

## Studio BFA Application Procedures

Acceptance to the Studio BFA degree program is competitive and based on both the quality and potential displayed in the candidate's body of work.

**Please Note:** This is not for Graphic Design and Animation BFA applicants, they must follow the requirements for separate entrance processes for those programs

**The procedure for application is as follows:**

### ***Are you eligible?***

Upon completion, or current enrollment of ART 106, 117, 119, 125 along with three classes (9 credits) in studio areas, and two classes (6 credits) in art history, a student is eligible to apply for entry to the Studio BFA program. Students may be currently enrolled in two of these courses the semester of application. Transfer students wishing to apply to the Studio BFA program must have attended classes within the department for one semester prior to application and meet the same requirements.

### ***What to do-***

- The student should fill out a Studio BFA Application form located on the Resources button on our home page.
- Ask her/his prospective BFA advisor to submit a Studio BFA Recommendation Form to the committee on their behalf. This form is also located on the Resources button on our home page.
- The student must submit a Portfolio of 10 examples of their creative work in digital images that include the title, date, media, and dimensions of each piece. Those working in 3D may include additional images to show details or side views of the 10 works. The work should focus on the area that the student wishes to pursue in the BFA program. This needs to be saved as a PDF\*.
- Your PDF may include web link(s) for videos or animations.

**\*Instructions on how to create a single PDF from multiple files can be found here:**

<https://acrobat.adobe.com/us/en/acrobat/how-to/merge-combine-pdf-files-online.html>

**NOTE:** If your PDF file is too large to email, you are welcome to email a link to the file.

- The applicant must also submit a Statement of no more than one page addressing the following topics:
  - How do you see this degree serving your needs?
  - Describe your interest in a particular art medium or media in which you wish to pursue.
  - Briefly outline your personal or artistic influences.
- The Studio BFA Application, portfolio of images, and statement must be saved as a PDF and emailed to Israel Davis @ [davis1i@cmich.edu](mailto:davis1i@cmich.edu)
- Please write 'Studio BFA Application' in the subject line of the email.

### ***What is next-***

Review of the portfolio and statement will be by a committee composed of BFA Committee members in consultation with the faculty. You will receive notification of acceptance or denial from the committee by email. If denied, the student may choose to address deficiencies and reapply the following semester.

## Studio BFA Recommendation Form

- To be completed by the faculty member.
- This form should be submitted directly to the committee by the faculty member.

How long and in what context do you know the applicant? \_\_\_\_\_

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**Please rate the applicant** in terms of potential for success in the BFA program, with 5 being the highest and 1 being the lowest.

Ability to work independently	5	4	3	2	1	N/A
Communication skills	5	4	3	2	1	N/A
Problem-finding ability	5	4	3	2	1	N/A
Work ethic and motivation	5	4	3	2	1	N/A
Planning and follow-through ability	5	4	3	2	1	N/A
Strength of current work	5	4	3	2	1	N/A
Potential for growth and improvement	5	4	3	2	1	N/A

Do you recommend the applicant for acceptance into the BFA program?

**Strongly Recommend**      **Recommend**      **Recommend w/ Reservations**      **Do Not Recommend**

**Comments:**

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Advisor's name printed: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor's signature: \_\_\_\_\_

*Advisor: **Do not return to the student.** Please submit to the BFA Committee prior to the application deadline. A file/photo/scan of this completed form is fine. A virtual E-signature is also accepted.*

**Studio BFA Program Application**

Department of Art & Design  
Central Michigan University

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Local Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

Studio area or areas concentrating in: \_\_\_\_\_

Art Credits Earned: \_\_\_\_\_

**Students must have completed or be currently enrolled in:**

**ART 106** \_\_\_\_\_ **ART 117** \_\_\_\_\_ **ART 125** \_\_\_\_\_ **ART 119** \_\_\_\_\_

**Two Art History courses:** (6 credits)

(please list courses) Art History \_\_\_\_\_ Art History \_\_\_\_\_

**Three studio courses:** (9 credits)

(please list courses) \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

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I have read and understand the procedures for applying to and participating in the BFA Program

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_