

SCJM Field Supervisor Evaluation of Student Intern

Please return this form upon completion of internship supervision to: Jim Wojcik, SCJM Internship Coordinator, Central Michigan University, Moore Hall 454, Mt. Pleasant, MI 48859 or via email wojci1jj@cmich.edu.

Please evaluate _____
(student intern name)
 according to your observations and supervision of her/his work as an intern. Check only those items you think are applicable. Your evaluation will be used to help determine a grade for the student's internship experience and provide professional feedback for the student. Thank you for your time and cooperation.

	Excellent (A A-)	Good (B+ B)	Average (B- C+ C)	Below Average (C- D+)	Poor (D D-)	N/A
Ability to meet deadlines	_____	_____	_____	_____	_____	_____
Demonstrates initiative	_____	_____	_____	_____	_____	_____
Ability to work independently on projects	_____	_____	_____	_____	_____	_____
Willingness to assume responsibility	_____	_____	_____	_____	_____	_____
Ability to follow instructions	_____	_____	_____	_____	_____	_____
Possesses professional attitude	_____	_____	_____	_____	_____	_____
Ability to work with colleagues and supervisors	_____	_____	_____	_____	_____	_____
Ability to analyze and synthesize	_____	_____	_____	_____	_____	_____
Ability to conduct research	_____	_____	_____	_____	_____	_____
Ability to write	_____	_____	_____	_____	_____	_____
Ability to orally communicate	_____	_____	_____	_____	_____	_____
Ability to use computers	_____	_____	_____	_____	_____	_____
Degree of improvement	_____	_____	_____	_____	_____	_____
Overall quality of work	_____	_____	_____	_____	_____	_____
Ability to use social media	_____	_____	_____	_____	_____	_____

In your opinion, did the student have the basic knowledge and skills required for this internship?

What are the intern's apparent strong points?

Weak points?

If you were assigning a grade, would it be: A A- B+ B B- C+ C C- D+ D D- E **(circle one)**
 _____ Check if you prefer this evaluation remains confidential.

Supervisor's Signature

Date