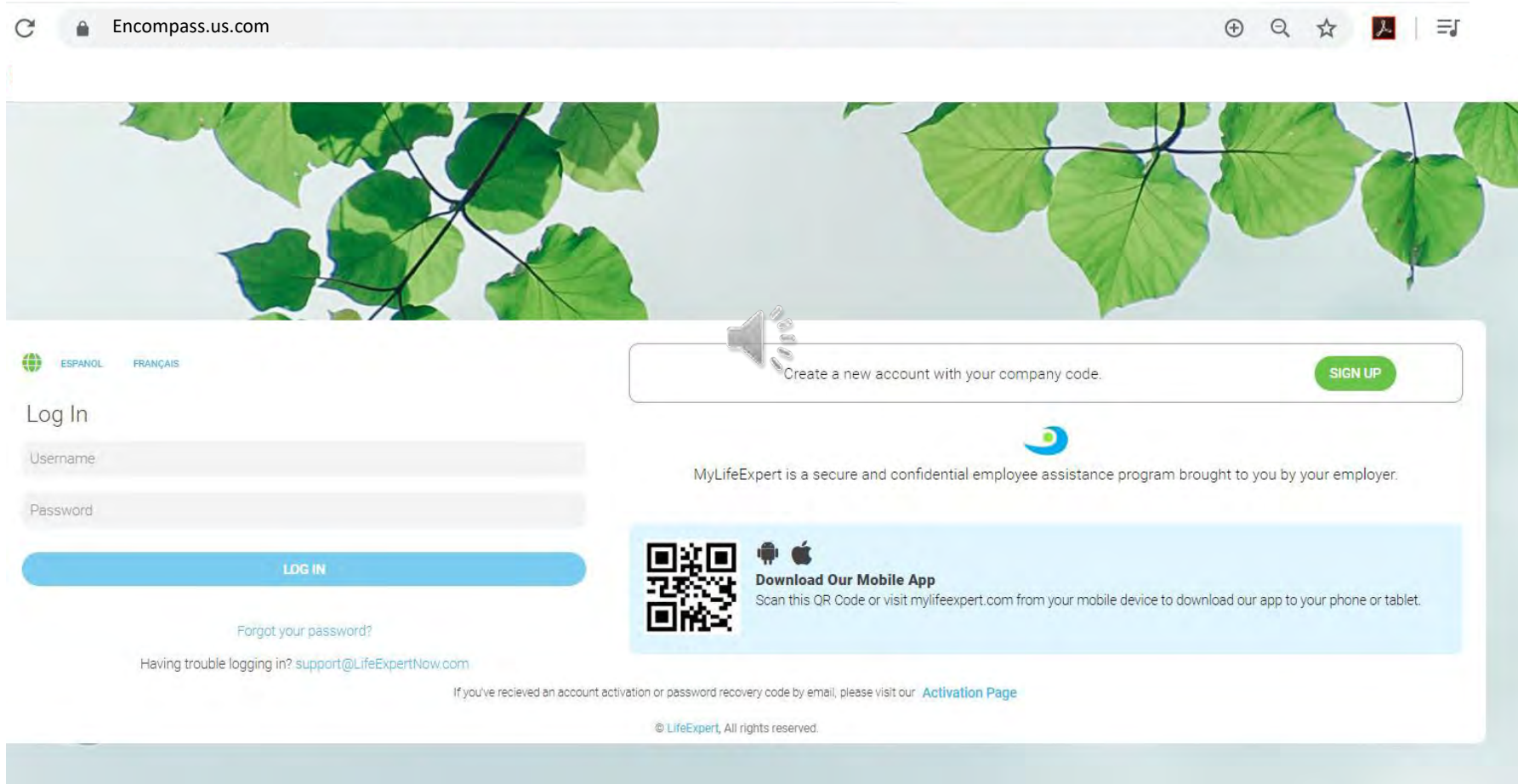



# Creating your Employee Login for My Life Expert

