

# WAYS TO USE TIMECLOCK PLUS

## PREFERRED METHODS



**MobileClock**

### LOCATION

Your mobile device

### DOWNLOAD MOBILE APP

Search for TCP Mobile Clock from Google Play (Android) or Apple Apps Store (iOS)

[Instructions](#)

### LOG ON

Configure your mobile device with your Campus ID and PIN\* to automatically log on when you start the app.



**WebClock**

### LOCATION

Your PC or Laptop

### LINK TO WEBPAGE

<https://tcp.apps.cmich.edu>

### LOG ON

Enter your global ID and password when asked to log on.



**Physical Time Clock**

### LOCATION

40 clocks on campus

[Time Clock Locations](#)

### LOG ON

1. Swipe Central ID card or use touchscreen to enter your campus ID number
2. If entering campus ID, use touchscreen to enter your PIN\*

\*Note: Reach out to Payroll and Travel Services [payroll@cmich.edu](mailto:payroll@cmich.edu) to request a pin. You will receive a response within 72 hours. To protect against unauthorized access to Timeclock Plus, you should change your PIN to a number that only you know.