

## **Office of Residence Life Student Expectations for an Assistance Animal**

1. The resident is responsible at all times for maintaining control of their Assistance Animal (e.g. voice commands, motions, leash, cage) and stopping any unruly or disruptive behavior from the animal (e.g. excessive noise, unwanted jumping, aggressive behavior). If the resident is unable or unwilling to demonstrate control over the animal and/or the animal is causing a disruption to the living/learning community, the Office of Residence Life will intervene, and the resident will be referred to the Office of Student Conduct for Failure to Comply with University policy and/or Disruption. As a result of breaking University policy, the resident may be required to permanently remove the animal from student housing.
2. In the event the resident is required to remove their Assistance Animal from student housing, the resident is still responsible for fulfilling their housing contract. The Office of Residence Life Housing Contract is for the entire academic year, or remainder of the year, provided the student is enrolled at the university. The residency and financial conditions of this contract shall not be terminated to move to a private home, fraternity or sorority house, or other housing, or to commute during the period covered by this contract.
3. Assistance Animals must be properly confined (e.g. kennel, cage, crate) when left alone in resident's room/suite. The animal may not be left alone for more time than what would be considered healthy for that animal by a licensed veterinarian.
4. The resident assumes all liabilities for the actions of the Assistance Animal (e.g. biting, scratching, etc.).
5. Assistance Animals are limited to University housing, specifically in the resident's own room. Assistance Animals are not allowed in University housing common areas, residential restaurants or food preparation areas on campus.
6. The Assistance Animal must be fed, watered and washed inside the resident's living unit. Animal food and water are not to be left outside the student's residence at any time.
7. All Assistance Animals must be housebroken. Inside, cats may urinate or defecate only in a litter box. Dogs must defecate outside in appropriate locations and waste must be picked up and disposed of in a dumpster. Waste must be picked up and disposed of immediately after each defecation.
8. Litter/animal waste must be disposed of directly in outside dumpsters. Do not flush kitty litter, small animal bedding, food etc. Any charges incurred from improperly disposing of items will be charged to the student.
9. The resident is responsible for reasonable cleanliness of their own living environment (e.g. pet hair, odors, litter box), and must discuss their own cleaning responsibilities with any roommate(s).
10. The resident is financially responsible for any and all cleaning, damages, odor removal, pest control services, etc. that go above and beyond normal cleaning and wear and tear in University housing. Damage to roommate possessions also fall under this guideline.
11. In the case of roommate disputes that arise from the Assistance Animal's presence in the room, the residents will adhere to our roommate space change policy. The residents will first have a conversation and communicate concerns and needs. This conversation should take place in person (not by text or social media) in a manner that seeks to resolve, not escalate, the conflict. No space change will be granted until the roommates have completed/modified the Roommate Agreement Workbook and attempted to mediate the conflict with the assistance and support of Residence Life staff. If the dispute still cannot be resolved,

Residence Life staff will take appropriate action, which may include moving one or more residents to resolve the conflict.

12. As per the Office of Residence Life Housing Contract, **the university reserves the right to enter residence hall rooms or apartments** by a RHD (or superior), or maintenance personnel for repair, replacement, or inspection of university property.
13. Residence Life staff may enter the living space when there is a reasonable belief that a university regulation has been or is being broken, or when there exists an immediate threat to the health or safety of the occupants, individuals or university property.
14. The resident is responsible for instructing others on how to interact with their Assistance Animal and in setting expectations, and the resident will respect other residents who are allergic to or have a fear of animals.
15. The resident will notify Residence Life staff if the Assistance Animal has escaped its confines and is unable to be located within 30 minutes.
16. The resident will appoint an emergency off-campus caregiver with Residence Life, in the event the Assistance Animal causes a disruption while the resident is unavailable to immediately attend to the issue. This method of controlling the animal can only be used as a last resort and may result in resident referral to the Office of Student Conduct.
17. In the event of an emergency situation where the resident is unable to care for their Assistance Animal, Residence Life staff will contact the specified emergency caregiver, so the animal can be transferred to their care. At no point during the exchange is the University or Residence Life staff responsible or liable for the health and safety of the animal.
18. The resident must notify Student Disability Services and The Office of Residence Life in writing if the Assistance Animal is no longer needed or is no longer in residence. Notifications should be sent to the RHD and to the Director of SDS. The resident must start the process over and file a new request with SDS if it is necessary to substitute an animal.

I understand the expectations.

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Unit \_\_\_\_\_

Animal's Name \_\_\_\_\_ Type of Animal \_\_\_\_\_

Emergency caregiver's contact name \_\_\_\_\_

Emergency caregiver's cell phone number \_\_\_\_\_

Copies of this signed document will be kept on file with:

- RHD of the building
- AD supervisor
- ADHA