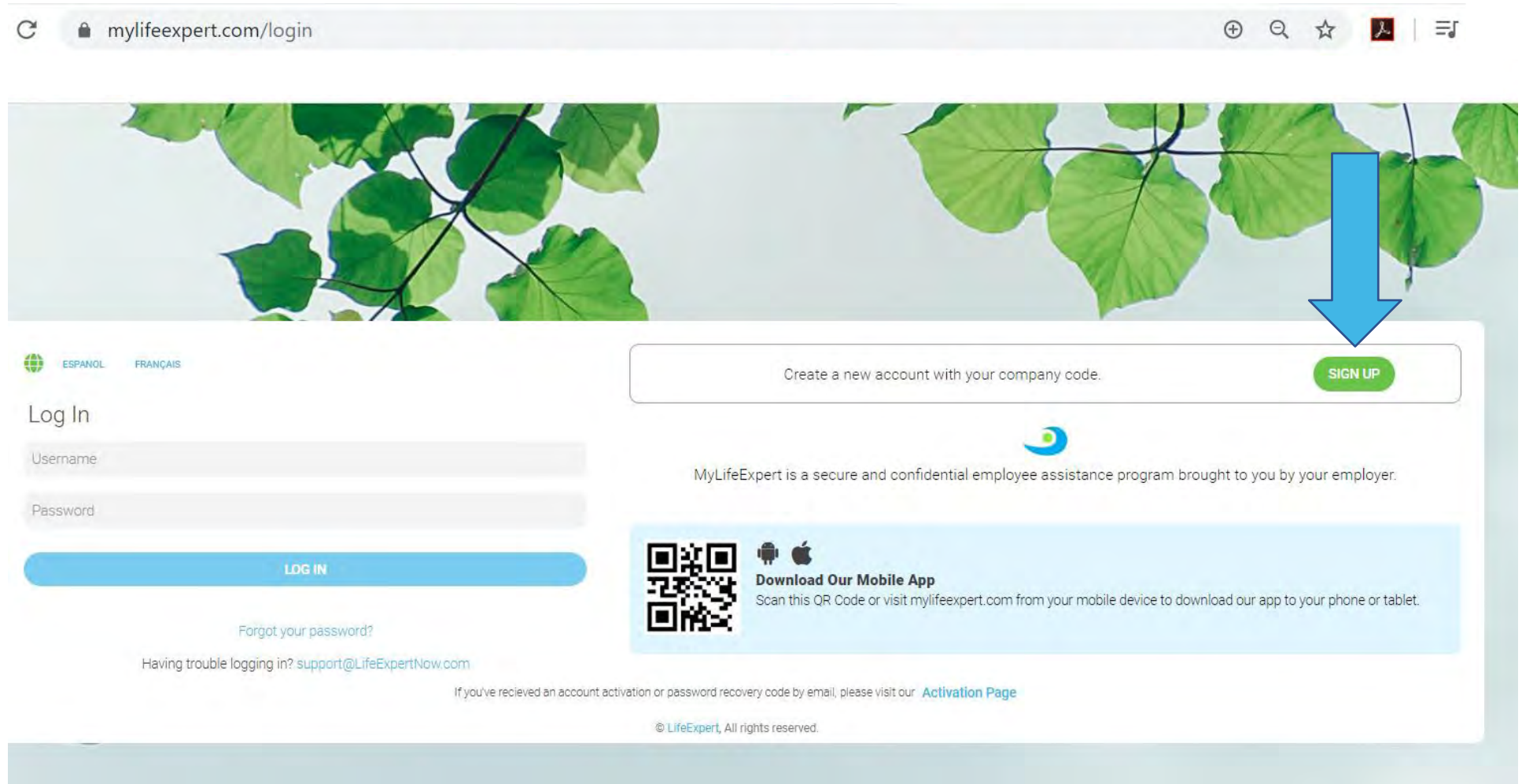
Begin by visiting our website:  
Encompass.us.com



