

ICHAT Requirements for OEPP Clinical Placements

Effective Date: August 31, 2026 for all placements in SP 27 and later

Students who are enrolled in clinical experiences through the OEPP will be required to submit an ICHAT or equivalent criminal background check* at a minimum of two points in their degree program.

1. Prior to beginning the first clinical experience that is overseen by the OEPP.
2. As part of their Pre-Student Teaching Application

The ICHAT will be considered **“current” if dated within 30 days of submission to the OEPP.**

* Examples of “equivalent” reports: Michigan LARA Child Care Background Checks, Comprehensive Criminal Background Check (with fingerprinting), similar reports from other states for out-of-state online students.

Attestations in Subsequent Semesters

Additionally, students will be required to attest in each semester’s clinical experiences policy agreement that they have had no changes in their criminal history since the prior ICHAT was submitted. Any students with changes will meet with the Associate Director for Clinical Experiences prior to re-entering the field.

Ongoing Self-Disclosure

Students will also be required to disclose any changes in their criminal history within 2 business days of the event (e.g., arrest, incarceration, charges). Any changes/new charges will require a meeting with the Associate Director for Clinical Experiences prior to re-entering the field.

- Any new criminal charges will pause the student’s participation in the field until a meeting with the Associate Director for Clinical Experiences.
- Depending on the nature of the charges and whether the criminal case is pending, the student may be allowed to return to the field and make up any missed clinical hours or the student may be required to retake the clinical course at such time that the criminal charges have been adjudicated and the student no longer has an open court case.
- Decisions regarding whether and when a student may return to the field will be made by the Associate Director for Clinical Experiences after consultation with the student and in compliance with this policy.

Requirements of Host Sites

Students in clinical experiences will still be required to comply with all background check requirements of their placement sites and will be responsible for any expenses related to those requirements.