# Useful Action Verbs

## Technical
- Adapted
- Applied
- Assembled
- Built
- Calculated
- Computed
- Constructed
- Designed
- Engineered
- Maintained
- Operated
- Printed

## Communication
- Addressed
- Advertised
- Arranged
- Collaborated
- Composed
- Described
- Edited
- Incorporated
- Interpreted
- Interviewed
- Marketed
- Negotiated

## Research
- Collected
- Compared
- Conducted
- Determined
- Diagnosed
- Evaluated
- Examined
- Explored
- Gathered
- Identified
- Inspected
- Interpreted

## Teaching
- Advised
- Coached
- Consulted
- Critiqued
- Encouraged
- Explained
- Facilitated
- Focused
- Guided
- Informed
- Instructed
- Motivated

## Creative
- Acted
- Composed
- Condensed
- Created
- Customized
- Displayed
- Entertained
- Fashioned
- Illustrated
- Initiated
- Integrated
- Invented

## Financial/Data
- Adjusted
- Administered
- Allocated
- Analyzed
- Appraised
- Assessed
- Audited
- Balanced
- Budgeted
- Calculated
- Corrected
- Estimated

## Personal Qualities
- Accurate
- Analytical
- Confident
- Consistent
- Deliberate
- Dependable
- Efficient
- Enthusiastic
- Flexible
- Independent
- Innovative
- Organized

## Teamwork
- Advocated
- Aided
- Answered
- Clarified
- Contributed
- Cooperated
- Counseled
- Demonstrated
- Educated
- Ensured
- Familiarized
- Furthered

## Management
- Administered
- Coordinated
- Developed
- Directed
- Executed
- Hired
- Implemented
- Initiated
- Managed
- Motivated
- Organized
- Planned

## Organization
- Cataloged
- Categorized
- Classified
- Coded
- Compiled
- Corrected
- Distributed
- Inspected
- Logged
- Maintained
- Monitored
- Obtained