The screenshot shows the Encompass.us.com website interface. At the top, there is a browser address bar with the URL "Encompass.us.com" and navigation icons. Below the address bar is a large banner image of green leaves. On the left side, there are language options for "ESPAÑOL" and "FRANÇAIS". The main content area is divided into two sections. The left section is for logging in, featuring a "Log In" heading, input fields for "Username" and "Password", and a blue "LOG IN" button. Below the login fields are links for "Forgot your password?" and "Having trouble logging in? support@LifeExpertNow.com". The right section is for creating a new account, featuring a "Create a new account with your company code." heading, a green "SIGN UP" button, and a blue circular logo. Below this is a statement: "MyLifeExpert is a secure and confidential employee assistance program brought to you by your employer." At the bottom right, there is a light blue box containing a QR code and the text "Download Our Mobile App" with instructions to scan the QR code or visit mylifeexpert.com. At the very bottom, there is a copyright notice: "© LifeExpert, All rights reserved."

# Creating your Employee Login for My Life Expert

Next: Click on 

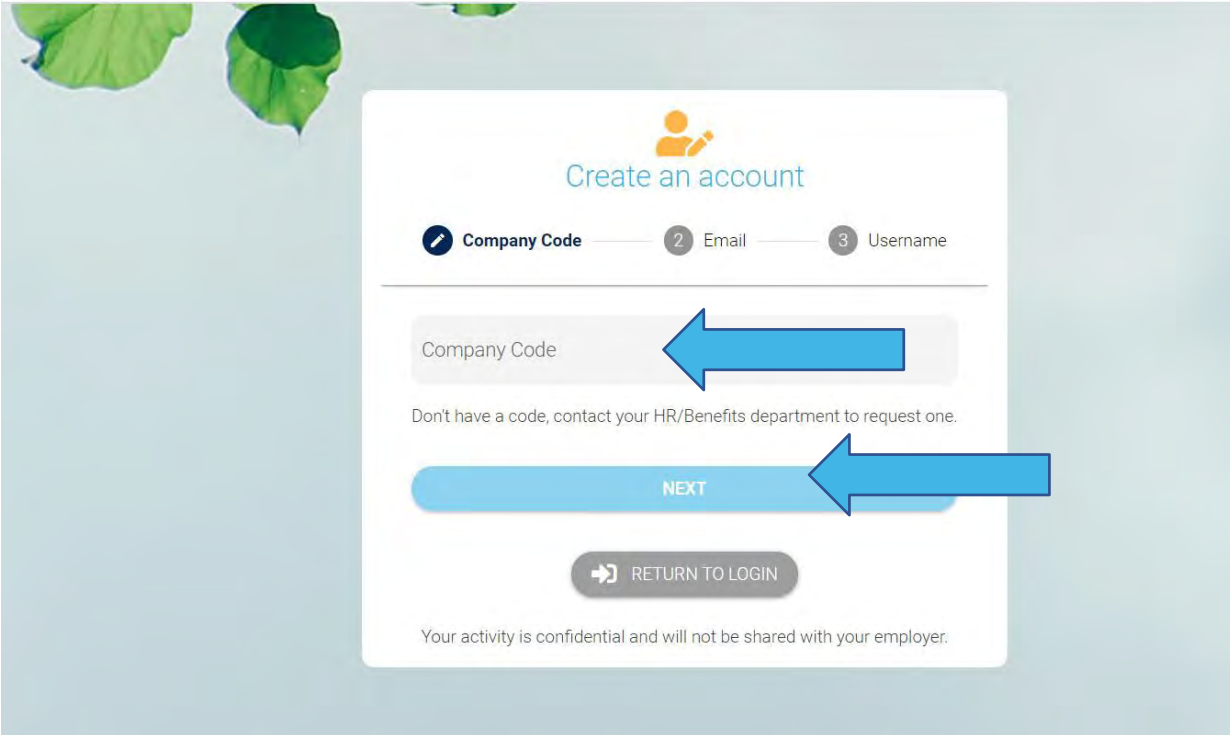


The screenshot shows a web browser at the URL [mylifeexpert.com/login](https://mylifeexpert.com/login). The page features a header with green leaves and a navigation bar with language options for [ESPAÑOL](#) and [FRANÇAIS](#). On the left, there is a 'Log In' section with input fields for 'Username' and 'Password', and a blue 'LOG IN' button. Below this are links for 'Forgot your password?' and 'Having trouble logging in? [support@LifeExpertNow.com](mailto:support@LifeExpertNow.com)'. On the right, there is a 'Create a new account with your company code.' section with a green 'SIGN UP' button, which is highlighted by a large blue arrow. Below this is a blue banner for the mobile app, featuring a QR code, Android and Apple logos, and the text 'Download Our Mobile App' and 'Scan this QR Code or visit [mylifeexpert.com](https://mylifeexpert.com) from your mobile device to download our app to your phone or tablet.' At the bottom, there is a link to the 'Activation Page' and a copyright notice: '© LifeExpert, All rights reserved.'

