

FACULTY EXCELLENCE AWARD

The Herbert H. and Grace A. Dow College of Health Professions Faculty Excellence Award is designed to recognize an outstanding full-time faculty member who has excelled in the areas of teaching, scholarship, and service. Award recipients will be presented with a plaque and have the option of a CMU bookstore gift card or a monetary award directed towards their research account. Recognition of this award will be presented at the Fall 2025 college wide meeting.

Eligibility

Eligible applicants include tenure-track, tenured, and full-time fixed-term faculty in The Herbert H. and Grace A. Dow College of Health Professions for at least **three years**. To be considered for the award, nominees must demonstrate excellence over the past three years in teaching, scholarship, and service. Applicants who receive this award are eligible every three years.

Instructions

To be considered for the award, eligible faculty must be nominated. To nominate a faculty member, complete the form found on the second page of the application. Nominations may be made by any CMU faculty, staff, or current CMU student; self nominations will not be accepted. Nominators must be able to fully describe the nominee's teaching and professional contributions (i.e., scholarship and service) over the past three years. Each nominator can only nominate one faculty member per academic year. Once a faculty member has been nominated, they will receive an email from the CHP Research Committee within one week after the submission deadline (see below for date) notifying them that they have been nominated. As part of this email, the nominee will be asked if they accept or decline the nomination. If the nominee accepts the nomination, they are required to submit a narrative statement that discusses their contributions in the area of teaching, scholarship, and service over the past three years. It is expected that applicants provide SOS scores for each course in each semester, list scholarly activities including journal publications with journal impact factors/rejection rates, funded grants, professional presentations, etc., and list professional and university/college/department service activities including service role over the past three years. The nominee will also be required to provide at least one but no more than three letter/s of support justifying why they are deserving of the award. There are no limitations on who may write letter/s of support, thus letters may come from other faculty, staff, administrators, current or former students, or professional colleagues outside of the CMU community. An ad hoc review panel consisting of members from the CHP Research Committee will evaluate all applications. Once an awardee is determined, their name will be forwarded to the CHP Research Committee Chair and CHP Dean for a final decision.

Submissions

All materials must be submitted to Dr. Yunfang Zheng zheng4y@cmich.edu, Subcommittee Chair. Nominations must consist of one PDF file containing the application and nominee accomplishments. Deadline to nominate a faculty member is **5:00 PM on March 21, 2025**. In the subject line of the email, please provide: last name of the nominee and "CHP Faculty Excellence Award" (e.g., Zheng CHP Faculty Excellence Award).



For those who accept the nomination, their narrative statement and letter/s of support are due by **5:00 PM on April 18, 2025**. It is encouraged that letter/s of support be submitted directly to Dr. Zheng and not be included with the nominees narrative statement submission. If you have any questions regarding the nomination or review process, please contact Dr. Zheng at (989) 774-4405. Nominations and Narrative statements received after the deadlines will not be reviewed.



FACULTY EXCELLENCE AWARD APPLICATION

NOMINEE

Name _____ Dept. _____
Address _____
Phone _____ E-Mail _____

DISCLOSURE OF NOMINATOR INFORMATION

In compliance with CMU's Policies and Procedures, I certify the following:

I certify and attest that the nominee has been employed in CHP for at least 3 years. Yes No

Nominators' Name _____

College _____

Department _____

Authorizing Signatures

Nominator _____ Date _____

Chair _____ Date _____

NOMINEE ACCOMPLISHMENTS

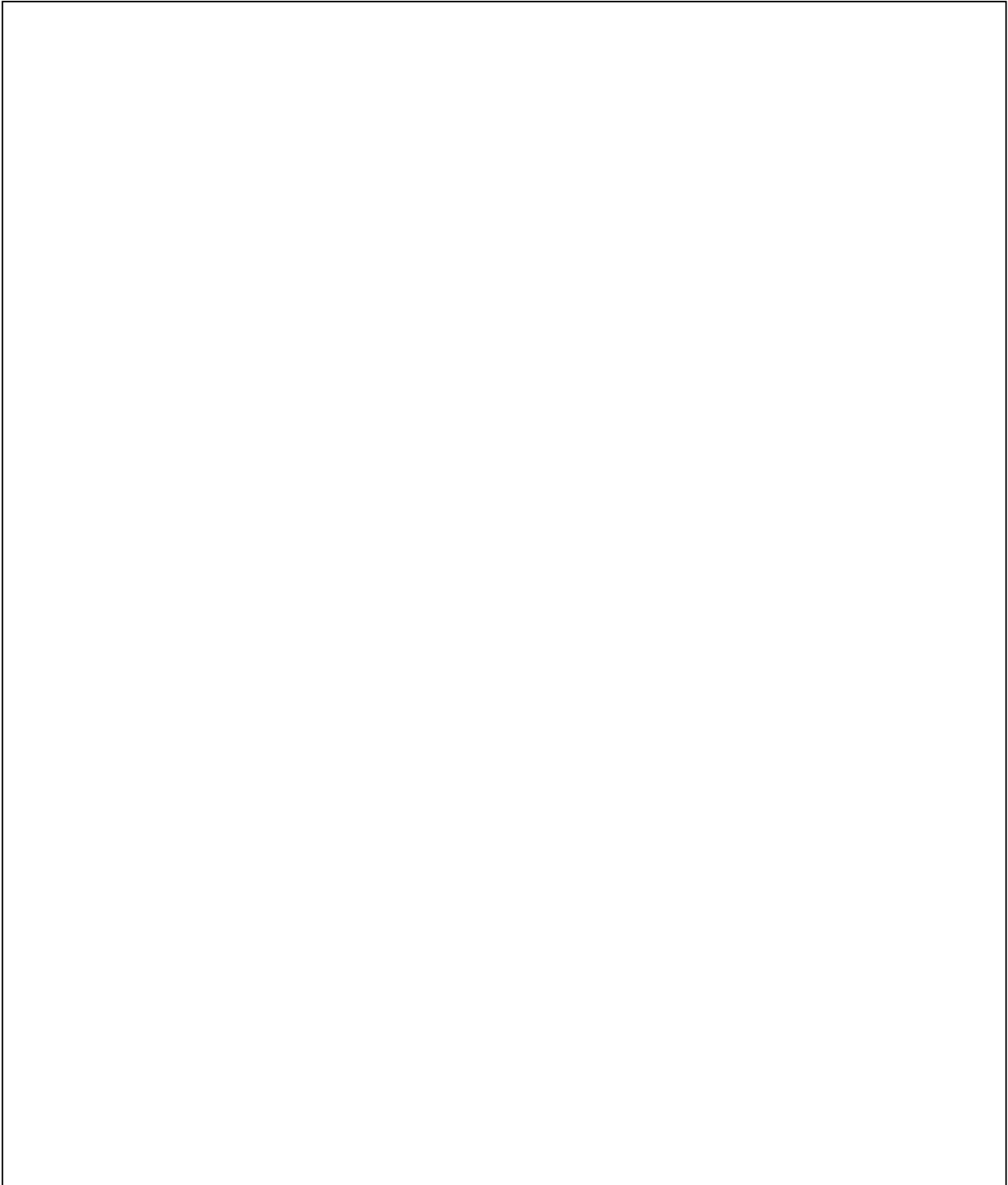
Please describe the nominee's accomplishments in teaching, scholarship, and service over the past three years in three pages or less (not including application page). Please be as specific as possible.



