Sample Consent for a Telephone Survey or Informal Interview

Hello, my name is <**insert name**> and I am a graduate student at Central Michigan University. I am conducting research on <i**nsert information about the nature of the research project**>. This research will fulfill my master’s degree requirements. You were selected to participate in this study because <**insert criteria**>. Participants must be age 18 or older. Please verify if you meet this criterion. (note to Researcher: you may remove the age disclaimer—previous two sentences—if there is no possibility that potential subjects are under the age of 18)

I anticipate that this survey/interview will take less than <**insert number of minutes**> minutes to complete. There is no compensation for responding nor is there any known risk. In order to insure that all information will remain confidential, I will not record your name. I will only record you as a <**insert appropriate text, such as survey subject a, b, c, etc.**>. Copies of the project will be provided to my Central Michigan University faculty monitor and <**insert other appropriate text, such as commanding officer or superintendent**>. Participation is strictly voluntary and you may refuse to participate at any time.

I appreciate your willingness to help with my project.. The data collected will provide useful information regarding <**insert purpose of research**>. If you would like a summary copy of this study please let me know at the end of the survey/interview and I will add your name to a list that I will maintain separately from my survey/interview notes. If you have questions later, please contact me at <**insert phone number**>. My faculty monitor is <**insert name**> and he/she can be reached at <**insert phone number**>.

Please note that if you are not satisfied with the manner in which this study is being conducted, you may report (anonymously if you so choose) any complaints to the MSA Program by calling 989-774-6525 or addressing a letter to the MSA Program, Rowe 222, Central Michigan University, Mt. Pleasant, MI 48859.

Let’s begin with the first question.