

## Directions for Program Evaluation Plan (Required Elements 2.1, 2.2)

**Background:** Use this template to record the program’s mission, (Required Element 2.1.a), goals (Required Element 2.1.b), objectives (Required Element 2.1.c), plan of evaluation and actual outcomes. Each year the program is required to review the plan, document the results of the review and outcomes achieved, and update the plan, as needed.

When addressing Standard 2 in reports, programs are expected to submit the most recent version of the plan with the history of the annual review process since the last accreditation review.

The results of the Program Evaluation Plan are used to identify program strengths and areas needing improvement (Required Element 2.3). The program strengths and areas needing improvement will be reflected in the template titled Continuous Program Improvement Plan and are not included on this template.

### **Directions:**

- Document the history of annual review each year.
- List the mission at the top of the plan.
- In the first shaded row, list the program goals. Program goals should begin with: Graduates will..... The goals have been started for you.
- In Column A, insert the benchmark for the objectives with qualitative and/or quantitative target measures with a program goal. All ACEND required objectives must be aligned to a goal.

### **Directions (continued):**

- Note: Additional objectives used to measure the goals should be included in the section at the end of the template.
- Complete Column B to indicate under which goal the objective is aligned, for example, goal 1 or goal 2.
- Complete Columns C - F for each objective.
- In Column G, record outcome data. Data for the ACEND required objectives must be reported using a rolling three-year average over the seven-year accreditation cycle. This example of a three-year rolling average indicates the three years, the number of individuals who met the objective compared to the entire cohort and the percentage of individuals who met the objective, plus subsequent years.

Example:

2019-2021: 70/80 (88%)

2020-2022: xx/xx (xx%)

- If the program has more than two goals, add them to the goals section. Indicate additional objectives to measure the goals in the last section of the template.

**Central Michigan University Dietetic Internship  
Program Evaluation Plan (Required Element 2.1, 2.2)**

**Dietetic Internship  
Date of Last Accreditation Review (self-study report) 12/6/2021**

<b>History of Annual Review</b>		
<b>Date of Annual Review</b>	<b>Individuals/Groups who Reviewed Plan</b>	<b>Results of the Review (e.g., changes that were made, if any)</b>
<i>October 2015</i>	<i>Program Director and Advisory Council</i>	<i>Annual Report</i>
<i>October 2016</i>	<i>Program Director and Advisory Council</i>	<i>Annual Report</i>
<i>10/26/2017</i>	<i>Program Director and Advisory Council</i>	<i>Approval of Assessment Plan</i>
<i>12/3/2018</i>	<i>Program Director and Advisory Council</i>	<i>Annual Report; No Change</i>
<i>11/15/2019</i>	<i>Program Director and Advisory Council</i>	<i>Annual Report; No Change</i>
<i>11/23/2020</i>	<i>Program Director and Advisory Council</i>	<i>Hour change adjustments made due to covid</i>
<i>11/1/2021</i>	<i>Program Director, Advisory Council</i>	<i>Annual Report</i>
<i>3/ 27-29/2022</i>	<i>ACEND Reviewers, Program Director, Administrators, Advisory Council, Preceptors, Students</i>	<i>ACEND Site Visit</i>
<i>5/11/2022</i>	<i>Program Director, Administrators, NDS Faculty</i>	<i>ACEND Site Visit Report</i>
<i>5/9/2022</i>	<i>Program Director, Administrators, NDS Faculty</i>	<i>Program Response to Site Visit Report</i>

**Mission of the Dietetics Program**

*To provide focused, hands-on educational experiences and a variety of supervised practice settings for future dietetics practitioners.*

**Program Goals, Objectives, and Actual Outcomes**

<b>Goal #1</b> – <i>Prepare graduates to become competent, diverse, dietetics practitioners who will meet the employment needs in Michigan and the community.</i>						
<b>Goal #2</b> – <i>Prepare graduates who maintain professional involvement and strive for continued professional growth.</i>						
<i>If the program has additional goals, add them in this section.</i>						
<b>A) ACEND Required Objectives (Programs must insert a target measure in the objectives when one is not identified by ACEND)</b>	<b>B) Indicate the goal the objective measures (e.g., 1 or 2)</b>	<b>C) Data Needed for Evaluation and Data Source</b>	<b>D) Evaluation Method(s) for Collected Data</b>	<b>E) Individual(s) Responsible for Ensuring Data are Collected</b>	<b>F) Timeframe for Collecting Data (When are data collected?)</b>	<b>G) Actual Outcomes</b>

<i>At least 80% of program interns complete program/degree requirements within 10.5 months (150% of the program length) (RE 2.1.c.1.a)</i>	<i>Goal #1 objective</i>	<i>Completed Rotation curriculum and projects</i>	<i>Review intern files</i>	<i>Program Director</i>	<i>Bi-Annually each spring/Fall</i>	
<i>Of graduates who seek employment, 80% percent are employed in nutrition and dietetics or related fields within 12 months of graduation. (RE 2.1.c.1.b )</i>	<i>Goal #1 objective</i>	<i>Graduate Survey for ACEND Annual Report (6-month post-graduation survey)</i>	<i>Review graduate survey results</i>	<i>Program Director</i>	<i>Bi-Annually each spring/Fall</i>	
<i>85% of program graduates take the CDR credentialing exam for dietitian nutritionists within 12 months of program completion. (RE 2.1.c.1.c.1 )</i>	<i>Goal #1 objective</i>	<i>Pearson VUE Data for CDR Exam</i>	<i>Review Reports</i>	<i>Program Director</i>	<i>Annually each December</i>	
<i>The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%. (RE 2.1.c.1.c.2 )</i>	<i>Goal #1 objective</i>	<i>Pearson VUE Data for CDR Exam</i>	<i>Review Three-Year Pass Rate Summary Reports</i>	<i>Program Director</i>	<i>Annually each December</i>	
<i>80% of employers will rank program graduates with a mean rating of 3 or better (1-5 scale) in graduate preparation for entry-level practice. (RE 2.1.c.1.d)</i>	<i>Goal #1 objective</i>	<i>Graduate Employer Survey</i>	<i>Review Graduate Employer Survey Results</i>	<i>Program Director</i>	<i>Bi-Annually each spring/Fall</i>	

<i>50% of program graduates employed in dietetics will be employed in Michigan.</i>	<i>Goal #1 objective</i>	<i>Graduate Survey for ACEND Annual Report (6-month post-graduation survey)</i>	<i>Review graduate survey results</i>	<i>Program Director</i>	<i>Bi-Annually each spring/Fall</i>	
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<b>Additional objectives should be included below.</b>						
<b>Additional Objectives</b>	<b>Indicate the Goal the Objective Measures (e.g., 1 or 2)</b>	<b>C) Data Needed for Evaluation and Data Source</b>	<b>D) Evaluation Method(s) for Collecting Data</b>	<b>E) Individual(s) Responsible for Ensuring Data are Collected</b>	<b>F) Timeframe for Collecting Data</b>	<b>G) Actual Outcomes</b>
<i>80% of program graduates will plan to continue with AND membership.</i>	<i>Goal #2 objective</i>	<i>Graduate Exit Survey</i>	<i>Review Graduate Exit Survey Results</i>	<i>Program Director</i>	<i>Bi-Annually each spring/Fall</i>	
<i>80% of program graduates will plan to be active with their state or local dietetic association.</i>	<i>Goal #2 objective</i>	<i>Graduate Exit Survey</i>	<i>Review Graduate Exit Survey Results</i>	<i>Program Director</i>	<i>Bi-Annually each spring/Fall</i>	