

Central Michigan University

Parking Regulations

The CMU Police/Parking Services Department is located in the Combined Services Building.

Vehicle Registration – Section 15.1

All motor vehicles, including motorcycles and mopeds parked on Central Michigan University property by students, faculty/staff (food service/janitorial contract employees, etc.), visitors and vendors, must be registered with the CMU Police/Parking Services Department and shall properly display one (1) valid Central Michigan University parking permit. Exceptions include metered spaces and Mobile Pay lots.

 On-campus resident window parking permits are distributed to students following their online registration.

- On-campus resident hall students may only register one (1) vehicle due to parking availability.
- A student is not allowed to register a vehicle owned by another student or another student's family or display a permit issued to another student, faculty or staff member.
- A commuter student is defined as a currently enrolled student who resides off campus.
- An on-campus resident student is defined as a currently enrolled student who resides in a CMU residence hall or apartment.
- Parking permits are required year-round and must be displayed by the first day of classes.

Purchasing Parking Permits

- Annual parking permits are purchased online or in-person Monday through Friday at the CMU Police/Parking Services Department, 7:30 a.m. to 5 p.m. Summer hours are Monday through Friday, 7:30 a.m. to 4 p.m.
- A valid driver's license or student ID along with vehicle registration will be needed at the time of registering and purchasing a permit. Parking permits for the upcoming year are available for online registration. See website for registration dates. Online parking permit requests received after the first week of classes must be picked up at the CMU Police/Parking Services Department to assure that the permit is received.
- Temporary permits are available to students, faculty and staff who wish to park a vehicle temporarily on campus. Permits are available at the CMU Police/Parking Services Department 24 hours a day, 7 days a week. Two free weeks per semester (max. 4 weeks) are given to those that have a current annual parking permit.
- Guests/visitors may obtain a parking permit at the CMU Police/Parking Services Department 24 hours a day, 7 days a week. Designated parking area(s) will be listed on the permit depending on the location you will be visiting.
- On-campus resident students can register online and purchase one (1) window parking permit. Your permit will indicate where you are allowed to park. The permit must be attached to the inside driver's side lower left corner of the windshield. The permit must be permanently affixed according to the instructions on the permit backing. Tape or other materials cannot be used.
- Off-campus commuter students can register online and purchase one (1) commuter parking permit. If needed, commuter students can purchase an additional window permit. Your permit will allow you to park in any commuter lot on campus. Remember you cannot park overnight in a commuter lot. If you need to park overnight please stop in to our office and pick up a temporary permit. Window permits must be attached to the inside lower left corner of the windshield on the driver's side. The permit must be permanently affixed according to the instructions on the permit backing. Tape or other materials cannot be used.

- Faculty/staff can register online and purchase one (1) faculty/staff window parking permit or hang-tag. We now offer faculty/staff the ability to register up to three (3) vehicles to one (1) moveable hang-tag permit (window permit is not eligible). You can then move your faculty/staff parking permit hang-tag to any of these vehicles (only 1 vehicle can park on campus at a time). Faculty/staff and commuter lots are designated for this permit. The hanging parking permit is to be displayed on the rearview mirror with the print facing the windshield.
- Motorcycle/moped permit is required for and shall be attached to the front/rear fender or windshield.
- Bicycles must be registered and a free license affixed. Unregistered bicycles may be cited and impounded. Register online at cmich.edu/parking. We also accept City of Mount Pleasant and Union Township licenses.

Registration Fees and Refunds – Section 16.00

Annual Parking Cost

On-Campus Resident	\$150
On-Campus Apartments w/Com Parking Privileges	
Off-Campus Commuter	\$175
Faculty/Staff	\$185
Senior Officer	\$200

Temporary Parking Cost

Students, Faculty and Staff

Please see website for pricing information.

Guest/Visitor Parking Cost

Please see website for pricing information.

Fee Refunds: Students withdrawing or employees leaving the university on or before the end of the first week of spring classes may apply for a refund of fees paid for vehicle registration for the academic year. The hanging permit or an identifiable portion of the window permit must be returned in order to receive a refund. Students, faculty and staff who purchase permits but do not use them, may receive a refund by returning the permits to the CMU Police/Parking Services Department within two weeks from the date of purchase.

Lost/Stolen Parking Permits: Any lost/stolen parking permit needs to be reported to parking services right away so we can assist you in getting a replacement; a replacement fee may apply. To protect you further, a lost/stolen permit will be entered as such in our system and if someone uses that lost/stolen permit, our procedures are as follows: identify the user, tow the vehicle and forward the violation to the County Prosecutor for criminal larceny or fraud charges, and/ or CMU Student Conduct or Human Resources. So please let us know if you find it and promptly return any lost permits to parking services so this does not inadvertently occur.

Permit Exchange/Replacement: You may find yourself needing to exchange or replace your window parking permit due to a vehicle accident, replacing a windshield or change of address. If this happens, you must bring in an identifiable portion of the permit. Permits can be removed by covering the permit with tape and using a razor blade scraper. Scrapers are available at the CMU Police/Parking Services Department. An additional charge may result from privilege changes.

Parking Regulations – Section 17.00

All permit holders must park their vehicles in designated lots only. All parking lot permit regulations are in effect Monday through Friday from 2 a.m. to 5 p.m. From 5 p.m. to 2 a.m. you do not need a parking pass to park on campus, there is no parking at any time in Lot 41 (near Towers residence halls), which is restricted to faculty/staff only. Meter and Mobile Pay spaces are available to park in without a permit. (See Metered Parking/Mobile Pay.)