## Creating your Employee Login for My Life Expert

Fill in the company code = **cmumed**

Click Next

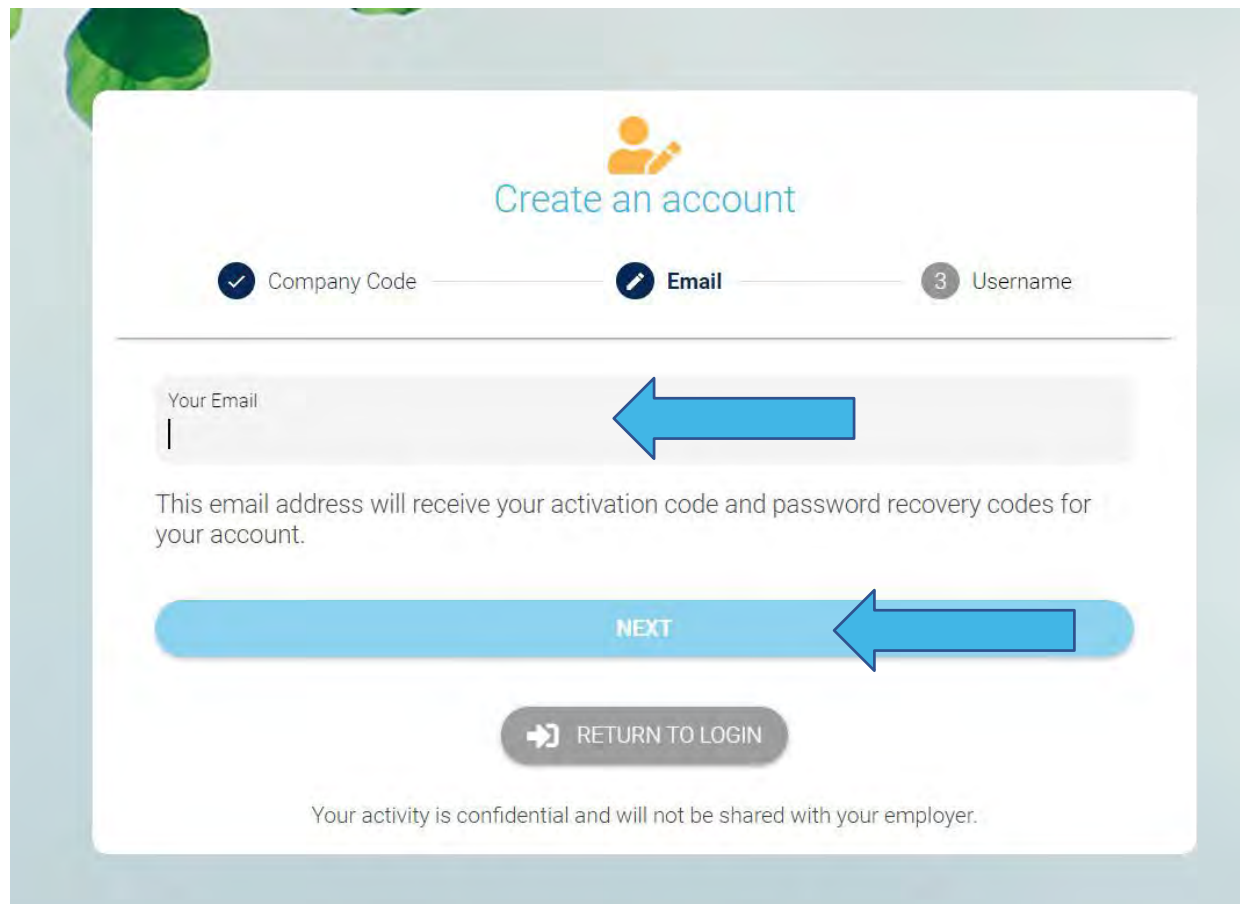


The screenshot shows a 'Create an account' form with three steps: 1. Company Code, 2. Email, and 3. Username. The 'Company Code' field is highlighted with a blue arrow pointing to it. Below the field, there is a note: 'Don't have a code, contact your HR/Benefits department to request one.' Below the note is a large blue 'NEXT' button, also highlighted with a blue arrow pointing to it. At the bottom of the form is a 'RETURN TO LOGIN' button with a circular arrow icon. A disclaimer at the bottom reads: 'Your activity is confidential and will not be shared with your employer.'

## Creating your Employee Login for My Life Expert

Enter your email address

Click Next



**Create an account**

✓ Company Code — Email — 3 Username

Your Email

This email address will receive your activation code and password recovery codes for your account.

**NEXT**


➔ RETURN TO LOGIN

Your activity is confidential and will not be shared with your employer.

## Creating your Employee Login for My Life Expert


Enter a Username you would like to use  
(Be sure to retain this information for your records.)

Click Submit


  
Create an account

✓ Company Code      ✓ Email      ✎ Username


---


Username 

*Your username must be between (5 and 20 characters) and only contain letters and numbers.*



A **username** is not the same as your email address. You must have a **username** to gain access to **MyLifeExpert**. It is also a unique identifier that allows you to customize settings and keep track of things like favorite articles and videos and your progress in interactive content. Please choose a **username** that you will easily remember.

 SUBMIT





## Creating your Employee Login for My Life Expert



Access the email account you entered for registration -

You will receive an email FROM My Life Expert (info@mylifeexpert.com) with a verification code.

