



HEALTH PROFESSIONS

**PHYSICAL EDUCATION
& SPORT**

CENTRAL MICHIGAN UNIVERSITY

Application for Graduate Teaching Assistant Position

Position Description:

PES Teaching Assistantships are awarded for teaching a variety of activities in the PED/Sports Skill Instruction Program. On occasion, positions will be awarded as research or administrative assistance. In the process of selecting recipients of these awards and assigning personnel to these responsibilities, careful consideration is given to background, competencies and interest of all applicants. Please provide as much accurate information as possible about your qualification. A full time 10-month term appointment requires a commitment of 20 hours/week, including office hours. Any partial contract will be adjusted accordingly. Teaching assistants will be responsible for: (1) Teaching activity-based courses in the PED Program, (2) Assisting in the management and maintenance of program equipment and supplies, (3) Maintaining accurate course records, (4) Providing general service to the department, and (5) Serving as a role model for undergraduate students by displaying effective teaching methods and behaviors. Research assistants with full-time appointments will commit to 20 hours of work per week, dedicated to projects assigned by the Chair of the Department. The successful candidates will be expected to participate in Graduate Teaching Assistant orientation program prior to the start of the academic year and various professional development seminars throughout year.

Starting Dates:

Applications are typically received by June 1st and filled as needed for the Fall semester, but under current circumstances, applications will be reviewed for Spring semester students. Review of GTA applications will begin June 1st.

Applications and Inquiries:

Prior to being considered for a graduate teaching assistantship, a student must be accepted into graduate school at Central Michigan University.

To apply, go to <https://apply.cmich.edu/Application/AboutYou/NameAndEmail>.

Please submit all application materials and direct any questions concerning the position to Executive Secretary: Crystal Schmidt at schmi4cm@cmich.edu, 989-774-2026.

Part I: General Application

Please complete the following form with the most recent information.

Name: _____
 Last First M.I. Student # (if applicable)

Email Address _____

Anticipated Start Year: 20___/20___

Permanent Residence Address:

Street & No. City State Zip

Phone Number: _____

Local Address (if known and different):

Street & No. City State Zip

Permanent Email Address: _____

Date of Birth: _____
 Mo. Day Year

Gender: _____

CPR/AED Certification: Yes _____ No _____ Date of Expiration: _____

****Note: Certification is required prior to start of assistantship, preferably American Heart Association certification. Courses are available, contact the department for more information. A copy of your CPR/AED card must be provided at the time of appointment.**

Letters of Recommendation:

Three letters of recommendation are required (academic and/or professional). These may be the same as the ones used for your application to graduate school or may be different. *Please email them to [Crystal Schmidt at schmi4cm@cmich.edu](mailto:Crystal.Schmidt@schmi4cm@cmich.edu).*

Part II: Teaching Competency

Instructions:

Use the following legend to describe your level of competence and ability to administrate instruction in each of the following activities.

Use the following Rating Scale:

- 4 = Taught or coached participants older than 15 years of age
- 3 = Taught or coached participants younger than 15 years of age
- 2 = Participated at an organized, competitive, and/or elite level
- 1 = Currently participate in frequently (and feel that you could teach)
- 0 = Little or no experience with the activity

****Note: Any course you check will be interpreted as you are capable of teaching a beginning level of that course. Be extremely honest! This section has less to do with selection as it does placement for selected applicants.**

ACTIVITY	Rating	Clarifications
Aerobic Activity (specify)		
Archery		
Aqua Aerobics		
Basketball		
Badminton		
Bowling		
Boxing		
Billiards		
Disc Golf		
Fitness Training (specify)		
Floor Hockey		
Individual and Team Sports (many activities in one class!)		
Jogging		
Martial Arts (specify)		
Orienteering		
Pickleball		
Racquetball		
Soccer		
Softball		
Swimming		
Tennis		
Tumbling/gymnastics		
Volleyball		
Walking for Fitness		

Wallyball		
Weight Training		
Zumba		
Others? Please list below		

Current Teaching Experience:

Please describe your current experience teaching participants older than 15 years of age.

Additional Information:

- 1) Do you currently hold or have you ever held a teaching certificate?
Yes No

- 2) Please list all other teaching, coaching and/or competitive experiences that you feel make you qualified to teach.

- 3) From the list of activities on the previous page, please list in order the four classes/activities you would most like to teach and state what makes you qualified to teach this activity:

	Activity	What makes you qualified?
1.		
2.		

3.		
4.		