

Central Michigan University Dietetic Internship

Application Checklist

- Dietetic Inclusive Centralized Application Services (DICAS): Applicant must complete the DICAS online application by designated deadline date listed on the DICAS website. Applicants must comply with all requirements, fees, and timelines as found on the DICAS website.
- References: Submit the names and contact information (specifically an email address) for three references. This will trigger an email message requesting completion of a reference form, which will be completed online. Applicants submitting more than one application will need to use the same references for each application.
- Personal Statement: Submit a letter of application which includes 1) Relevant family and/or life experiences, 2) Professional goals, 3) Strengths which will contribute to your success in the internship, 4) Reason(s) for applying to this internship, 5) Reason(s) for selecting dietetics as a career, 6) Describe interest/service to others. The letter must be typed, single spaced. Business letter format must be followed.
- Verification Statement or Declaration of Intent: Submit name and contact information (specifically an email address) for your program DPD director. This will trigger an email message requesting completion of the verification statement or declaration of intent by your DPD director.
- Transcripts: Request official transcripts (undergraduate and graduate) from your college(s) as directed in the DICAS website. If you have any specific questions, contact DICAS by phone at 617-612-2855, or by email at support@dicas.myliaison.com
- Application fee: A non-refundable application fee of \$50.00 is collected at the time of application to the internship. Send a personal check, money order, or cashier's check made payable to CMUDI. Do NOT send cash.

Mail payment to:

Central Michigan University
Department of Nutrition and Dietetics
Stephanie Schacher, MS, RDN, FAND
CMUDI
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