***(PLEASE CHECK YOUR SPAM/JUNK FOLDER)***



### Account Activation

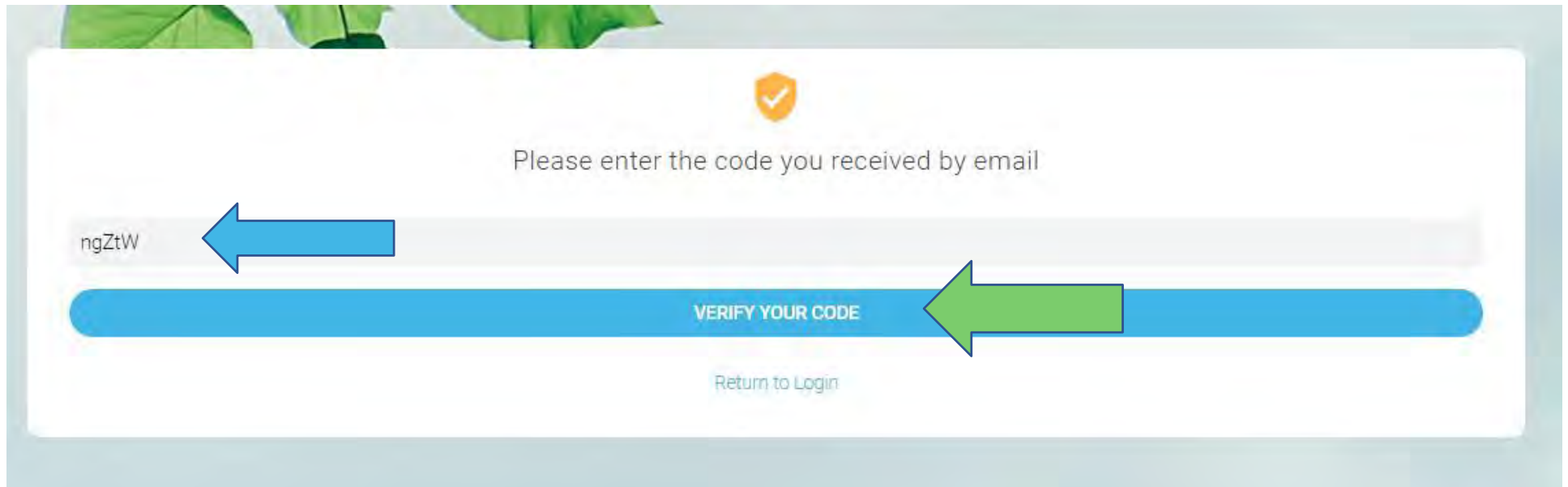
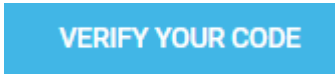
Thank You for Creating an Account with us. Please enter the code below into your app to activate your account

**ngZtW**

# Creating your Employee Login for My Life Expert

Enter the code (Case Sensitive)

Click



## Creating your Employee Login for My Life Expert

Create your password. Be sure to write down your password and keep it in a safe place with the username you created.

Click



The screenshot shows a 'New Password' form with the following elements:

- Title:** New Password
- Instruction:** Please enter a password at least 8 characters in length.
- Fields:** Two input fields labeled 'Password' and 'Repeat Password', both containing masked characters (dots). Each field has a blue arrow pointing to its left side.
- Buttons:** A blue 'SUBMIT' button at the bottom, with a green arrow pointing to its right side.
- Icons:** Eye icons on the right side of each input field to toggle password visibility.



## Creating your Employee Login for My Life Expert

Now you can Login by entering the Username and password you created.

Click

LOG IN

The screenshot shows the login interface for ENCOMPASS EAP. At the top, it says "Log In" and "Your password has been saved successfully. Please log in with your new password." Below this are two input fields: the first contains the username "Test1CandiTalley" and the second contains a masked password ".....". A blue arrow points to the username field, and another blue arrow points to the password field. At the bottom is a large blue "LOG IN" button with a green arrow pointing to it from the right.

Creating your Employee Login for My Life Expert

You should now be logged in. Happy Exploring!!

The screenshot shows the ENCOMPASS EAP website interface. At the top, there is a navigation bar with categories: FAMILY, HEALTH, FINANCIAL, CAREER, LIVING, MILITARY, and COLLEGE LIFE. A search bar and language options (ESPAÑOL, FRANÇAIS) are also present. The main banner features a "Coronavirus" article with the subtext "Learn more about symptoms, transmission and prevention". To the right, a "Need Help?" section offers a 24/7 toll-free support number (800-788-8630) and a "Chat & Video" live chat support request button. Below the banner, there is an "Articles" section with three featured articles: "Parents: Tips for Raising Safe and Healthy Kids", "Set SMART Career Goals", and "Leave Chocolate Out of Rover's Celebrations". A "MY BENEFITS" section is visible, featuring an event titled "Interpersonal Relationships: Moving Ahead by Getting Along" on 02/12/2020 at 12:00 PM, with a "REGISTER FOR THIS EVENT" button. At the bottom, there are several "Getting Fit for Life" tips and videos to help users live a happier, healthier life.