



Student Clinical Site Placement Policy

APPLIES TO: Students

PURPOSE:

To explain in detail how students will be placed in various “regions” for their clinical year training.

Placements are determined by a combination of factors, including the needs and limitations of clinical rotation sites, preceptors and students. Students should expect to travel during the clinical year and may be required to secure housing.

- In the second semester of a cohort's didactic year, a survey will be circulated asking students to rank their preferred area of clinical placement. The students will have a published period of time (typically 7 days) to complete and return the survey. If a survey is not submitted by the published due date, the student will be placed based on the program's needs.
- Students will also have an opportunity to write a letter of necessity for those who may have circumstances that will keep them in a particular part of Michigan, such as a spouse, home, children, etc. This letter must be submitted by the published due date to be considered during placement.
- Once results are evaluated, the clinical team—the director of Clinical Education, Clinical Coordinator, and Clinical Placement Coordinator—assigns students to “regions” within the state of Michigan for their clinical rotations, following the procedure outlined below.

PROCEDURE:

Regional Placement Procedure

- Sites will be assigned using the following method until all sites and/or students have been assigned their region for the clinical year.
 - Students with confirmed special need (i.e. could include the following {not meant to be all-inclusive list} minor children, home ownership, spouse who cannot relocate, significant health issues that require closer proximity to medical specialists etc.) will be placed first in the placement process whenever possible.
 - Utilizing the completed student surveys, students will then be placed accordingly with efforts to place them within their top five chosen regions.
 - When multiple students (more than can be accommodated) select the same regions, the following procedure will be used for placement:
 - Students who do not have a confirmed special need location will be placed into a lottery system, including all clinical clerkship areas, and chosen at random.
 - Students with a confirmed special need location will be placed first within their requested clinical clerkship area to accommodate their accommodation.

The site placements are made by the clinical placement coordinator and discussed with the Director of Clinical Education and Clinical Coordinator. In compliance with ARC-PA standard A3.03 the students are not allowed to solicit clinical sites. *(A3.03 The program must define, publish, make readily available and consistently apply a policy for prospective and enrolled students that they must not be required to provide or solicit clinical sites or preceptors.)*



HEALTH PROFESSIONS

PHYSICIAN ASSISTANT

CENTRAL MICHIGAN UNIVERSITY

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Approved by Program Faculty Committee: June 7, 2024.

Kathleen A Flannery PA-C

June 7, 2024

Signature

Date

Kathleen Flannery, PA-C
CMU PA Interim Program Director