



## SCHOOL OF POLITICS, SOCIETY, JUSTICE AND PUBLIC SERVICE

### TRAVEL GRANT APPLICATION FOR UNDERGRADUATE AND GRADUATE STUDENTS

Central Michigan University's School of Politics, Society, Justice and Public Service considers undergraduate and graduate students' research to be a vital part of their education. This grant is to assist and encourage student presentations at professional conferences.

The following are the guidelines for this grant:

1. All applicants must first apply for travel funding from the College of Liberal Arts & Social Sciences and the Graduate College. Applicants must submit evidence that they have applied for funding from these sources, or submit evidence that funding from these sources is not available.
2. Attach a description of the conference (name, place, date, and relevance to your education) and a copy of the letter/email showing that the paper or poster has been accepted for presentation at the conference. Students just attending a conference need only provide a registration receipt.
3. Provide a brief budget and the amount you are requesting from the department. Students must also apply for additional support from other sources, including the College of Liberal Arts and Social Sciences (CLASS) and Office of Research and Graduate Studies for travel grants.
4. Your application must be signed by a SPSJPS faculty member.
5. The awards are limited to no more than \$100. Please note that the award amount is dependent upon the amount of funding available. Students will be permitted to receive support for one conference presentation and one study abroad grant during the duration of their program.

Amount Requested from SPSJPS: \$ \_\_\_\_\_ Student ID# \_\_\_\_\_

Applicant's Name \_\_\_\_\_  
First Last

Address \_\_\_\_\_  
City State Zip Code

Telephone/Cell \_\_\_\_\_ Email \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_