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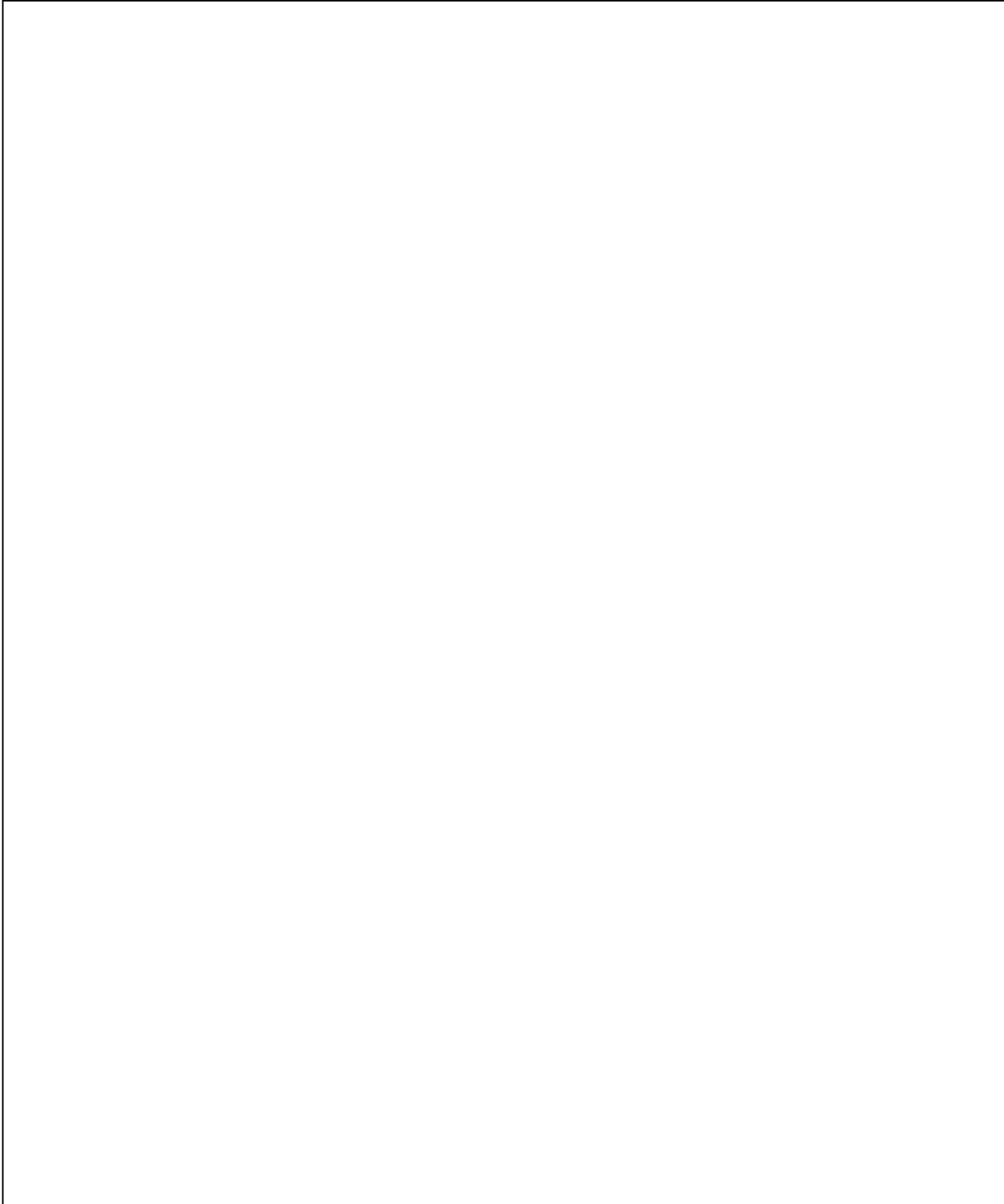




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