There is **NO PARKING** in any area from 2 a.m. to 6 a.m. except for on-campus residents with a valid CMU resident or apartment parking permit. Service drives, handicap spaces, restricted areas, reserved spaces and fire lanes are enforced 7 days a week, 24 hours a day year-round.

- All vehicles must be parked within designated parking spaces.
- Parking so that a portion of the vehicle hangs over or blocks a sidewalk is prohibited.
- Parking is prohibited in any driveway (including end of a row, service drive, loading dock, etc.) at any time unless otherwise posted.

When classes are NOT in session, parking enforcement will continue in all faculty/staff lots, metered, reserved, service drive, handicapped spaces and fire lanes.

During the summer, parking regulations are still in effect, although parking permits are allowed additional privileges such as:

- Commuter permits may park in commuter and all residential hall lots.
- On-campus resident permits may park in all residential hall lots.
- On-campus apartment permits may park in apartment, commuter and all residential lots.
- Faculty/staff permits may park in faculty/staff, commuter and all residential/apartment lots.

Guest/Visitor Parking: Provided parking area(s) on permit, based on location needed.

Handicapped Parking: A handicapped person may park a motor vehicle in a parking area designated for use by a handicapped person by displaying (a) a university handicapped parking permit from the CMU Police Department OR (b) a State of Michigan (or other state) issued handicapped plate or hang-tag, in addition to a CMU parking permit.

Metered Parking: When parking at a meter, note the maximum time and hours of operation on the meter head. Campus meters will only accept United States quarters. A failed meter is considered a no-parking zone.

Meter fees must be paid between 6 a.m. and 5 p.m. Monday through Friday. No parking shall be permitted in a metered parking zone between 2 a.m. and 6 a.m. Metered areas may be closed or designated as other parking pursuant to CMU Police order or approval for designated special events.

Mobile Pay: Use the free Mobile Pay parking app instead of carrying around a pocket full of quarters or taking a chance on receiving a parking violation. Our objective is to make it more convenient and reduce frustration and violations. No parking shall be permitted between 2 a m and 6 a m

Closing of Parking Areas: The university reserves the right to temporarily close any parking area for a special event, construction or other purpose deemed necessary by CMU Police.

Liability: Central Michigan University or any of its employees assume no responsibility for loss from theft or damage to cars parked in university parking lots.

Special Event Parking: Those attending special events on campus should park in designated event lots as assigned and as directed by event staff. A special event parking fee may be charged at the lot entrance. Some event lots are reserved for those with special passes (such as Chippewa Club, etc.). Visitor, faculty/staff and student permits may not be valid in the lots during special events.

 Visitors, students and faculty/staff attending football events at Kelly/Shorts Stadium may utilize specific lots surrounding the stadium through a daily parking fee or a displayed valid Chippewa Club member parking pass. On football game days, only football game day passes are valid. Students parking in Lot 63 (near the Kelly/ Shorts Stadium) will be directed to evacuate the lot for game day parking.

Traffic Regulations

Laws in Effect: The Michigan Motor Vehicle Code and university traffic ordinances are in effect on university property.

Speed: The speed limit on campus property is 25 mph unless otherwise posted.

Accidents: Motor vehicle accidents on university property must be reported to the CMU Police Department by calling **989-774-3081**.

Parking Violations

Fines and Penalties: The person who registers a vehicle with the university is responsible for all parking violations and is subject to all fines or disciplinary action

- Failure to pay a parking violation within 7 days will result in a late fee.
- Parking violations that remain outstanding for 17 days or more will be billed to the registered owner's student or employee account.

Violations are handled through the CMU Police/ Parking Services Department or can be paid online at **cmich.edu/parking**.

Revocation of Privileges: Parking privileges may be revoked for:

- Providing false information when applying for parking privileges.
- Using a fraudulent parking permit or other fraud-related actions.

Appeal Guidelines: After reviewing the CMU Parking Ordinances, you may appeal a citation if a valid explanation is provided. The appeals process is designed to provide a format in which the citation can be reviewed. Parking citations can be appealed within 14 days from the issue date of the citation.

Appeal online at cmich.edu/parking.

Appeals also can be submitted in person or mailed to the Parking Services Department at 1720 East Campus Drive, Mount Pleasant, MI 48859.

Parking Enforcement Re-ticketing Guidelines

Re-ticketing times: The times for re-ticketing vehicles parked in violation at the same location are as follows:

- Meters may be re-ticketed after two (2) hours (maximum of two per day).
- Service drives and all other violations may be re-ticketed after four (4) hours (maximum of two per day).

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- Vehicles parked in violation of university parking regulations, those that have three or more outstanding violations, failing to comply with the mandatory lot evacuation schedule, or situations deemed necessary by CMU Police may be towed at the owner's expense.
- Vehicles displaying a fraudulent, lost or stolen parking permit may be towed at the owner's expense.

The Michigan Vehicle Code, Central Michigan University established Ordinances and Rules & Regulations are adopted by the CMU Board of Trustees as part of the CMU Traffic Ordinance.

Please let us know if you have any questions or need assistance. We are always here to help you, especially as you are welcomed to YOUR campus.

A complete listing of motor vehicle and parking regulations is available at **cmich.edu/parking**.

The 2021-2022 campus map is adopted by the CMU Board of Trustees as part of the CMU Traffic Ordinance.

CMU, an AA/EO institution, strongly and actively strives to increase diversity and provide equal opportunity within its community. CMU does not discriminate against persons based on age, color, disability, ethnicity, familial status, gender, gender gender gender, gender identity, genetic information, height, marital status, national origin, political persuasion, pregnancy, childbirth or related medical conditions, race, religion, sex, sex-based stereotypes, sexual orientation, transgender status, veteran status, or weight (see http://www.cmich.edu/ocrie). UComm 10289 (v/21)